
**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION
REGULAR MEETING MINUTES**

November 7, 2018
Pittsfield Township Administration Building
6201 W. Michigan Avenue
Ann Arbor, MI 48108

MEMBERS PRESENT: Ferguson, Harwood, LeClair, Paas, Richards, Scribner,
Wall

MEMBERS EXCUSED: None

OTHERS PRESENT: None

1.0 Call Meeting to Order/Determination of a Quorum

Chair Wall called the meeting to order at 5:35 p.m. A quorum was present.

2.0 Pledge of Allegiance

Chair Wall led the Pledge of Allegiance.

3.0 Roll Call

All present

4.0 Open Meetings Act/Public Comment

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

5.0 Approval of Agenda

Motion by Vice Chair Paas, supported by Commissioner Scribner to approve the agenda as presented.

MOTION CARRIED

6.0 Approval of Minutes for September 5, 2018

Motion by Vice Chair Paas, supported by Commissioner LeClair to approve the minutes as presented.

MOTION CARRIED

7.0 Scheduled Guests

None

8.0 Expenditures Reports

8.1 Hourly Increase for Anne Simpson

Chair Wall reported that Archivist Anne Simpson is working 15 hours per month and is continuing to organize. She has made displays for the Township Administration building and for the Harvest Festival. She has assisted the Pittsfield Charter Township Community Development Manager, Jessica West, with the Helen Richards Archive Resolution.

Motion by Commissioner Leclair, supported by Commissioner Richards to Increase Anne Simpson's salary to \$17.00 per hour, effective January 1, 2019.

MOTION CARRIED

9.0 Officers Reports

Chair Wall discussed her ongoing research on the 21 people who were buried at Whitmore cemetery, which is now Terhune Pioneer Memorial, located off of Terhune Road in Ann Arbor. The significance of the research is to find out how many of the people that signed a document with Luke Whitmore, and their descendants, were buried in Whitmore Cemetery.

Chair Wall also shared that George Taylor of Cobblestone Farm has contacted the Anthropology Department at the University of Michigan to arrange an ultrasound on the plot of land that was Whitmore Cemetery.

10.0 Member Reports

10.1 Archives

Chair Wall reported that Archivist Anne Simpson is working 15 hours per month and continuing to organize the archives.

10.2 Sutherland-Wilson Farm

Vice Chair Paas reported that the new siding on the Sutherland-Wilson farmhouse has been painted. He discussed plans for future renovation between now and Harvest Festival 2020. The vision for the Sutherland-Wilson farmhouse is to restore the parlor to look like a 1860's house, rather than a 1950's house, to serve as the museum aspect of the home. There would also be a meeting room, where students can gather, to serve as an educational function of the home.

11.0 Old Business

11.1 Annual Report

Chair Wall discussed the items that will be included in the Annual Report to the Board of Trustees.

Some items in the Report include Garrett Morales' Eagle Scout Report in the Pittsfield Archives; the Sutherland-Wilson kitchen renovation; the Certificate of Appropriateness for the siding of the north and east section of the kitchen portion of the Sutherland-Wilson house; the Certificate of Appropriateness for the sidewalk repairs to the north side of the Sutherland-Wilson house; Vice Chair Paas' continued work on the kitchen renovation of the Sutherland-Wilson house; the Commissioners' volunteering at the Pittsfield Harvest Festival; and Naming the Pittsfield archives after Helen Richards.

Chair Wall will also add pictures of the activities that coincide with items in the report.

**11.2 Helen Richards Archive Resolution, Board of Trustees,
November 14, 2018 6:30 p.m., Dedication November 15, 2018
4:00 p.m., Refreshments**

Chair Wall recommended a reading of the Helen Richards Archive Resolution at the Board of Trustees meeting on Wednesday, November 14, 2018 at 6:30 p.m.

Chair Wall invited the Commissioners to attend the Dedication to Helen Richards on Thursday, November 15, 2018 at 4:00 p.m. at 701 W. Ellsworth Rd., Ann Arbor, Michigan.

11.3 Summary of Harvest Festival 10th Year 2018

Chair Wall shared highlights of the 10th Annual Harvest Festival that was held at the Sutherland-Wilson farm on September 16, 2018. There were about 800 people who attended. There were positive comments regarding the activities, music, and the volunteers who wore clothing reflective of the 1850-1900 time period.

12.0 New Business

**12.1 2019 Calendar
February 6; April 3; May 1; June 5; September 4; November 6**

Motion by Commissioner Ferguson, supported by Commissioner LeClair to accept the 2019 meeting schedule.

MOTION CARRIED

13.0 Next Meeting

6 February 2019, 5:30 p.m.

14.0 Adjournment

Motion by Commissioner Ferguson to adjourn the meeting at 6:09 p.m.

MOTION CARRIED