BOARD OF TRUSTEES REGULAR MEETING
AGENDA

1. Call Meeting to Order/6:30 p.m./Determination of a Quorum
2. Pledge of Allegiance
3. Roll Call
   3.1 Approval of the Agenda
4. Public Comment I
   Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.
   4.1 Board Response to Public Comment I
5. Approval of Minutes
   5.1 Approve the Minutes of the Regular Meeting held on May 9, 2012. (Pgs 1-25)
6. Public Hearings / Presentations / Proclamations
      Nathan Baldermann, CPA, CGFM, MGFOA Board Member, Principal, Rehmann Robson Business Consultants
      (Pg. 26)
      Mark Kettner, CPA and Principal, Rehmann Robson Business Consultants (Pg. 27)
   6.3 Proclamation of Appreciation for the Pittsfield Charter Township Spring Clean Up Day Volunteers (Pg. 28)
7. Communications (Pgs. 29-47)
8. Consent Agenda
   8.1 Approve payment of Payables (Pgs. 48-53)
      Check #77524 through #77619 in the amount of $252,081.69
      Check #77620 through #77629 in the amount of $4,717.78
      Check #77630 through #77746 in the amount of $142,428.08
   8.2 Receive the April 2012 Revenue-Expenditure Report (Pgs. 54-71)
   8.3 Receive the May 14, 2012 Personnel Report (Pg. 72)
8.4 Receive the April 2012 Environmental Recycling Activity Report. (Pg. 73)

8.5 Approve the tuition reimbursement request from Michael Chevrette, for a class during the 2012 Winter semester at Siena Heights University as he pursues a Bachelor of Science Degree in Public Safety. (Pgs. 74-77)

8.6 Approve the tuition reimbursement request from Michael Troy, for a class during the 2012 Winter semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pgs. 78-81)

8.7 Approve the tuition enrollment request from Michael Troy, for a class during the 2012 Spring semester at Columbia Southern University as he pursues an Associate of Applied Science in Fire Science. (Pgs. 82-83)

9. Items from the Treasurer

9.1 Receive the 2012 First Quarter Cash Balances Report. (Pgs. 84)

10. Items from the Clerk

11. Items from the Supervisor

11.1 Authorize the Supervisor and Clerk to sign a contract amendment with Construction Solutions, Inc. for replacement of defective sections of asphalt pathway in Hickory Woods Park, the additional contract amount not to exceed $5,000, subject to Township Attorney approval. (Pgs. 85)

11.2 Authorize the Supervisor and Clerk to execute an agreement with the owner/developer of the condominium project now known as St. James Woods II for the payment of past due water, sewer and hydrant connection fees, subject to the approval of the Township Attorney. (Pgs. 86-90)

11.3 Adopt a resolution to approve expenditure of approximately $100,000 from “Ledco Fund” to install sidewalk improvements on Ellsworth Rd. at Lake Forest and to make additional contribution to the Lake Forest Highlands Drainage District. Res #12-23 (Pgs. 91-99)

11.4 Approve necessary plantings and construction materials associated with Phase I of Pittsfield Township Administration Building Rain Garden. (Pgs. 100-108)

11.5 Authorize the Supervisor and Clerk to enter into an agreement with Homrich, Inc., subject to Township attorney approval, for the demolition and disposition of the garage/upstairs apartment, located at the Sutherland-Wilson Farm property. (Pgs. 109-112)

11.6 Authorize the Supervisor and Clerk to enter into an agreement with Robertson Morrison, Inc., subject to Township attorney approval, to furnish and install an air conditioning system in the Computer Server Room of the Robert A. Lillie Administration Building for an amount not to exceed $9,500.00. (Pgs. 113-115)

11.7 Approve payment of $5,515.00 to Cribley Drilling Co., for new well pump and motor for Lillie Park irrigation system. (Pgs. 116-120)
12. **Unfinished Business**
   
   12.1 Second Reading - Ordinance #302 Historic District Ordinance; amending Chapter 2, Article IV and Amending Chapter 5, Article I (Pgs. 121-130)

13. **New Business**

14. **Liaison Reports**

15. **Public Comment II**

   Any person may come forward at this time to address the Board. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

   15.1 Board Response to Public Comment II.

16. **Adjournment**

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This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCLA 41.72a (2) (3) and the Americans with Disabilities Act (ADA).

Individuals with disabilities requiring auxiliary aids or services should contact the Pittsfield Charter Township, 2 days prior to the meeting by writing, Alan Israel, Clerk, 6201 W. Michigan Ave., Ann Arbor, MI 48108 or call 734-822-3120
Minutes of a Regular Meeting
Pittsfield Charter Township Board of Trustees, May 9, 2012
E.A. Jackson Morris Hall, The Robert A. Lillie Service Center
6201 W. Michigan Avenue, Ann Arbor, Michigan 48108

Members Absent: Brown-Harrison.
Others Present: Janay Jenkins (Recording Clerk), Matthew Harshberger, Craig Lyon, Gordon Schick, Sean Gleason, Lisa Allmendiyer, John Vidolich, Lois Vidolich, Christina Lirones, Stephen Berger, Donna Shirilla, Frank Lottfina, Vince Carioti, Jack Ceo.

1. Call Meeting to Order
Supervisor Grewal called the meeting to order at 6:30 p.m. A quorum was present.

2. Pledge of Allegiance
Led by Supervisor Grewal.

3. Roll Call
Members Absent: None.
Moved by Clerk Israel, supported by Trustee Krone to approve the agenda as submitted.

MOTION CARRIED.

4. Public Comment I
None.

4.1 Board Response to Public Comment I
None.

5. Approval of Minutes
5.1 Approve Minutes of the Regular Meeting held on April 25, 2012.
Moved by Trustee Krone supported by Trustee Hunt to approve minutes of the regular meeting held on April 25, 2012.

MOTION CARRIED.
6. Public Hearings/Presentations/Proclamations

6.1 Public Hearing: Application for (10) ten year Industrial Facilities Tax (IFT) Abatement Certificate by Phoenix Contact located at 500 Avis Drive, Ann Arbor, MI 48108, in Industrial Development District #44 established on 2/22/1997, parcel number L-12-21-200-034, in the Saline School District.

Supervisor Grewal opened the public hearing at 6:32pm.

Vince Carioti, Global Industries Manager for the automotive group representing Phoenix Contact gave background information on Phoenix Contact:

- Requesting tax abatement for the former Atwell Hicks building.
- Phoenix Contact renovated the building at a cost of $2,000,000.
- Currently employs 38 employees, 11 new employees hired within the last year.
- Phoenix Contact is looking to fill 4 open positions.

Supervisor Grewal inquired about projected future job growth.

Vince Carioti commented:

- On average within the next few years about 5-6 jobs per year.

Supervisor Grewal commented:

- In addition to the approximately $2,000,000 investment combined with both real and personal property the company is also projecting to increase jobs.

Trustee Krone requested more background information about Phoenix Contact.

Vince Carioti commented:

- New location will consist of a customer technology center, engineering and product management.
- Automotive is the main focus of this location.
- Product management and development of software products.
- Training and support for customers.

Supervisor Grewal inquired about the types of jobs that Phoenix Contact plans to bring to the Township.

Vince Carioti commented:

- Current openings for software engineers, embedded engineering, business development manager, and also an opening for a system engineering manager.

Supervisor Grewal commented:

- Gave thanks to Mr. Carioti for attending tonight meeting on behalf of Phoenix Contact.
Vince Carioti commented.

- Phoenix Contact goal was to stay part of the Pittsfield Township community and when this building became available, it was a fit for the company.

Supervisor Grewal commented:

- The expansion of Phoenix Contact is a positive statement for the economy and also the region.
- Phoenix Contact is the second abatement that is growing at a fast pace within the Township.

Clerk Israel commented:

- The Township has had three abatements this year including Phoenix Contact.

Supervisor Grewal closed the public hearing at 6:37 pm.

6.2 **Adopt Resolution to approve application by Phoenix Contact for an Industrial Facilities Tax Exemption Certificate. Res #12-20.**

Moved by Clerk Israel supported by Treasurer Scribner to adopt Resolution #12-20, a resolution to approve application by Phoenix Contact for an Industrial Facilities Tax Exemption Certificate.

**ROLL CALL VOTE:**


NAYS: None.

ABSENT: None.

ABSTAIN: None.

**MOTION CARRIED.**

6.3 **Presentation: Assessed Value Trends: A Comparative Analysis**

Dwayne G. McLachlan, Pittsfield Charter Township Assessor

Supervisor Grewal commented:

- Making the assessing topic more usable for Township residents.
- Assessing comparison between Washtenaw County and Pittsfield Township.

Dwayne G. McLachlan gave a presentation on Assessed Value Trends, A Comparative Analysis:

- Assessed value trends in Washtenaw County.
- Percentage change in residential property within Pittsfield Township.
- Average value of home sales in Pittsfield Township.
- 78 new homes built within the Township.
Clerk Israel inquired whether the 78 homes are on the tax rolls.

Dwayne G. McLachlan commented:

- Those 78 homes are on the tax roll.

Clerk Israel commented:

- Pittsfield Township has a lot of building permits out for new construction at the moment.

Supervisor Grewal commented:

- Gave thanks to Mr. McLachlan for the presentation.

7. Communications

Moved by Trustee Krone, supported by Trustee Yi to receive and file communications.

MOTION CARRIED

8. Consent Agenda

8.1 Approve payment of Payables
Check #77375 through #77440 in the amount of $795,221.87
Check #77441 through #77523 in the amount of $202,099.15

8.2 Approve payments of payables through electronic transfer in the amount of $676,875.47.

8.3 Receive the March 2012 Revenue-Expenditure Report.

8.4 Receive the April 2012 Department of Public Safety Activity Report.

8.5 Receive the April 2012 Department of Building Safety Activity Report.

8.6 Receive the April 2012 Republic Allied Waste Services rubbish collection report.


8.8 Receive the Proclamation of Appreciation for the Pittsfield Charter Township 2012 Passport 2 Pittsfield Volunteers.

Moved by Clerk Israel, supported by Trustee Hunt to approve consent agenda items 8.1 through 8.8.

MOTION CARRIED.

