



## Pittsfield Charter Township

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### Office of the Supervisor

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August 8, 2018

## BOARD OF TRUSTEES REGULAR MEETING AGENDA

1. **Call Meeting to Order/6:30 p.m./Determination of a Quorum**
  2. **Pledge of Allegiance**
  3. **Roll Call**
    - 3.1 Approval of Agenda
  4. **Public Comment I**

Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

    - 4.1 Board Response to Public Comment I
  5. **Approval of Minutes**
    - 5.1 Approve the Minutes of the Regular Meeting held on July 11, 2018 (Pgs. 1-10)
  6. **Public Hearings/Presentations/Proclamations**
  7. **Communications** (Pgs. 11-18)
  8. **Consent Agenda**
    - 8.1 Approve payment of Payables Check #28809 through #29058 in the amount of \$929,463.44 (Pgs. 19-23)
    - 8.2 Approve payment of Tax Checking Fund checks #22254 through #22275 in the amount of \$4,319,133.74 (Pg. 24)
    - 8.3 Receive the June 2018 Revenue/Expenditure Report (Pgs. 25-42)
    - 8.4 Receive the June 2018 Activity Report from the Department of Public Safety (Pgs. 43-45)
    - 8.5 Receive the June 2018 Building Activity Report (Pg. 46)
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- 8.6 Receive the August 8, 2018 Personnel Report (Pg. 47)
- 8.7 Accept the resignation of Joan Coxton from the Pittsfield Charter Township Parks Commission (Pg. 48)

**9. Items from the Treasurer**

- 9.1 Adopt a Resolution to Authorize the Acceptance of Certain Payments by Financial Transaction Device (PA 290 of 1995), Resolution #18-24 (Pgs. 49-51)
- 9.2 Quarterly Cash Balance (Pgs. 52-53)

**10. Items from the Clerk**

- 10.1 Approve the use of a standard IFT Agreement and to authorize the Clerk to execute the IFT Agreement after an IFT request is approved by the Board of Trustees (Pgs. 54-59)

**11. Items from the Supervisor**

- 11.1 Authorize the Supervisor and Clerk to enter into a Development Agreement and Conservation Easement between Pittsfield Charter Township and Pittsfield General Development, LLC for the Pittsfield Glen development located at the northwest corner of Textile and Platt Roads (Pgs. 60-81)
- 11.2 Authorize the Supervisor and Clerk to enter into an Agreement with Highway Maintenance for parking lot preventative maintenance, in an amount not to exceed \$135,000.00 including contingency, subject to Township Attorney approval (Pgs. 82-83)
- 11.3 Authorize the Supervisor and Clerk to enter into an Agreement with A & R Cement for concrete service's located at 701 E. Ellsworth, Parks and Recreation building, in an amount not to exceed \$15,000.00 including contingency, subject to Township Attorney approval (Pgs. 84-85)
- 11.4 Authorize the Supervisor and Clerk to enter into an Agreement with the Washtenaw County Office of Community and Economic Development, continuing Pittsfield Township's support for the Re-Imagine Washtenaw initiative, for an amount not to exceed \$5,000.00, subject to Township Attorney approval (Pgs. 86-94)
- 11.5 Authorize the Supervisor and Clerk to enter into an Agreement with Great Lakes Tower (GLT) for the replacement of marker lighting on top of the water tower for an amount not to exceed \$13,050.00, subject to Township Attorney approval (Pgs. 95-96)
- 11.6 Receive the MERS Annual Actuarial Valuation Report as of December 31, 2017 (Pgs. 97-161)

- 11.7 Authorize the Supervisor and Clerk to enter into a service agreement with SSCI to provide background checks for Parks & Recreation seasonal employees, instructors, and volunteers (Pgs. 162-175)
- 11.8 Authorize the Supervisor and Clerk to enter into a Service Agreement with CardConnect, subject to Township Attorney approval (Pgs. 176-187)
- 11.9 Approve the proposal, as recommended by the Pittsfield Township Park Commission, from ASTI Environmental for the Parks Invasive Species Removal Plan for an amount not to exceed \$18,500; subject to Township Attorney approval (Pgs. 188-224)
- 11.10 Adopt a Resolution for Re-appointments to Boards, Committees, and Commissions, Resolution #18-25 (Pgs. 225-228)
- 11.11 Authorize the Supervisor and Clerk to enter into an Agreement with Midwest Sculpture Initiative to install an eight-piece sculpture exhibition in Pittsfield Township, for a total cost not to exceed \$12,952.00 (Pgs. 229-239)

**12. Unfinished Business**

**13. New Business**

**14. Liaison/Trustee Reports**

**15. Public Comment II**

**Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.**

- 15.1 Board Response to Public Comment II

**16. Adjournment**

**A Working Session of the Board of Trustees  
will convene following the  
Regular Meeting of the Board of Trustees**

**This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).**

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township Clerk's Office three business days prior to the meeting. The Clerk's Office can be reached at 734-822-3120 or via email <a href="mailto:clerk@pittsfield-mi.gov">clerk@pittsfield-mi.gov</a> .
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