



Pittsfield Charter Township

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Office of the Supervisor

May 9, 2018

BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
 2. **Pledge of Allegiance**
 3. **Roll Call**
 - 3.1 Approval of Agenda
 4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

 - 4.1 Board Response to Public Comment I
 5. **Approval of Minutes**
 - 5.1 Approve the Minutes of the Regular Meeting held on April 25, 2018 (Pgs. 1-7)
 6. **Public Hearings/Presentations/Proclamations**
 - 6.1 Pro Patria Award Presentation to Pittsfield Charter Township; Michigan ESGR (Pg. 8)
 - 6.2 AAATA Quarterly Update Presentation (Pgs. 9-19)
 7. **Communications** (Pgs. 20-25)
 8. **Consent Agenda**
 - 8.1 Approve payment of Payables Check #28007 through #28129 in the amount of \$1,395,393.12 (Pgs. 26-28)
 - 8.2 Approve payments from Tax Checking Fund Check #22253 in the amount of \$31.19 (Pg. 29)
 - 8.3 Receive the March 2018 Activity Report from the Department of Public Safety (Pgs. 30-32)
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8.4 Receive the March 2018 Building Activity Report (Pg. 33)

8.5 Receive the May 9, 2018 Personnel Report (Pg. 34)

9. Items from the Treasurer

10. Items from the Clerk

11. Items from the Supervisor

11.1 Adopt a Resolution for Appointments to Boards, Committees, and Commissions, Res #18-12 (Pgs. 35-36)

11.2 Authorize the Supervisor and Clerk to enter into an Agreement with ADP to provide payroll processing, time & labor scheduling/reporting, and human capital management information system (HMIS) services for the Township, for an amount not to exceed \$69,026.40, subject to Township Attorney approval (Pgs. 37-76)

11.3 Authorize the expenditure for customer service training by Goren and Associates to be provided to all Township employees, for an amount not to exceed \$8,140.00 (Pgs. 77-82)

11.4 Authorize the Township Supervisor and Clerk to amend CDBG Sub-Recipient Contract for the infill sidewalk construction along the south side of Washtenaw Avenue, between Carpenter Road and Golfside Road, to extend contract through August 31, 2018 due to punch list items not being completed, subject to Township Attorney approval (Pgs. 83-89)

11.5 Authorize the Supervisor and Clerk to sign the Provisional State and Local Task Force Agreement to participate with the Southeast Michigan OCDETF Strike Force alongside other local, county, state and federal law enforcement agencies. The Agreement has been approved by the Township Attorney (Pgs. 90-93)

12. Unfinished Business

13. New Business

13.1 Approve the First Reading of Ordinance 331 Double Parking, an Ordinance to amend Chapter 34, Article V of the Pittsfield Charter Township Code of Ordinances (Pgs. 94-96)

13.2 Approve the First Reading of Ordinance 332 Youth Tobacco, an Ordinance to amend Chapter 14, Article XII of the Pittsfield Charter Township Code of Ordinances (Pgs. 97-99)

14. Liaison/Trustee Reports

15. Public Comment II

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

15.1 Board Response to Public Comment II

16. Adjournment

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office three business days prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email clerk@pittsfield-mi.gov.