9. Items from the Treasurer

None.
10. Items from the Clerk

None.

11. Items from the Supervisor

11.1 Authorize the Supervisor and the Clerk to renew the agreement, subject to Township attorney approval, with the Washtenaw 800 MHz Radio Consortium.

Moved by Treasurer Scribner supported by Trustee Krone to authorize the Supervisor and the Clerk to enter into an agreement, subject to Township attorney approval, with the Washtenaw 800 MHz Radio Consortium.

Supervisor Grewal commented:
- Ongoing agreement to keep the 800 MHz radio consortium.
- Gave thanks to Jack Ceo for his time and dedication to this consortium.
- Mr. Ceo will be paid from the funds received from the consortium and not from the Township budget.

MOTION CARRIED.

11.2 Authorize the refurbishment of Fire Engine 2 at a cost not to exceed $69,097.00.

Moved by Clerk Israel supported by Trustee Yi to authorize the Supervisor and the Clerk to enter into an agreement, subject to Township attorney approval, the refurbishment of Fire Engine 2 at a cost not to exceed $69,097.00.

Director Matthew Harshberger commented:
- Engine 2 was purchased in 1998 with a fire apparatus of 150,000 miles and 15,000 service hours.
- The refurbishment request is requested due to the use and abuse over the years.
- The refurbishment will allow the fire department to maintain this engine until the purchase of another engine, engine 2 will then be put into reserve.
- Engine 11 currently is in reserve, and will be sold

Trustee Krone inquired about replacing Engine 2 rather than refurbishment.

Matthew Harshberger commented:
- The engine needs to be refurbished because the Townships needs an engine in reserve.
- Refurbishing Engine 2 will gain more service hours versus Engine 11 that is in reserve at the moment.
Clerk Israel commented:

- Gave thanks to the Fire Department for taking good care of the equipment.

**MOTION CARRIED.**

11.3 Authorize the Director of Public Safety to sign the letter of agreement with the Ann Arbor Air Traffic Control Tower and Ann Arbor Municipal Airport, subject to Township attorney approval, that establishes and outlines the procedure for fire and police responses to the Ann Arbor Municipal Airport during an emergency event.

Moved by Clerk Israel supported by Trustee Hunt to authorize the Supervisor and the Clerk to enter into an agreement, subject to Township attorney approval, the Director of Public Safety to sign the letter of agreement with the Ann Arbor Air Traffic Control Tower and Ann Arbor Municipal Airport, subject to Township attorney approval, that establishes and outlines the procedure for fire and police responses to the Ann Arbor Municipal Airport during an emergency event.

**MOTION CARRIED.**

11.4 Authorize the Supervisor and the Clerk to enter into an agreement with the Detroit Edison Company, subject to Township attorney approval, to furnish install operate and maintain an overhead street light at the intersection of Bemis and Warner Roads.

Moved by Trustee Hunt supported by Israel to authorize the Supervisor and the Clerk to enter into an agreement, subject to Township attorney approval, to furnish install operate and maintain an overhead street light at the intersection of Bemis and Warner Roads.

**MOTION CARRIED.**

11.5 Authorize the Supervisor and Clerk to sign the METRO Act Right-of-Way Telecommunications Permit Application submitted by Great Lakes Comnet, subject to Township attorney approval, for the renewal of their access to and ongoing use of public ways by Telecommunications Providers, as provided under the Metropolitan Extension Telecommunications Right-of-Way Oversight Act (P.A. 48 of 2002).

Moved by Treasurer Scribner supported by Trustee Krone to authorize the Supervisor and the Clerk to enter into an agreement, subject to Township attorney approval, to sign the METRO Act Right-of-Way Telecommunications Permit Application submitted by Great Lakes Comnet, subject to Township attorney approval, for the renewal of their access to and ongoing use of public ways by Telecommunications Providers, as provided under the Metropolitan Extension Telecommunications Right-of-Way Oversight Act (P.A. 48 of 2002).

**MOTION CARRIED.**
11.6 Adopt a Resolution to approve participation in the Michigan Township Participating Plan (ParPlan) Risk Reduction Grant Program. Res #12-21

Moved by Trustee Krone supported by Clerk Israel to adopt Resolution #12-21, a resolution to approve participation in the Michigan Township Participating Plan (ParPlan) Risk Reduction Grant Program.

Supervisor Grewal commented:
- Grant funding for Department of Public Safety.

Gordon Schick commented:
- DPS is continuing to look at grant funding opportunities
- Great opportunity to offset costs projected for the cameras in the interview rooms.

ROLL CALL VOTE:
NAYS: None.
ABSENT: None.
ABSTAIN: None.

MOTION CARRIED.

11.7 Approve position reclassification within the Department of Utilities and Municipal Services for the position of Field Tech II to Utilities Specialist.

Moved by Clerk Israel supported by Trustee Krone to approve position reclassification within Department of Utilities and Municipal Services for the position of Field Tech II to Utilities Specialist.

MOTION CARRIED.

12. Unfinished Business

None.

13. New Business

13.1 First Reading - Ordinance #302 Historic District Ordinance; amending Chapter 2, Article IV and Amending Chapter 5, Article I.

Moved by Clerk Israel, supported by Trustee Krone to receive on first reading, Ordinance #302 Historic District Ordinance, amending Chapter 2, Article IV and Amending Chapter 5, Article I.
Supervisor Grewal commented:

- Ordinance #302 is in addition to the movement of the Pittsfield Township Historic District Commission.
- The establishment of the first Historic District at Sutherland-Wilson Farmstead in 2011.
- Requirement of Commission that oversees Historic District.
- Merger of Commissions and maintain Historic District preservation.

Trustee Yi gave correction suggestions to Ordinance #302 on First Reading.

Trustee Krone gave correction suggestions to Ordinance #302 on First Reading.

Supervisor Grewal gave correction suggestions to Ordinance #302 on First Reading.

Clerk Israel commented:

- The suggested changes will be made with the exception of Section 1-113 that will be discussed with the Township Attorney.

**ROLL CALL VOTE:**

**AYES:** Grewal, Israel, Scribner, Brown-Harrison, Hunt, Krone, Yi.

**NAYS:** None.

**ABSENT:** None.

**ABSTAIN:** None.

**MOTION CARRIED.**

**14. Liaison Reports**

Trustee Yi gave an update on Zoning Ordinance revisions:

- The Zoning Ordinance will be in line with the 2012 Master Plan.
- Flexibility with new businesses.
- Agriculture and farms growing more organic products in Pittsfield Township.

Supervisor Grewal gave an update on the AATA U96 board:

- District Committee meeting in a few weeks.
- Community and constituent’s feedback.
15. Public Comment II

None.

15.1 Board Response to Public Comment II

None.

16. Adjournment

Moved by Clerk Israel, supported by Trustee Krone to adjourn meeting at 7:09 p.m.

MOTION CARRIED.

Janay Jenkins, Department Assistant
Recording Clerk
Pittsfield Charter Township

Alan Israel, Clerk
Pittsfield Charter Township

Mandy Grewal, Supervisor
Pittsfield Charter Township
PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #12-20
RESOLUTION TO APPROVE APPLICATION OF
PHOENIX CONTACT
FOR AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE

May 9, 2012

At a Regular Meeting of the Township Board of Pittsfield Charter Township, Washtenaw County, Michigan, held at the Township Administration Building located at 6201 W. Michigan Avenue, in said Township, on the 9th day of May, at 6:30 p.m.

Members Absent: None

The following preamble and resolution were offered by Clerk Israel and supported by Treasurer Scribner.

WHEREAS, Phoenix Contact 500 Avis Drive Ann Arbor, MI 48108 has filed an application for an Industrial Facilities Tax Exemption Certificate with respect to new machinery and equipment to be acquired and installed within Industrial Development District #44; and

WHEREAS, before acting on said application, the Pittsfield Charter Township Board of Trustees held a hearing on May 9, 2012 at the Pittsfield Charter Township Administration Building, in Pittsfield Charter Township, at 6:30 p.m., at which hearing the applicant, the assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, installation of new machinery and equipment had not begun earlier than six (6) months before March 5, 2012, the date of acceptance of the application for the Industrial Facilities Tax Exemption Certificate; and

WHEREAS, completion of the installation is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to retain, create or prevent the loss of employment in Pittsfield Charter Township; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within Pittsfield Charter Township, after granting this certificate, will exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted; and

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees of Pittsfield Charter Township that:

1. The Board of Trustees finds and determines that the granting of the Industrial Facilities Tax Exemption Certificate considered together with the aggregate amount of certificates previously granted and currently in force under Act No. 198 of the Public Acts of 1974 and Act No. 255 of the Public Acts of 1978, shall not have the effect of substantially impeding the operation of Pittsfield Charter Township, or
impeaching the financial soundness of a taxing unit which levies ad valorem property taxes in Pittsfield Charter Township.

2. The application of Phoenix Contact 500 Avis Drive Ann Arbor, MI 48108 for an Industrial Facilities Tax Exemption Certificate with respect to a new machinery and equipment to be acquired and installed on the following described parcel of real property situated within the Pittsfield Charter Township Industrial Development District #44, to wit:

LAND SITUATED IN THE TOWNSHIP OF PITTSFIELD, COUNTY OF WASHTENAW, STATE OF MICHIGAN MORE PARTICULARLY DESCRIBED AS FOLLOWS:

*Legal Description Information for L-12-21-200-034:*

OWNER REQUEST PI 21-17A-2A-1B-1 COM AT NW COR SEC 21, TH S 89-48-05 E 430.00 FT TO A POB, TH CONT S 89-48-05 E 754.97 FT, TH 369.76 FT ALNG ARC OF CURV-LFT-RAD 350.00 FT - CH S 59-52-51 W 352.80 FT, TH 242.43 FT ALNG ARC OF CURV-RT-RAD 230.00 FT - CH S 59-48-40 W 231.36 FT, TH N 89-59-38 W 159.80 FT, TH 90.53 FT ALNG ARC OF CURV-LFT-RAD 600.00 FT - CH S 85-41-03 W 90.44 FT, TH N 00-00-17 W 302.78 FT TO THE POB. PT OF NW 1/4 SEC 21, T3S-R6E. 3.28 AC SPLIT ON 12/06/2000 FROM L -12-21-200-029L -12-21-200-021; be and the same is hereby approved.

