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PITTSFIELD TOWNSHIP PLANNING COMMISSION MINUTES

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**Members Present:** Michael Yi, Deborah Williams, Matthew Payne, Ann Harris, Roland Kibler, George Ralph

**Members Absent:** Nik Thompson

**Others Present:** Jonathan Pearn, Michael Nicolas, De-Anne Ramos, Christina Lirones, Benjamin Carlisle, Township Planning Consultant, and Allan Hare, Recording Clerk.

**1.0 Call Meeting to Order at 6:30 p.m. / Determination of a Quorum**

Chairperson Payne called the meeting to order at 6:30 p.m. A quorum was present.

**2.0 Pledge of Allegiance**

Chairperson Payne led the Pledge of Allegiance.

**3.0 Approval of Agenda**

**Motion by Commissioner Williams, supported by Commissioner Harris, to approve the agenda as recommended.**

**MOTION CARRIED**

**4.0 Approval of Prior Minutes**

**4.1 Regular Meeting Minutes of January 11, 2018**

**Motion by Commissioner Williams, supported by Commissioner Harris, to approve the Regular Meeting Minutes of January 11, 2018.**

**MOTION CARRIED**

**5.0 Public Comment I**

None

**6.0 Public Hearing**

None

**7.0 Old Business**

**7.1 CUP 17-05 & CSPA 17-03 University of Michigan Credit Union**  
[Submitted for Conditional Use and Preliminary Site Plan Review]  
(2621 Carpenter Road, Section 01)

Benjamin Carlisle, Planning Consultant, presented the Planning Reviews for CUP 17-05 & CSPA 17-03 University of Michigan Credit Union. (Copies on file)

There was discussion on:

- Screening
- Landscaping
- Lighting
- Variances

**Motion by Commissioner Williams, supported by Commissioner Ralph, to adopt the February 1, 2018 Resolution Recommendations of Approval for the CUP 17-05 University of Michigan Credit Union, with the conditions as noted in the Resolution.**

#### **ROLL CALL**

**YES: HARRIS, PAYNE, WILLIAMS, KIBLER, YI, RALPH**  
**NO: None**  
**ABSENT: THOMPSON**  
**ABSTAIN: None**

#### **MOTION CARRIED**

**Motion by Commissioner Williams, supported by Commissioner Harris to approve the preliminary site plan for CSPA 17-30 University of Michigan Credit Union with the greenbelt-width deviation as set forth in Section 5.03.E.2 with the condition of the installation and maintenance of the six-foot tall privacy fence and landscaping as indicated on the plan set.**

#### **ROLL CALL**

**YES: KIBLER, PAYNE, WILLIAMS, HARRIS, YI, RALPH**  
**NO: None**  
**ABSENT: THOMPSON**  
**ABSTAIN: None**

#### **MOTION CARRIED**

### **8.0 New Business**

#### **8.1 2017 Planning Commission Annual Report**

Mr. Carlisle stated the Township is required to submit an annual report of the Planning Commission to the Township Board of Trustees.

**Motion by Commissioner Harris, supported by Commissioner Kibler to approve and forward to the Township Board of Trustees the 2017 Planning Commission Annual Report.**

## **MOTION CARRIED**

### **9.0 Planner's Report**

None

### **10.0 Chairperson's Report**

None

### **11.0 Commissioner's Report**

None

### **12.0 Public Comment II**

Christina Lirones, 151 E. Textile Road, stated the WCRC has marked all the trees that are to be removed on Textile Road noting she was very upset with the entire project. Further, she noted there is a WCRC construction meeting scheduled for February 8, 2018 in the Township Hall.

### **13.0 Adjournment**

**Motion by Commissioner Ralph, supported by Commissioner Haris, to adjourn the meeting.**

Chairperson Payne adjourned the meeting at 6:43 p.m.