
**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION
REGULAR MEETING MINUTES**

June 1, 2016

Pittsfield Township Administration Building
6201 W. Michigan Avenue
Ann Arbor, MI 48108

MEMBERS PRESENT: Ferguson, Harwood, LeClair, Paas, Richards, Scribner,
Wall

MEMBERS EXCUSED: None

OTHERS PRESENT: None

1.0 Call Meeting to Order/Determination of a Quorum

Chair Wall called the meeting to order at 5:30 p.m. A quorum was present.

2.0 Pledge of Allegiance

Chair Wall led the Pledge of Allegiance.

3.0 Roll Call

All present

4.0 Open Meetings Act/Public Comment

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

5.0 Approval of Agenda

Motion by Commissioner Scribner, supported by Commissioner Richards to approve the agenda as presented.

MOTION CARRIED

6.0 Approval of Minutes for May 4, 2016

Motion by Vice Chair Paas, supported by Commissioner LeClair to approve the minutes as presented.

MOTION CARRIED

7.0 Scheduled Guests

None

8.0 Expenditures Reports

Chair Wall discussed the Revenue and Expenditure Report, period ending May 31, 2016. Discussion took place regarding setting the budget for 2017. Specific budget items will be addressed at the meeting on November 2, 2016.

Chair Wall reminded the Commission that the two year membership dues is due in October 2016. Commissioner Scribner will follow up on this expenditure with the Finance Department.

9.0 Officers Reports

9.1 Forest Hill Cemetery Celebration

Chair Wall gave a recap of the Forest Hill Cemetery Celebration that took place on Saturday, May 14, 2016. She shared with the Commission the link www.lifeinmichigan.com/patriots-grave-markingservice to view photos and the Revolutionary War reenactment.

9.2 Farmers Market Volunteers – Historical Society Table

Chair Wall discussed having volunteers available, on designated dates, to represent the Historical Society at the Pittsfield Charter Township's Farmers Market. Chair Wall will email those dates to the Commissioners.

10.0 Member Reports

10.1 Archives

Chair Wall will talk with archivist, Anne Simpson, regarding the items to display for the Harvest Festival in September.

10.2 Sutherland-Wilson Farm

Vice Chair Paas reported that there is nothing new to report at this time.

10.2.1 P & R Grant Request for Community Raised Garden Beds

Vice Chair Paas discussed the grant application for the community raised garden beds for 2017. The Historical Society supports the grant application and finds the community raised garden beds useful in furthering educational opportunities and drawing more people to Sutherland-Wilson farm.

Chair Wall added that with the approval of the grant, the Historic Commission would have a role in the process. More information will be received in the fall.

11.0 Old Business

11.1 SHPO Letter Regarding the Harwood Historic District Report

Chair Wall discussed the comments of the letter received from the State Historic Preservation Office (SHPO) regarding the Harwood Heritage Farm Historic District Report, along with the responding Letter to SHPO from the Historic District Commission. Chair Wall will send the response letter to Ina Hanel-Gerdenich, chair of the Harwood Heritage Farm Historic District Study Committee, for her review and comments.

11.2 Inventory of Historic Property/Building Update

Chair Wall will ask Ina Hanel-Gerdenich about updating the 2008 Inventory and Analysis of Historic Resource Surveys.

12.0 New Business

No new business at this time.

13.0 Next Meeting

Wednesday, 7 September 2016, at 5:30 p.m.

14.0 Adjournment

Motion by Vice Chair Paas, supported by Commissioner Richards to adjourn the meeting at 6:13 p.m.

MOTION CARRIED