3. The Industrial Facilities Tax Exemption Certificate when issued shall be and remain in force and effect for a period of ten (10) years for real property and ten (10) years for personal property.

NOW THEREFORE BE IT RESOLVED,

ROLL CALL VOTE:
NAYS: None.
ABSENT: None.
ABSTAIN: None.

RESOLUTION DECLARED ADOPTED.

Alan Israel, Clerk
Pittsfield Charter Township

DATED: May 10, 2012
CERTIFICATE

I, Alan Israel hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on May 9, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_________________________________________
Alan Israel, Clerk
Pittsfield Charter Township

DATED: May 10, 2012
PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
RES #12-21
RESOLUTION TO APPROVE PARTICIPATION IN THE MICHIGAN TOWNSHIP PARTICIPATING PLAN (PAR PLAN) RISK REDUCTION GRANT PROGRAM

May 9, 2012

At a Regular Meeting of the Township Board for Pittsfield Charter Township, Washtenaw County, Michigan, held at the Pittsfield Township Administration Building, located at 6201 W. Michigan Avenue, in said Township on Wednesday the 9th day of May, 2012 at 6:30 pm

Absent: None.

The following preamble and resolution were offered by Trustee Krone and supported by Clerk Israel.

WHEREAS, The Public Safety Department has identified a risk potential in the lack of viewable surveillance coverage and recording capabilities of the public safety police interview rooms,

WHEREAS, The Par Plan offers a grant program, with an award of $5,000, applicable toward effective risk management and loss control techniques, to include security cameras,

WHEREAS, Pittsfield Charter Township has been a continuous member of the Par Plan for 27 years and is eligible to apply for said award, with a June 1, 2012 deadline,

NOW THEREFORE BE IT RESOLVED, by the Board of Trustees for Pittsfield Charter Township, that an application to the Par Plan Risk Reduction Grant Program will be submitted by the Police Department, with the goal of achieving a $5,000 award to assist in purchasing recordable cameras for the Public Safety Interview Rooms, with the remaining balance of approximately $6,881 of the project to be fulfilled by the Township.

ROLL CALL VOTE:
NAYS: None.
ABSENT: None.
ABSTAIN: None.

RESOLUTION DECLARED ADOPTED.

Mandy Grewal, Supervisor
Pittsfield Charter Township

DATED: May 10, 2012
CERTIFICATE

I, Alan Israel, hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on May 9, 2012 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_______________________________________________
Alan Israel, Clerk
Pittsfield Charter Township

DATED: May 10, 2012
CHARTER TOWNSHIP OF PITTSFIELD
WASHTENAW COUNTY, MICHIGAN

ORDINANCE No. 302

HISTORIC DISTRICT ORDINANCE
FIRST READING

AMENDING CHAPTER 2, ARTICLE IV AND
AMENDING CHAPTER 5, ARTICLE I

An ordinance to amend the Township Code by revising Chapter 2 Administration, Article IV, Boards and Commissions, Division 3 Historical Commission to eliminate the Historical Commission and revising Chapter 5 Historic Districts, Article 1, to reallocate the Historical Commission duties and authority to the Historic District Commission.

PITTSFIELD CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:

That Article IV of Chapter 2, Sections 2-158 through 2-170 are repealed and Article 1 of Chapter 5, Sections 5-101 through Section 5-122 of the Pittsfield Charter Township Code are amended to read as follows:

ARTICLE I. HISTORIC DISTRICT

Sec. 1-101 Short Title

This Ordinance shall be known as the "Historic District Ordinance of Pittsfield Charter Township". *(created under the Local Historic Districts Act P.A. 169 of 1970)*

Sec 1-102 Definitions

1. "Alteration" means work that changes the detail of a resource but does not change its basic size or shape.
2. "Certificate of Appropriateness" means the written approval of a permit application for work that is appropriate and does not adversely affect a resource.
4. "Demolition" means the razing or destruction, whether entirely or in part, of a resource and includes, but is not limited to, demolition by neglect.
5. "Demolition by Neglect" means neglect in maintaining, repairing, or securing a resource that results in deterioration of an exterior feature of the resource or the loss of structural integrity of the resource.

6. "Denial" means the written rejection of a permit application for work that is inappropriate and that adversely affects a resource.

7. "Fire Alarm System" means a system designed to detect and announce the presence of fire or by-products of fire. Fire alarm system includes smoke alarms.

8. "Historic District" means an area, or group of areas, not necessarily having contiguous boundaries, that contains one resource or a group of resources that are related by history, architecture, archaeology, engineering, or culture.

9. "Historic Preservation" means the identification, evaluation, establishment, and protection of resources significant in history, architecture, archaeology, engineering, or culture of this state or a community within this state, or of the United States.

10. "Historic Resource" means a publicly or privately owned building, structure, site, object, feature or open space that is significant in the history, architecture, archaeology, engineering, or culture of Pittsfield Charter Township, state of Michigan, or the United States.

11. "Notice to Proceed" means the written permission to issue a permit for work that is inappropriate and that adversely affects a resource, pursuant to a finding under Section 399.205(6) of Public Act 169 of 1970, as amended.

12. "Open Space" means undeveloped land, a naturally landscaped area, or a formal or man-made landscaped area that provides a connective link or buffer between other resources.

13. "Ordinary Maintenance" means keeping a resource unimpaired and in good condition through ongoing minor intervention, undertaken from time to time, in its exterior condition. Ordinary maintenance does not change the external appearance of the resource except through the elimination of the usual and expected effects of weathering. Ordinary maintenance does not constitute work for the purposes of this Ordinance.

14. "Proposed Historic District" means an area, or group of areas not necessarily having contiguous boundaries, that has delineated boundaries and that is under review by a committee or a standing committee for the purpose of making a recommendation as to whether it should be established as a historic district or added to an established historic district.

15. "Repair" means to restore a decayed or damaged resource to good or sound condition by any process. A repair that changes the external appearance of a resource constitutes work for the purposes of this Ordinance.

16. "Resource" means one or more publicly or privately owned historic or non-historic buildings, structures, sites, objects, features, or open spaces located within a historic district.
17. "Work" means construction, addition, alteration, repair, moving, excavation, or demolition.

Sec. 1-103 Statement of Purpose

Historic preservation is declared to be a public purpose. The purpose of this Ordinance is to do one (1) or more of the following:

1. Safeguard the heritage of Pittsfield Charter Township by preserving historic districts that reflect elements of its history, architecture, archaeology, engineering, or culture.

2. Stabilize and improve property values in each district and surrounding areas.

3. Foster civic beauty.

4. Strengthen the local economy.

5. Promote the use of historic districts for the education, pleasure, and welfare of the citizens of Pittsfield Charter Township and of the State of Michigan.

6. To promote township identity through public awareness of the history of Pittsfield Township; to effect a useable and maintainable archive of historic material; and to advance the historical interests of the township.

Sec. 1-104 Establishing, Modifying, or Eliminating Historic Districts

At any time, the Pittsfield Charter Township Board of Trustees may by ordinance establish additional historic districts, including proposed districts previously considered and rejected, may modify boundaries of an existing historic district, or may eliminate an existing historic district. The procedure for such action will be governed by Section 399.203 (1-3) and Section 399.214 of Public Act 169 of 1970, as amended.

Sec. 1-105 The Historic District Commission

1. The Pittsfield Charter Township Historic District Commission is hereby established. The Commission shall consist of seven (7) members appointed by the Pittsfield Charter Township Board of Trustees. Each member of the commission shall reside within Pittsfield Charter Township. A majority of the members shall have a clearly demonstrated interest in or knowledge of historic preservation. Two (2) members shall be appointed from a list submitted by one or more duly organized local historic preservation organizations. If such a person is available for appointment, one member shall be a graduate of an accredited school of architecture who has two years of architectural experience or who is duly registered in the State of Michigan.
2. Terms shall be three (3) years, except the initial appointments of some members shall be for less than 3 years so that the initial appointments are staggered. Members shall be eligible for reappointment.

3. A Commission member may be removed by the Board of Trustees due to acts or omissions of that member on findings by the Board of Trustees that the acts or omissions are inconsistent with or harmful to the spirit of the ordinance or to the interests of the Township.

4. Vacancies on the Commission shall be filled by the Board of Trustees within sixty (60) days to complete the unexpired term.

Sec. 1-106 Historic District Commission Meetings, Recordkeeping & Rules of Procedure

1. The Historic District Commission shall meet at least quarterly or more frequently at the call of the Commission.

2. All meetings of the Commission will be open to the public. All meetings and notices of the meetings will conform to the Open Meetings Act, Public Act 267 of 1976, as amended. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. A meeting agenda shall be part of the notice and shall include a listing of each permit application to be reviewed or considered by the commission.

3. The Commission shall keep a record of its resolutions, proceedings and actions. A writing prepared, owned, used in the possession or, or retained by the commission in the performance of an official function shall be made available to the public in compliance with the freedom of information act, 1967 PA 442 of 1976, MCL 15.231 to 15.246.

4. The commission shall adopt its own rules of procedure in the form of written bylaws, and shall adopt design review standards and guidelines to carry out its duties under this chapter.

Sec. 1-107 Delegation of Minor Classes of Work

The commission may delegate the issuance of Certificates of Appropriateness for specified minor classes of work to its staff, to the inspector of buildings, or to another delegated authority. The Commission shall provide to the delegated authority specific written standards for issuing Certificates of Appropriateness under this subsection. On at least a quarterly basis, the commission shall review the certificates of appropriateness, if any, issued for work by its staff, the inspector, or another authority to determine whether or not the delegated responsibilities should be continued.

Sec. 1-108 Ordinary Maintenance
Ordinary maintenance or repair of a resource within a historic district is allowed. Work on any resource under a permit issued by the inspector of buildings or other delegated authority before the Ordinance was enacted may continue.

Sec. 1-109 Review by the Commission

The Commission shall review and act upon exterior features of a resource only. Except for noting compliance with the requirement to install a fire alarm system or a smoke alarm, the Commission shall not review or act on interior work unless the Board of Trustees has specifically authorized the Commission to do so or unless the interior work will cause visible change to the exterior of the resource. The Commission will only consider the conditions in subsection 399.205 (3) of Public Act 169 of 1970, as amended.

