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**PITTSFIELD CHARTER TOWNSHIP  
HARWOOD HERITAGE FARM HISTORIC DISTRICT STUDY COMMITTEE  
REGULAR MEETING MINUTES**

November 23, 2015  
Pittsfield Township Administration Building  
6201 W. Michigan Avenue  
Ann Arbor, MI 48108

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**MEMBERS PRESENT:** Hanel-Gerdenich, Harwood, Mull, Scribner, Wall,

**MEMBERS EXCUSED:** Wineberg

**OTHERS PRESENT:** Janis Munk-Wilt & Quinn Wilt

**1.0 Call Meeting to Order/Determination of a Quorum**

Chair Hanel-Gerdenich called the meeting to order at 6:37 p.m. A quorum was present.

**2.0 Pledge of Allegiance**

Chair Hanel-Gerdenich led the Pledge of Allegiance.

**3.0 Roll Call**

All present except Member Wineberg

**4.0 Open Meetings Act/Public Comment**

Under the Open Meetings Act, any person may come forward at this time to address the Committee. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

**5.0 Approval of Agenda**

Motion by Vice Chair Mull, supported by Member Scribner to approve the agenda as presented.

**MOTION CARRIED**

**6.0 Approval of Minutes for September 10, 2015 as amended**

Motion by Vice Chair Mull, supported by Member Wall to approve the Minutes as presented.

**MOTION CARRIED**

**7.0 Public Hearing: Harwood Heritage Farm Historic District**

Chair Hanel-Gerdenich declared the Public Hearing open. There were two guests in attendance in support of the Harwood Heritage Farm Historic District. There was a comment of approval. Chair Hanel-Gerdenich declared the Public Hearing closed.

**8.0 Review of Final Draft Report and Comments**

Chair Hanel-Gerdenich invited the committee members the opportunity to make final changes to the Final Draft Report. There were no changes to the Final Draft Report. The Final Report, dated November 23, 2015, replaces the preliminary version, dated September 23, 2015.

The Final Report, along with a cover letter, will be presented to the Board of Trustees at the Board meeting to be held on December 9, 2015, to receive the Final Report, dated November 23, 2015.

Attached to these minutes is the letter from SHPO. See Attachment A.

**9.0 Agenda/Goals for Next Meeting**

No agenda/goals set at this time

**10.0 Set Schedule for Future Meetings**

No schedule set at this time.

**11.0 Adjournment**

Chair Hanel-Gerdenich declared the meeting adjourned at 7:02 p.m.

Harwood Heritage Farm Committee Meeting  
November 23, 2015

Attachment A:

-----Original Message-----

From: Arnold, Amy (MSHDA) (MSHDA) <[ARNOLDA@michigan.gov](mailto:ARNOLDA@michigan.gov)>  
To: ihanel <[ihanel@aol.com](mailto:ihanel@aol.com)>  
Sent: Mon, Nov 23, 2015 9:13 am  
Subject: RE: Logistical question re: creating a historic district

Admittedly, there is nothing in PA 169 that requires the community to wait for SHPO, Review Board and/or MHC comments. Section 399.203 only requires that comment from the local planning body be included in the final report before it is passed by the local government.

The purposes of the comments from SHPO and other entities is to make sure that the community has a strong final report that will serve as a strong legal basis for the review of work that the HDC undertakes. If the community does move forward, hopefully there is a process to make suggested changes to the final report.

**From:** [ihanel@aol.com](mailto:ihanel@aol.com) [<mailto:ihanel@aol.com>]  
**Sent:** Sunday, November 22, 2015 11:01 PM  
**To:** Arnold, Amy (MSHDA) <[ARNOLDA@michigan.gov](mailto:ARNOLDA@michigan.gov)>  
**Subject:** Logistical question re: creating a historic district

Hello Amy,

We are coming up on the public hearing that is part of the process of establishing the Harwood Heritage Farm historic district in Pittsfield Township. We submitted the draft report to you on 9/18, I believe, and you indicated that the report would be presented to the State Review Board et al. in January. My question for you is: do we need to wait until the SHPO and/or the State Review Board and others at the State comment on the draft report before we can finalize the report and take further action? Or can we go ahead and submit a final report to the local township along with our recommendation for their action? Despite casting a wide net, we have not received much feedback and I am not anticipating seeing many at the public hearing. It is our expectation that we will have relatively little to do to modify the draft report. We would like to submit a final report to the township soon so that they can take action.

Ina

*Ina Hanel-Gerdenich*  
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