



A Michigan Worksl &  
Community Action Agency

***United and Focused as a Team  
to Help the Community in This Time of Need!***

ETCS is a multi-service organization that strives to bridge the activities between community economic development and workforce development. We are a unique government department that recognizes the important role community action and workforce development play in improving the quality of life and personal economic stability of Washtenaw County residents. We are a part of the Michigan Worksl system and an Equal Opportunity Employer/Program that is supported by the State of Michigan.

***Washtenaw County Employment Training and Community Services Department (ETCS)  
offers the following list of services:***

**Employer & Corporate Services**

**Contact: 734-544-3053**

- Register as an employer on the Michigan Talent Bank system to post your "Help Wanted" ads free of charge.
- Use the Job Scout feature to find workers with the right skill sets.
- Review resumes of job seekers already in the system and connect to them directly.
- Prescreen and assess potential hires.
- Use our facilities for interviews.
- Participate in bi-weekly job fairs where employers can recruit and interview prospective employees.

**Job Seeker Services**

**Contact: 734-481-2517**

- Video Library with a wide selection of educational videos to assist with your job search.
- Employment Applications available onsite for many local employers.
- Career Counseling Services and Seminars
- Access to computers, telephones, copy machine, and fax
- Job Fit surveying to help job seekers hone in on their talents
- Virtual Video Interviewing
- Veterans Services
- Assistance writing resumes
- Professional development
- Washtenaw Community College Harriet Campus located on-site
- Assistive Technology: Dragon Naturally Speaking (alternative to keyboard and mouse), Zoom Text (magnification for visually impaired), Jaws (screen reader for blind), Personal FM (for hearing impaired), and computer stations with wheelchair accommodations

**Community Services**

**Contact: 734-544-6850**

- Senior Nutrition: Home delivered meals, Meals in community settings
- Emergency Services: Assistance with food, clothing, temporary housing, or utility payments
- Foster Grandparents: Older adults can volunteer to work one on one with children that have special needs.
- Home Weatherization: County residents who meet annual household income guidelines may receive help with the installation of energy saving materials. The program also covers small repairs to doors and windows. Major improvements such as furnaces and roof replacements are made when funding permits.
- Tax Preparation Assistance: Low income county residents may receive tax preparation assistance from IRS trained and supervised volunteers.
- Connection to several partner agencies for additional assistance and resources.
- Temporary Food Assistance Program: Distribution of food products to local food pantries.
- Summer Food Program: serves free lunch to youth when school is not in session.

**FOR MORE INFORMATION:**

Please visit us on the Washtenaw County public website at <http://etcs.ewashtenaw.org> or contact our administrative office at 734-544-3053.



A Michigan Workforce &  
Community Action Agency



## Let us line up your talent.

ETCS is the **one-stop** shop for your employment needs in Washtenaw County.

### Our Services Include:

- \* Assistance Finding Qualified Talent
- \* Prescreening Candidates to Your Specifications
- \* Customized Training Programs
- \* Information on Employer Tax Credits

For more information contact Corporate Services: 734-544-3053

Email: [corporateservices@ewashtenaw.org](mailto:corporateservices@ewashtenaw.org)

[etcs.ewashtenaw.org](http://etcs.ewashtenaw.org)