Sec. 1-110 Design Review Standards and Guidelines

1. When reviewing plans, the Commission shall follow the United States secretary of interior’s standards for rehabilitation and guidelines for rehabilitating historic buildings as set forth in 36 C.F.R. part 67. The Commission may use other standards and guidelines that address special design characteristics of historic districts administered by the commission if they are equivalent in guidance to the secretary of interior’s standards and guidelines and are established or approved by the State Historic Preservation Office of the Michigan State Housing Development Authority.

2. In reviewing plans, the Commission shall also consider all of the following:

   A. The historic or architectural value and significance of the resource and its relationship to the historic value of the surrounding area.

   B. The relationship of any architectural features of the resource to the rest of the resource and to the surrounding area.

   C. The general compatibility of the design, arrangement, texture, and materials proposed to be used.

   D. Other factors, such as aesthetic value, that the commission finds relevant.

   E. Whether the applicant has certified in the application that the subject property where work will be undertaking has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, MCL 125.1501 to 125.1531.

Sec. 1-111 Permit Applications
1. A permit shall be obtained before any work affecting the exterior appearance of a resource is performed within a historic district. The person, individual, partnership, firm, corporation, organization, institution, or agency of government proposing to do that work shall file an application for a permit with the inspector of buildings. When the inspector receives a complete application, s/he shall immediately refer the complete application, along with all required supporting materials, to the Commission. A permit shall not be issued and proposed work shall not proceed until the Commission has issued a Certificate of Appropriateness or a Notice to Proceed as prescribed in this Ordinance.

2. A Certificate of Appropriateness shall not be issued unless the applicant has certified in the application that the subject property where work will be undertaken has, or will have before the proposed project completion date, a fire alarm system or a smoke alarm complying with the requirements of the Stille-DeRossett-Hale single state construction code act, MCL 125.1501 to 125.1531.

3. The Commission shall file Certificates of Appropriateness, Notices to Proceed, and Denials of applications for permits with the inspector of buildings or other delegated authority.

4. If the proposed work will adversely affect the exterior of a resource the Commission considers valuable to Pittsfield Charter Township, and the Commission determines that the alteration or loss of that resource will adversely affect the public purpose of the township, state, or nation, the Commission shall attempt to establish with the owner of the resource an economically feasible plan for the preservation of the resource.

5. The failure of the Commission to act within (60) calendar days after the date a complete permit application is filed with the commission, unless an extension is agreed upon in writing by the applicant and the Commission, shall be considered to constitute approval.

6. The Commission may charge a reasonable fee to process a permit application.

**Sec. 1-112 Denials**

If a permit application is denied, the decision shall be binding on the inspector or other authority. A Denial shall be accompanied with a written explanation by the Commission stating the reasons for denial, and, if appropriate, a notice that an application may be resubmitted for commission review when suggested changes have been made. A Denial shall also include notification of the applicant’s rights of appeal to the State Historic Preservation Review Board and to the circuit court.

**Sec. 1-113 Notice to Proceed**

Work within a historic district shall be permitted by issuing a Notice to Proceed by the Commission if any of the following conditions prevail and if the proposed work can...
be demonstrated by a finding of the Commission to be necessary to substantially
improve or correct any of the following conditions:

A. The resource constitutes a hazard to the safety of the public or to the structure's
   occupants.

B. The resource is a deterrent to a major improvement program that will be of
   substantial benefit to the community and the applicant proposing the work has
   obtained all necessary planning and zoning approvals, financing, and
   environmental clearances.

C. Retaining the resource will cause undue financial hardship to the owner when a
   governmental action, an act of God, or other events beyond the owner's control
   created the hardship, and all feasible alternatives to eliminate the financial
   hardship, which may include offering the resource for sale at its fair market
   value or moving the resource to a vacant site within the historic district, have
   been attempted and exhausted by the owner.

D. Retaining the resource is not in the interest of the majority of the community.

Sec. 1-114 Appeal of a Commission Decision

1. An applicant aggrieved by a decision of the Commission concerning a permit
   application may file an appeal with the State Historic Preservation Review
   Board. The appeal shall be filed within sixty (60) days after a decision is
   furnished to the applicant. The appellant may submit all or part of the
   appellant's evidence and arguments in written form. A permit applicant
   aggrieved by a decision of the State Historic Preservation Review Board may
   appeal that decision to the county circuit court.

2. Any citizen or duly organized historic preservation organization in Pittsfield
   Charter Township, as well as resource property owners, jointly or severally
   aggrieved by a decision of the Historic District Commission may appeal the
   decision to the circuit court, except that a permit applicant aggrieved by a
   decision rendered under this Ordinance may not appeal to the court without first
   exhausting the right to appeal to the State Historic Preservation Review Board.

Sec. 1-115 Work Without a Permit

When work has been done upon a resource without a permit, and the
Commission finds that the work does not qualify for a Certificate of Appropriateness,
the Commission may require an owner to restore the resource to the condition that the
resource was in before the inappropriate work, or to modify the work so that it qualifies
for a Certificate of Appropriateness. If the owner does not comply with the restoration
or modification requirement within a reasonable time, the Commission may seek an
order from the circuit court to require the owner to restore the resource to its former
condition or to modify the work so that it qualifies for a Certificate of Appropriateness.
If the owner does not comply or cannot comply with the order of the court, the
Commission or its agents may enter the property and conduct work necessary to comply with the court's order. The costs of the work shall be charged to the owner, and may be levied by Pittsfield Charter Township as a special assessment against the property. When acting under an order of the circuit court, the Commission or its agents may enter a property for purposes of this section.

**Sec. 1-116 Demolition by Neglect**

Upon a finding by the Commission that a historic resource within a historic district or a proposed historic district subject to its review and approval is threatened with Demolition by Neglect, the Commission may do either of the following:

1. Require the owner of the resource to repair all conditions contributing to demolition by neglect.

2. If the owner does not make repairs within a reasonable time, the Commission or its agents may enter the property and make such repairs as necessary to prevent Demolition by Neglect. The costs of the work shall be charged to the owner, and may be levied by Pittsfield Charter Township as a special assessment against the property. The Commission or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court.

**Sec. 1-117 Review of Work in Proposed Districts**

If the Board of Trustees receives substantial evidence showing the presence of historic, architectural, archaeological, engineering, or cultural significance of a proposed historic district, it may, at its discretion, adopt a resolution requiring that all applications for permits within the proposed historic district be referred to the Commission as prescribed in Section 1-112 of the Ordinance. The Commission shall review permit applications with the same powers that would apply if the proposed historic district was an established district. The review may continue in the proposed historic district for not more than one (1) year, or until such time as the Board of Trustees approves or rejects the establishment of the historic district by ordinance, whichever occurs first.

**Sec. 1-118 Emergency Moratorium**

If the Board of Trustees determines that pending work will cause irreparable harm to resources located within an established or proposed historic district, the Board of Trustees may by resolution declare an emergency moratorium on all such work for a period not to exceed six (6) months. The Board of Trustees may extend the emergency moratorium for an additional period not to exceed six (6) months, upon finding that the threat of irreparable harm to resources is still present. Any pending permit application concerning a resource subject to an emergency moratorium may be summarily denied.

**Sec. 1-119 Penalties for Violations**
A violation of this ordinance is a municipal civil infraction and subject to payment of a civil fine as set forth in Chapter 2, Article VI of the Pittsfield Charter Township Code of Ordinances.

**Sec. 1-120 Acceptance of Gifts or Grants**

The Board of Trustees may accept state or federal grants for historic preservation purposes, may participate in state and federal programs that benefit historic preservation, and may accept public or private gifts for historic preservation purposes. The Board of Trustees may make the Historic District Commission, a standing committee, or other agency its duly appointed agent to accept and administer grants, gifts, and program responsibilities.

**Sec. 1-121 Acquisition of Historic Resources**

If all efforts by the Historic District Commission to preserve a resource fail, or if it is determined by the Board of Trustees that public ownership is most suitable, the Board of Trustees, if considered to be in the public interest, may acquire the resource using public funds, public or private gifts, grants, or proceeds from the issuance of revenue bonds. The acquisition will be based on the recommendation of the Historic District Commission. The Historic District Commission is responsible for maintaining publicly owned resources using its own funds, if not specifically designated for other purposes, or public funds committed for that use by the Board of Trustees. Upon recommendation of the Historic District Commission, the Township may sell resources acquired under this section with protective easements included in the property transfer documents, if appropriate.

**Sec. 1-122 Additional Powers and Duties**

The Commission shall have all the powers and duties vested in or permitted to be vested in a Historical Commission by Public Act No 88 of 1976 (MCL 399.171 et seq., MSA 5.3395 et seq.).

**Section 1-123 - 150. Reserved**

**ARTICLE II. DESIGNATED DISTRICTS**

**Sec. 2-201 Sutherland-Wilson Historic District Boundary**

The following area within Pittsfield Charter Township is hereby designated a historic district and shall be subject to the terms, conditions and requirements of the Historic District Ordinance.

The property commonly known as the Sutherland-Wilson Farm and more precisely described as:
Commencing from the Northeast 1/4 corner of said Section 29, thence S 88 degrees 22' 18" W 508.21 feet to the point of beginning; thence S 01 degree 37'42" E 415.32 feet; thence N 88 degrees 22'18" E 125.00 feet, S 01 degree 37'42" E 151.33 feet; thence S 88 degrees 22' 18" W 483.42 feet; thence N 05 degrees 47' 58" E 571.44 feet; thence N 88 degrees 22'18" E 284.55 feet to the point of beginning, containing 4.616 acres more or less, comprising the following amenities:

- House
- Wood Shed
- Pump House
- Ice House
- Carriage House
- Hog House
- Barn
- Landscaping Elements
  - Trees in the front yard
  - Lilac bushes

Sec. 2-202 – 250 Reserved

Sec. 2-251 Severability

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section, or provision is declared void or unenforceable for any reason by a court with competent jurisdiction, it shall not affect any portion of the Ordinance except that part or portion affected by the court’s decision.

Sec. 2-252 Repealer

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Sec. 2-253 Savings Clause

The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.

Sec. 2-254 Adoption and Effective Date

This Ordinance shall be published in the manner as required by law. Except as otherwise provide by law, this Ordinance shall be effective on the day after final publication.
This Ordinance was duly adopted by the Charter Township of Pittsfield Board at
its regular meeting held on the ____ day of ___________ 2012, and was ordered
given publication in the manner required by law.

___________________________________

________________________________

Alan Israel      Mandy Grewal

Charter Township of Pittsfield Clerk   Charter Township of Pittsfield Supervisor

Dated: ______________________         Dated:_____________________________

First Reading:   _____________________________

Posting/Publication Notice:  _____________________________

Publication of Notice:   ____________________________

Adoption:    _____________________________

Ordinance Posted:   _____________________________

Ordinance Publication:  _____________________________

Effective Date:   _____________________________
Certificate of Achievement for Excellence in Financial Reporting
Presented to
Pittsfield Charter Township
Michigan
For its Comprehensive Annual Financial Report for the Fiscal Year Ended December 31, 2010
A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.

Linda C. Davidson
President
Jeffrey A. Esser
Executive Director
Agenda
Place Holder

Agenda Item 6.2

FY 2011
Comprehensive Annual Financial Report
(CAFR)

To
Follow
PITTSFIELD CHARTER TOWNSHIP
WASHTENAW COUNTY, MICHIGAN
PROCLAMATION OF APPRECIATION
PITTSFIELD CHARTER TOWNSHIP
2012 SPRING CLEAN-UP DAY VOLUNTEERS

May 23, 2012

At a Regular Meeting of the Township Board for Pittsfield Charter Township, Washtenaw County, Michigan, held at the Pittsfield Township Administration Building, located at 6201 W. Michigan Avenue, in said Township on Wednesday the 23rd day of May, 2012 at 6:30pm.

WHEREAS, Pittsfield Charter Township's 2012 Spring Clean-Up Day was held on Saturday, May 12, 2012; and,

WHEREAS, The public turnout for this event was heavy and steady setting a new record of 636 vehicles arriving and processed; and,

WHEREAS, The volunteers served at this event with great dedication, skill, and public spirit,

NOW, THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Board of Trustees expresses heartfelt thanks and appreciation to Chris Blommer, Rich Coleman, Val Cooper, Aurel Danci, Denise Derrick, Matt Dorian, Barb Fuller, Lee Hoffman, Jeff Holder, Mike Knab, Craig Lyon, Phil Maly, Tyler Maxey, Abby Moffett, William Moffett, Paul Montagno, Gordy Schick, Patrick Schick, Craig Swenson, Billy Weirich, Damien Wetzel, Brianna White, Judy White and Leslie White.

Mandy Grewal, Supervisor
Pittsfield Charter Township

CHARTER TOWNSHIP OF PITTSFIELD BOARD OF TRUSTEES
Mandy Grewal, Supervisor  Alan Israel, Clerk  Patricia Tupacz Scribner, Treasurer
Andrea Brown Harrison, Trustee  Stephanie Hunt, Trustee  Gerald Krone, Trustee  Michael Yi, Trustee
STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE ELECTRIC CUSTOMERS OF
THE DETROIT EDISON COMPANY
CASE NO. U-16434-R

• The Detroit Edison Company proposes to reconcile its power supply cost recovery (PSCR) costs and revenues for 2011, and to collect its total PSCR underrecovery of $148,224,909 including interest, for the 12-month period ending December 31, 2011 and reconcile other costs as identified in its application, if the Michigan Public Service Commission approves its request.

• The information below describes how a person may participate in this case.

• You may call or write The Detroit Edison Company, One Energy Plaza, Detroit, Michigan 48226-1279, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of The Detroit Edison Company.

• The first public hearing in this matter will be held:

   DATE/TIME: May 24, 2012, at 10:00 a.m.
   This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

   BEFORE: Administrative Law Judge Mark D. Eyster

   LOCATION: Michigan Public Service Commission
   6545 Mercantile Way, Suite 7
   Lansing, Michigan

   The Mercantile Way building sustained flood damage and remains closed until further notice.
   Please consult the Michigan Public Service Commission website at: www.michigan.gov/mpsc for updates on hearing locations or call 517.241.6060.

   PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the March 30, 2012 application of The Detroit Edison Company (Detroit Edison) to reconcile its power supply cost recovery (PSCR) plan for the 12-month period ending December 31, 2011. Detroit Edison proposes to collect a PSCR underrecovery at year-end 2011 of $148,224,909, including interest from its PSCR customers. Detroit Edison is also requesting the
Commission to approve the Company’s: 1) calculation and proposed disposition of the over-refunded Case No. U-16384 Self-Implementation residual amount of $3,755,369; 2) calculation and proposed disposition of the Case No. U-16472 Wolverine credit; 3) calculation and proposed disposition of the MPSC Case No. U-16263 Regulatory Asset Recovery Surcharges (RARS) credit; and 4) utilization of Reduced Emission Fuel (REF) and the Company’s calculation of REF impacts.

All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by email at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 17, 2012. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Detroit Edison’s attorney, David S. Maquera, One Energy Plaza, Detroit, Michigan 48226-1279.

Any person wishing to make a statement of position without becoming a party to the case may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his/her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission’s website, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission’s Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of Detroit Edison’s request may be reviewed on the Commission’s website at: michigan.gov/mpscedockets, and at the office of The Detroit Edison Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in 1982 P.A. 304 proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1982 PA 304, as amended, MCL 460.6h et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission’s Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.
STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE CUSTOMERS OF
MICHIGAN CONSOLIDATED GAS COMPANY

CASE NO. U-16993


- The information below describes how a person may participate in this case.

- You may call or write Michigan Consolidated Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of Michigan Consolidated Gas Company.

- The first public hearing in this matter will be held:

  DATE/TIME: May 24, 2012, at 1:30 p.m.
  This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

  BEFORE: Administrative Law Judge Sharon L. Feldman

  LOCATION: Michigan Public Service Commission
  6545 Mercantile Way, Suite 7
  Lansing, Michigan

  The Mercantile Way building sustained flood damage and remains closed until further notice. Please consult the Michigan Public Service Commission website at: www.michigan.gov/mpsc for updates on hearing locations or call 517.241.6060.

  PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider the March 30, 2012, application of Michigan Consolidated Gas Company (MichCon),
which seeks the Commission’s approval of its Uncollectible Expense True-up Mechanism computation for the 2011 calendar year and review of MichCon’s 2011 annual safety and training-related expenditures. MichCon also seeks Commission’s approval of its proposed Tariff Sheet implementing the credits and surcharges as described in its application.

All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by e-mail at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 17, 2012. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon MichCon’s Attorney, David S. Maquera, Michigan Consolidated Gas Company, One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to make a statement of position without becoming a party to the case, may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission’s website, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission’s Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of MichCon’s request may be reviewed on the Commission’s website at: michigan.gov/mpscedockets, and at the office of Michigan Consolidated Gas Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission’s Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

April 30, 2012
STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

NOTICE OF HEARING
FOR THE CUSTOMERS OF
MICHIGAN CONSOLIDATED GAS COMPANY

CASE NO. U-16999

- Michigan Consolidated Gas Company requests authorization from the Michigan Public Service Commission (Commission) to increase its rates, amend its rate schedules and rules governing the distribution and supply of natural gas, and for miscellaneous accounting authority.

- The information below describes how a person may participate in this case.

- You may call or write Michigan Consolidated Gas Company, One Energy Plaza, Detroit, Michigan 48226, (800) 477-4747, for a free copy of its application. Any person may review the application at the offices of Michigan Consolidated Gas Company.

- The first public hearing in this matter will be held:

  DATE/TIME: May 23, 2012, at 9:00 a.m.
  This hearing will be a prehearing conference to set future hearing dates and decide other procedural matters.

  BEFORE: Administrative Law Judge Mark D. Eyster

  LOCATION: Michigan Public Service Commission
  6545 Mercantile Way, Suite 7
  Lansing, Michigan

  The Mercantile Way building sustained flood damage and remains closed until further notice. Please consult the Michigan Public Service Commission website at: www.michigan.gov/mpsc for updates on hearing locations or call 517.241.6060.

  PARTICIPATION: Any interested person may attend and participate. The hearing site is accessible, including handicapped parking. Persons needing any accommodation to participate should contact the Commission's Executive Secretary at (517) 241-6160 in advance to request mobility, visual, hearing or other assistance.

The Michigan Public Service Commission (Commission) will hold a public hearing to consider Michigan Consolidated Gas Company’s (MichCon) April 20, 2012 application that requests Commission approval to increase its rates, amend its rate schedules, obtain approval of certain accounting matters and modify certain terms and conditions of providing natural gas services.
MichCon also seeks Commission’s approval: a) of additional annual revenues of $76.7 million based upon a November 1, 2012 through October 31, 2013 test year; b) to recover MichCon’s proposed new rates effective no later than April 19, 2013; c) that MichCon has satisfied all of the directives of the Commission Order in U-15985; d) transferring Saginaw Bay Pipeline to MichCon at its depreciated original cost and the inclusion of the associated net plant, revenues, and expenses within the Company’s revenue requirements; e) to recover the Company’s requested infrastructure related capital and the associated infrastructure recovery mechanism; f) to recover MichCon’s projected Manufactured Gas Plant (MGP) expenses; g) of the Company’s proposed credit method for the calculation of Gas In Kind (GIK) and the allocation of Lost and Unaccounted For (LAUF) and Company used volumes; h) of MichCon’s proposal to amend certain customer rate schedules and proposed tariff changes; i) to recover MichCon’s incentive compensation programs; and j) to implement miscellaneous accounting changes.

All documents filed in this case shall be submitted electronically through the Commission’s E-Dockets website at: michigan.gov/mpscedockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscedockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 241-6180 or by e-mail at: mpscedockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by May 16, 2012. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon MichCon’s Attorney, Richard P. Middleton, Michigan Consolidated Gas Company, One Energy Plaza, Detroit, Michigan 48226.

Any person wishing to make a statement of position without becoming a party to the case, may participate by filing an appearance. To file an appearance, the individual must attend the hearing and advise the presiding administrative law judge of his or her wish to make a statement of position. All information submitted to the Commission in this matter will become public information: available on the Michigan Public Service Commission’s website, and subject to disclosure.

Requests for adjournment must be made pursuant to the Commission’s Rules of Practice and Procedure R 460.17315 and R 460.17335. Requests for further information on adjournment should be directed to (517) 241-6060.

A copy of MichCon’s request may be reviewed on the Commission’s website at: michigan.gov/mpscedockets, and at the office of Michigan Consolidated Gas Company, One Energy Plaza, Detroit, MI. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 241-6180.

Jurisdiction is pursuant to 1909 PA 300, as amended, MCL 462.2 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and the Commission’s Rules of Practice and Procedure, as amended, 1999 AC, R 460.17101 et seq.

May 4, 2012

Page 2
U-16999
Zingerman's BAKE! increases staff and doubles classes in Pittsfield Township expansion

By Lizzy Alfs
Business Reporter

Zingerman's BAKE!, the six-year-old hands-on teaching bakery located next to Zingerman's Bakehouse in Pittsfield Township, recently doubled its class offerings in an expansion.

Bakehouse owners Frank Carollo and Amy Emberling converted space in their building — which is located in the Airport Plaza business park in Pittsfield Township — into a second teaching kitchen to offer more classes.

BAKE!'s more than 50 different classes range from "Bakin' with Bacon" to "Pie Fillings" and "American Cookies," and they are offered six days a week. The classes have a 12-person maximum.

To staff the new kitchen and keep up with increasing class demand, the company also hired three additional employees, according to a news release.

Zingerman’s is also looking to convert a vacant 6,400-square-foot space in the same industrial park into a permanent training facility for its ZingTrain division, which provides consulting and teaching on Zingerman’s business techniques to clients. The company signed a lease for the space earlier this year.

Five Zingerman’s divisions are located in the business park: the Bakehouse and Bakeshop, Creamery, Coffee Company, Candy Manufactory and Zingerman’s Service Network.

Lizzy Alfs is a business reporter for AnnArbor.com. Reach her at 734-623-2584 or email her at lizzyalfs@annarbor.com. Follow her on Twitter at http://twitter.com/lizzyalfs.

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Tecumseh Products Co. opens 35,000-square-foot 'corporate think-tank' in Pittsfield Township

Global manufacturer **Tecumseh Products Co.** recently opened a 35,000-square-foot technology center in Pittsfield Township in a move that replaces dated lab space in Tecumseh.

The 78-year-old company — which manufactures compressors for multiple types of cooling units and employs 7,300 worldwide — purchased a 50,000-square-foot building in Pittsfield Township in 2010.

After transforming 35,000 square feet into various lab spaces, the company has roughly $15 million invested in the building, including new and old equipment, said CEO **Jim Connor**.

At a grand opening celebration this week, the company showcased its new space and technology, much of which is devoted to developing more energy efficient and eco-friendly products.

The facility contains computer simulation, testing and analysis tools, including two large-scale environmental chambers with hydrocarbon refrigerant testing capability.

The opening of the technology center relocates 25 employees from Tecumseh to Pittsfield Township, and Connor said the company plans to bring about five more people to work at the new center.

“This is like our corporate think-tank,” Connor said. “It’s not a lot of people, but very important.”

Connor said Tecumseh Products — which already has 50 employees at its corporate headquarters on Oak Valley Drive in Pittsfield Township — chose to relocate its technology center from Tecumseh to Pittsfield largely because of the **University of Michigan**. The company moved its headquarters from Tecumseh to Pittsfield in 2008.

“There was a real thought process we went through of whether we should move to Mississippi,” Connor said. “When we bought this building, we knew it’d be a commitment to this area. We like it because it’s a place to draw talent. It’s a great place to live and to work.”

The opening of the Pittsfield Township technology center comes shortly after Tecumseh Products warned of additional cuts after the company posted a net loss of $73.2 million in 2011.

Its net loss rose 27.9 percent from 2010 to 2011, leading to a number of initiatives in 2011 to reduce overhead costs, including reducing headcount.

**Michael Smith**, the company’s manager of global marketing communications and branding, said there has been no “large-scale restructuring” since the announcement in March, but that Tecumseh Products continually evaluates its staffing levels and makes adjustments.

One positive sign for the company is sales increases in Latin America, where air conditioning is becoming more common in homes.

Tecumseh Products has additional North American facilities in Mississippi, Tennessee, Canada and Mexico.

**Lizzy Alfs** is a business reporter for AnnArbor.com. Reach her at 734-623-2584 or email her at lizzyalfs@annarbor.com. Follow her on Twitter at @lizzyalfs.

Tags: Pittsfield Township, Tecumseh Products Co.
A third tax abatement has township officials cautiously optimistic that the local economy is on the right track.

The board of trustees unanimously approved a 10-year tax abatement request from Phoenix Contact that will mean several new jobs and a $2 million investment at the plant. The company joins Tecumseh Products as a firm making its new headquarters in the township.

Phoenix Contact, 500 Avis Drive, will get a 50 percent tax break on its investment. The company employs 32 people and plans to add at least four new jobs.

The company has invested $1.6 million into real property and $335,000 in personal property at the site.

Vince Carioti, global industry management-automotive, represented Phoenix at the public hearing May 9.

The company purchased the two-story building in the Avis Farm industrial park and renovated it for its needs. The work has not gone unnoticed.

"You've take that building and continued to expand. That is really a positive statement for our economy," Pittsfield Township Supervisor Mandy Grewal said, "not only for Pittsfield Township, but also for the region."

The company has 38 employees, with 11 new-hires in the past 18 months. There are four more spots to be filled this year, Carioti said. He anticipates hiring five to six people a year over the next few years as the business grows.

The four spots include a software engineer, an embedded engineering in software post, a business development manager in automotive, and a systems engineering manager within automotive, Carioti said.

Renovated with three purposes in mind, the first floor will act as a customer technology center, Carioti said. Customers and users will come in to review the products and solutions in the marketplace, he said. Those will be primarily automotive, but will also serve wind energy, solar, water and infrastructure.

On the second floor, the company will concentrate all its engineering, design, product management software development and support. The company will also train customers for several products made at the plant.

Grewal said the township appreciated Phoenix's willingness to take over the site after Admiral left two years ago.

"That was sort of a sore spot along that corridor on State Street," she said. "Not only are you here, but in the two years you have been part of the Pittsfield Township community that you're actually growing so well."

"We got excited. Thank you for making us continue to look good."

Carioti returned the sentiment.

"We loved it here. We wanted to be here," he said. "Our goal was to be able to stay here so when that building became available. It was no question."

Jim Pruitt is a freelance reporter. He can be reached at jamespruit7@gmail.com.
Pittsfield board OKs funding for fire engine refurbishment, police department security cameras

Pittsfield Township’s 1998 Engine 2 is going to get a much-needed facelift after 14,698 engine hours and more than 150,000 miles. The engine has “corrosion problems, fading and bubbling paint, failing mechanisms and structural and electrical problems,” Matt Harshberger, director of public safety, wrote in his background explanation for the about $70,000 budget request.

“Engine 2 is in dire need of major body and structural repairs,” he said.

In addition to the work, the engine will also be relegated to reduced use and be deployed when the primary apparatus is out of service for repairs.

Harshberger said the engine is close to the end of its service life and will be moved into “reserve” status, allowing it to continue in “short-term primary use with several years of added capacity as a reserve unit.”

During the past six years, more than $118,000 has been spent by the township in maintenance and repair costs, including $7,500 this year.

Once the engine is moved to a reserve capacity, repair and maintenance costs also will be reduced, he said.

Currently, Engine 11 is the department’s reserve engine, and Harshberger expects that the township can get between $25,000 and $30,000 when it’s sold and replaced by Engine 2.

“I’ve never seen a (fire) engine with 150,000 miles on it,” said Clerk Alan Israel. “It shows how this department takes care of its equipment.”

Harshberger offered trustees a comparison chart of engines and ladder trucks in neighboring fire departments, which included Ann Arbor’s 1999 engine that has 4,300 engine hours on it and 65,000 miles, and is already used as a back-up. The city’s 1999 ladder truck has 3,400 engine hours and 72,000 miles, and this apparatus is still in service.

Ypsilanti Township has a 1999 engine with 6,181 engine hours and 79,100 miles that’s still in service and a 1999 ladder truck with 4,802 engine hours on it and 63,600 miles, which is still in service.

Meanwhile, Ann Arbor Township’s 1998 engine had 50,000 miles on it and its 1996 engine had 61,000 miles logged and both were sold.

Trustee Gerald Krone asked why the township didn’t just purchase a new engine, and Harshberger said the department needed an engine in reserve when a primary engine was being repaired.

By a unanimous vote Wednesday night, the Pittsfield Township Board approved the request.

In another public safety item, the board unanimously approved a request by Police Chief Gordy Schick to apply for a $5,000 grant to help pay for security cameras for police interview rooms.

The department plans to apply for a risk reduction grant through the Michigan Township Par Plan and will pay the remaining $6,800.

"The Par Plan offers a grant program, with an award of 45,000, applicable toward effective risk management and loss control techniques, to include security cameras," according to the resolution, which was also unanimously adopted.

Lisa Allmendinger is a regional reporter for AnnArbor.com. She can be reached at lisaallmendinger@annarbor.com.

Tags: Pittsfield Township,
Phoenix Contact wants tax abatement for renovations, job growth in Pittsfield Township

German technology company Phoenix Contact is requesting a 10-year, 50 percent tax abatement on a nearly $2 million renovation at its building in the Avis Farms office park in Pittsfield Township.

The company, which has U.S. headquarters in Pennsylvania and employs 11,000 workers worldwide, purchased the 27,160-square-foot, former Atwell-Hicks building at 500 Avis Drive in late 2010 after the building fell into foreclosure. Phoenix Contact develops PC-based control technologies for industrial automation.

The company had previously been leasing an office in Avis Farms at 935 Technology Drive, but decided to purchase the neighboring building as its lease was set to expire.

Vince Carioti, global automotive manager at Phoenix Contact, said that since January 2011 the company has hired seven employees and plans to hire an additional four, pushing its local payroll up to 42 workers.

Carioti said the company is just wrapping up extensive renovations at the building, which was completely gutted and brought up to the company’s “corporate standards.”

“We made the first floor into a technology center along with customer training, and on the second floor is where we have all our employees and we do our engineering,” he said.

A public hearing for the request is set for May 9 before the Pittsfield Township Board of Trustees meeting.
New retailer will move into ex-Borders store near Ann Arbor

By Lizzy Alfs
Business Reporter


Renovations are under way at the former Borders store on Lohr Road, making way for a new tenant.

Melanie Maxwell | AnnArbor.com

The former Borders store on Lohr Road in Pittsfield Township has a new tenant eight months after the bookstore chain closed its doors as part of its Chapter 11 bankruptcy liquidation.

Columbus, Ohio-based Big Lots, a retail chain that specializes in closeout and overstock merchandise, signed a lease for the 28,500-square-foot space in April, said Tom Goldberg, an owner of the Waters Place Shopping Center just south of Ann Arbor.

Construction on the space was under way Friday, with delivery trucks on site and crews making interior renovations.

The store joins Kohl’s, Best Buy and the recently opened Dick’s Sporting Goods in the shopping center. Goldberg said the under-construction space should open sometime this summer, although he didn’t have an exact timeline. A Big Lots representative could not immediately be reached for comment.

Big Lots carries a variety of items, including toys, furniture, clothing, food items and electronics, which are purchased wholesale from other retailers and then sold at discounts. The company has more than 1,454 locations in the U.S., including 24 in southeastern Michigan.

Goldberg said the company — which has one local store on Ellsworth Road in Ypsilanti Township — has been searching for an Ann Arbor location for a long time.
“They love Ann Arbor,” he said. “This was their opportunity to come into the market and they made a very strong proposal.” The listing price for the space was undisclosed.

Since Borders moved out, Goldberg said many interested tenants looked at the space, but he struggled to get the right rental terms.

“You know, the market is still unsettled,” he said. “There are a lot of retailers who will come into the market, but only under very severe rental terms and conditions that weren't appealing to us.”

He called Big Lots "sort of like a miniature Costco", and said the tenant fits nicely with the mix of retailers in Water Place.

A Costco store is set to open about two miles from the Waters Place Shopping Center in Pittsfield Township on June 29.

“(Big Lots) is completely different than everything (in Waters Place),” Goldberg said. "Its products aren't in one strict category, which gives them a little different spin on the market. I think it will be good for the mix.”

The company, which is expected to release its first quarter earnings May 23, reported a 2011 revenue of $5 billion. It recently announced that first quarter revenue for stores open at least a year may be “slightly negative,” with sales recently slowing on electronic items.

Last year, Big Lots became an international retailer when it purchased Canada-based closeout chain Liquidation World, which has 82 stores.

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Tags: Big Lots, real estate, retail
'Bully' film screening, town hall gives students and officials opportunity to address issue

Bullying is a common form of violence experienced by young people, and that's the central reason the new documentary film "Bully" directed by Lee Hirsch chose to highlight the issue.

The film has been playing for a few weeks at local theaters, including Rave Motion Theater in Pittsfield Township, where a town meeting was held Saturday morning prior to the showing of the film.

"Recent legislation in Michigan, what bullying is and how it might impact others are the reasons for this meeting," said Rich Coleman, public safety community coordinator for Pittsfield Township, which includes part of the Ann Arbor school district as well as the Saline and Milan school districts.

The film has spawned the Bully Project, a collaborative effort that brings together organizations that share a commitment to ending bullying. This morning's meeting featured two panels: one made up of Pittsfield Township officials and legislators, and the other made up of students from middle and high schools.

"Bully" has gotten a lot of attention in the region because Greenhills School student Katy Butler was instrumental in the campaign to change documentary's R-rating to a PG-13 rating so more students could see it. The documentary drew a strong reaction at its Ann Arbor premiere last month at the State Theater.

Rep. David Rutledge, D-Superior Township is a co-sponsor of Public Act 241 that passed in December 2011, also known as Matt's Safe School Law, which requires public schools in the state to adopt a policy to prohibit harassment and bullying by students.

Rutledge told the audience of about 150 people, "When you don't treat others like you would have them treat you, it's serious business. If you can keep your head when others are losing theirs, that's the test."

Also speaking were Pittsfield Township Supervisor Mandy Grewal and Matt Harshberger, director of public safety for the township.

"You can contact the police if you know of or experience bullying," said Harshberger. "We have no problem getting involved and helping out even if there's not a crime involved because we don't want to see it get worse."

Tiffany Small, a police officer in the Saline school district also spoke, as did Saline High School student Julie Soisson.

"Students who witness bullying have the power to speak up," Soisson told the audience.

Milan High School students Clint Lafferty and Shayna Smith, members of the panel, are part of a peer mediation program at their school.

"Peer mediation offers students a nonjudgmental environment to talk their problems out," said Lafferty.
"We help kids solve conflicts before it goes to an administrator or police officer," said Smith. "We promote trust in peers."

Following the screening of "Bully," kids and parents were invited to participate in a videotaped response of what they thought of the movie, and what changes they can make with friends, in school and in the community respecting others.

Tags: Bully, Mandy Grewel, Matt Harshberber, Public Act 241, Rep. David Rutledge, Rich Coleman, Pittsfield Township,
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Tags: Pittsfield Township,
Utility work begins Monday on Golfside Road

Motorists are advised to seek an alternate route beginning Monday as there will be lane closures on Golfside Road between Packard Road and Clark Road for water main and sanitary sewer work.

The project is part of a joint venture with the Ypsilanti Community Utilities Authority.

A minimum of one lane in each direction will be maintained, and delays are expected during construction although access for residents, businesses and deliveries will be maintained.

The Golfside Road Improvement project involves a “road diet,” resurfacing the roadway and converting the lane configuration from four lanes to three lanes with one lane in each direction, a center left turn lane, and bike lanes on both sides of the road. Currently, there are two northbound and two southbound lanes.

Golfside Road between Packard and Clark roads will be milled and resurfaced in addition to the sanitary sewer work. The $1.1 million project is expected to continue through July, and the lane closures are expected until further notice.

Tags: Golfside Road, road repairs

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More gravel, dust control and drainage improvements planned for Freedom Township roads

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Ann Arbor agrees to split cost of new roundabout at State and Ellsworth with Road Commission

The preliminary plan for a new roundabout at State and Ellsworth roads where a new Costco store is expected to open in the coming weeks. (Download larger PDF version.)

Courtesy of DLZ

Plans for a new roundabout at the intersection of State and Ellsworth roads are moving ahead with a cost-sharing agreement for the project now in place.

The Ann Arbor City Council voted 10-0 Monday night to approve the agreement with the Washtenaw County Road Commission for the $2.5 million project.

The agreement spells out that the Road Commission will design and construct the project, acquire all necessary permits, and provide the construction engineering services.

One of the reasons cited for the roundabout is the opening of a new Costco store just west of the intersection in Pittsfield Township at the end of June.

The total project cost is estimated to be about $2.5 million. The Road Commission has secured a Congestion Mitigation and Air Quality grant from the Federal Highway Administration in the amount of $1.4 million and Costco plans to contribute $500,000.

With the exception of any landscaping, decorative concrete or public utility upgrades, the Road Commission and the city will split the remaining costs for the roundabout. The city will be solely responsible for all costs associated with public utility upgrades.
When constructed in 2013, it will be the 10th roundabout in the county. It’s expected that construction would begin next April or May and be completed by Labor Day.

"I think it's a significant change," said Council Member Jane Lumm, an Independent representing the 2nd Ward.

Council Member Marcia Higgins, D-4th Ward, said her only concern is the ability of large trucks to navigate it without forcing other drivers out of the way.

The Road Commission already contracted with DLZ Michigan Inc. to design the roundabout and prepare detailed construction drawings and specifications.

Homayoon Pirooz, head of the city's project management unit, said the design is still in the preliminary engineering phase. Items being considered that may be added include landscaping in the center island and decorative concrete, he said.

As designed now, the roundabout is 150 feet in diameter with all intersection approaches having at least two lanes to accommodate traffic entering and exiting.

The southbound approach on State Street includes a third lane that allows the anticipated high volumes of right-turning traffic onto westbound Ellsworth to bypass circulating traffic.

Other project features include non-motorized paths in all intersection quadrants that connect with the existing sidewalk system and new on-road bicycle lanes, street lighting, and underground electrical conduits for the future addition of HAWK or Rectangular Rapid Flashing Beacon signals at the crosswalks should they be required.

The city will be replacing a 20-inch water main within a portion of the project limits. That's a transmission main that transports untreated water from the Steere Farms wells on the Ann Arbor Municipal Airport property to the Water Treatment Plant.

That work was to have been part of a larger future capital project. It was accelerated and incorporated into the roundabout project to avoid future disruption to the intersection.

Area residents voiced a mix of support and concerns about the roundabout when The Road Commission held a public meeting on Feb. 29.

The Road Commission and the design team from DLZ spent 90 minutes answering numerous questions about the project. Pirooz said a second meeting is planned prior to the start of construction that will cover more of the project details.

Pittsfield Township Supervisor Mandy Grewal recently said she’s ensuring that seniors will receive instructional presentations on roundabouts, including practice rides in cars.

Pirooz said there already are capacity and traffic operational issues causing delays at the intersection, which is jointly controlled by the city and the Road Commission.

Given the amount of traffic that’s already there, and the increased traffic that will result from the opening of a new Costco, officials believe the best solution is a roundabout.

Recent traffic studies indicate that continued growth and development will further compound the issues and impede the functionality of the intersection, Pirooz said.

Early analysis by DLZ compared a traditional signalized intersection improvement with a modern roundabout and revealed that a roundabout is a better alternative.

A more detailed examination determined a two-lane roundabout would best accommodate the traffic projected at the intersection.

Pirooz said the city had difficulties getting the traffic through the busy intersection about 10 to 12 years ago and it added more lanes then.

"It worked fine for a little bit of time," he said. "Now with all of the development, especially Costco going to the neighborhood, I cannot think of any good traffic signal that would handle that amount of traffic."

Council Member Margie Teall, D-4th Ward, was absent Monday night.

Ryan J. Stanton covers government and politics for Ann Arbor.com. Reach him at ryanstanton@annarbor.com or 734-623-2529. You also can follow him on Twitter or subscribe to Ann Arbor.com's email newsletters.

Tags: Ann Arbor City Council, Homayoon Pirooz, Washtenaw County Road Commission, roundabouts
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### GEN TOTALS:

Total of 117 Disbursements: 142,428.08
## Revenue and Expenditure Report for Pittsfield Township

**Period Ending 04/30/2012**

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<td>25.00</td>
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<td>Recreation Fees - Senior</td>
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<td>1,099.00</td>
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<td>Recreation Fee Pavilion</td>
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<td>Recreation Fee-Senior Day TRI</td>
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<td>27,463.00</td>
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<td>Ordinance Fines &amp; Costs</td>
<td>10,000.00</td>
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<td>2,590.31</td>
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<td>(486.55)</td>
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### REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

**PERIOD ENDING 04/30/2012**

#### GL NUMBER  
**DESCRIPTION**  
**2012 AMENDED BUDGET**  
**END BALANCE 04/30/2012**  
**ACTIVITY FOR MONTH 04/30/2012**  
**AVAILABLE BALANCE 04/30/2012**  
**% BDGT USED**

#### Fund 101 - GENERAL FUND

**Revenues**

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<th>Activity For Month 04/30/2012</th>
<th>Available Balance 04/30/2012</th>
<th>% BDGT Used</th>
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**Expenditures**

#### Dept 100.000-LEGISLATIVE BOARD

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<th>Activity For Month 04/30/2012</th>
<th>Available Balance 04/30/2012</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
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#### Dept 171.000-SUPERVISOR’S DEPARTMENT

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<th>Activity For Month 04/30/2012</th>
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<th>% BDGT Used</th>
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#### Dept 191.000-ELECTIONS DEPARTMENT

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<th>Activity For Month 04/30/2012</th>
<th>Available Balance 04/30/2012</th>
<th>% BDGT Used</th>
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### REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

**Period Ending 04/30/2012**

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<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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<td>100.00</td>
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**DB: Pittsfield Twp**

**05/11/2012 10:47 AM**

User: watkinsn

01-02-14-000-000-000
## REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

**PERIOD ENDING 04/30/2012**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
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<tbody>
<tr>
<td><strong>Fund 101 - GENERAL FUND</strong></td>
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<td></td>
<td></td>
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**Total Dept 215.000-CLERK'S DEPARTMENT**

| 333,441.00 | 86,032.58 | 21,371.37 | 247,408.42 | 25.80 |

| Dept 226.000-HR/ADMINISTRATIVE SERVICES | | | | | | |
| 101-226.000-702.000 | SALARIES | 90,000.00 | 29,769.21 | 6,615.38 | 60,230.79 | 33.08 |
| 101-226.000-706.000 | WAGES | 54,400.00 | 13,584.44 | 3,053.84 | 40,811.56 | 24.98 |
| 101-226.000-719.000 | FRINGE BENEFITS | 46,577.00 | 15,740.92 | 5,516.95 | 30,887.05 | 33.80 |
| 101-226.000-740.000 | OPERATING SUPPLIES | 1,500.00 | 700.25 | 0.00 | 799.75 | 46.68 |
| 101-226.000-818.000 | CONTRACTUAL SERVICES | 40,000.00 | 9,031.05 | 4,781.45 | 30,987.50 | 22.58 |
| 101-226.000-824.000 | PAYROLL/PERSONNEL SERVICES | 5,000.00 | 1,417.89 | 319.40 | 3,582.11 | 28.36 |
| 101-226.000-826.000 | LEGAL SERVICES | 15,000.00 | 826.50 | 0.00 | 14,173.50 | 5.51 |
| 101-226.000-832.000 | EMPLOYMENT EXPENSE | 5,000.00 | 1,275.00 | 455.50 | 3,725.00 | 25.50 |
| 101-226.000-860.000 | MEETINGS/TRANSPORTATION | 2,000.00 | 78.46 | 0.00 | 1,921.54 | 3.92 |
| 101-226.000-901.000 | ADVERTISING | 5,000.00 | 9,544.98 | 9,010.66 | (4,544.98) | 190.90 |
| 101-226.000-903.000 | PUBLISHING/NEWSLETTER | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-226.000-905.000 | COMMUNITY ENGAGEMENT | 20,000.00 | 6,293.91 | 720.98 | 13,796.00 | 31.47 |
| 101-226.000-955.000 | MISCELLANEOUS EXPENSES | 1,000.00 | 87.50 | 17.50 | 912.50 | 8.75 |
| 101-226.000-957.000 | MEMBERSHIP & DUES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 101-226.000-960.000 | SCHOOLING/SEMINARS/CONFERENCE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 101-226.000-961.000 | STAFF TRAINING | 10,000.00 | 79.00 | 0.00 | 9,921.00 | 0.79 |

**Total Dept 226.000-HR/ADMINISTRATIVE SERVICES**

| 298,477.00 | 88,433.11 | 30,491.66 | 210,043.89 | 29.63 |

| Dept 247.000-BOARD OF REVIEW | | | | | | |
| 101-247.000-707.000 | PER DIEM PAY | 6,240.00 | 0.00 | 0.00 | 6,240.00 | 0.00 |
| 101-247.000-719.000 | FRINGE BENEFITS | 368.00 | 3.24 | 0.65 | 364.75 | 0.88 |

**Total Dept 247.000-BOARD OF REVIEW**

| 6,608.00 | 3.24 | 0.65 | 6,604.76 | 0.05 |

| Dept 250.000-GENERAL SERVICES ADM. | | | | | | |
| 101-250.000-728.000 | POSTAGE | 25,000.00 | 6,536.38 | 1,928.18 | 18,463.62 | 26.15 |
### REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

**PERIOD ENDING 04/30/2012**

#### GL NUMBER | DESCRIPTION | 2012 AMENDED BUDGET | END BALANCE | ACTIVITY FOR MONTH | AVAILABLE BALANCE | % BDGT USED

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<th>Fund 101 - GENERAL FUND</th>
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## REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

PERIOD ENDING 04/30/2012

### Fund 101 - GENERAL FUND

**Expenditures**

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<th>ACTIVITY FOR MONTH 04/30/2012</th>
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**Total Dept 265.002-BUILD-GROUND-797 W TEXTILE**

<table>
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<th>ACTIVITY FOR MONTH 04/30/2012</th>
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<th>% BDGT USED</th>
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<tbody>
<tr>
<td>101-265.003-776.000</td>
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**Total Dept 265.003-BUILD-GROUND-OTHER**

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<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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<tbody>
<tr>
<td>101-286.000-707.000</td>
<td>PER DIEM PAY</td>
<td>2,500.00</td>
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<tr>
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**Total Dept 286.000-PHASEII EPA-DEQ COMPLIANCE**

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<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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<tbody>
<tr>
<td>101-372.000-702.000</td>
<td>SALARIES</td>
<td>94,054.00</td>
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<td>7,033.74</td>
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<td>FRINGE BENEFITS</td>
<td>47,704.00</td>
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<td>500.00</td>
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<tr>
<td>101-372.000-826.000</td>
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<tr>
<td>101-372.000-852.000</td>
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<tr>
<td>101-372.000-957.000</td>
<td>MEMBERSHIP &amp; DUES</td>
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<td>101-372.000-960.000</td>
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**Total Dept 372.000-PROPERTY MAINT. INSPECTIONS**

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<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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**Total Dept 420.000**

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<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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<tbody>
<tr>
<td>101-445.000-818.001</td>
<td>DRAINS AT LARGE</td>
<td>200,000.00</td>
<td>164,323.01</td>
<td>0.00</td>
<td>35,676.99</td>
<td>82.16</td>
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**Total Dept 445.000-DRAINS AT LARGE**

<table>
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<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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<tbody>
<tr>
<td>101-446.000-888.000</td>
<td>HIGHWAYS &amp; STREETS</td>
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<td>164,323.01</td>
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### REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

**PERIOD ENDING 04/30/2012**

#### 2012 Amended Budget

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<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>AMENDED BUDGET</th>
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<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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<td><strong>225,000.00</strong></td>
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<td>675.00</td>
<td>1,825.00</td>
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<td>0.00</td>
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# Revenue and Expenditure Report for Pittsfield Township

**Period Ending 04/30/2012**

## Fund 101 - General Fund

### Expenditures

<table>
<thead>
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<th>Description</th>
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<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
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</tr>
<tr>
<td>101-751.000-960.000</td>
<td>Schooling/Seminars/Conference</td>
<td>5,000.00</td>
<td>1,348.40</td>
<td>0.00</td>
<td>3,651.60</td>
<td>26.97</td>
</tr>
<tr>
<td>101-751.000-970.000</td>
<td>Capital Expenditures</td>
<td>10,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>10,000.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Total Dept 751.000-Parks & Recreation Department**

| 1,059,319.00 | 295,524.62 | 72,556.54 | 763,794.38 | 27.90 |

### Dept 803.000-Historical Commission

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-803.000-740.000</td>
<td>Operating Supplies</td>
<td>150.00</td>
<td>0.00</td>
<td>0.00</td>
<td>150.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-803.000-818.000</td>
<td>Contractual Services</td>
<td>400.00</td>
<td>0.00</td>
<td>0.00</td>
<td>400.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-803.000-860.000</td>
<td>Meetings/Transportation</td>
<td>300.00</td>
<td>0.00</td>
<td>0.00</td>
<td>300.00</td>
<td>0.00</td>
</tr>
<tr>
<td>101-803.000-957.000</td>
<td>Membership &amp; Dues</td>
<td>200.00</td>
<td>0.00</td>
<td>0.00</td>
<td>200.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Total Dept 803.000-Historical Commission**

| 1,050.00 | 0.00 | 0.00 | 1,050.00 | 0.00 |

### Dept 851.000-Fringe Benefits

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-851.000-719.000</td>
<td>Fringe Benefits</td>
<td>145,000.00</td>
<td>62,426.78</td>
<td>14,024.82</td>
<td>82,573.22</td>
<td>43.05</td>
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</table>

**Total Dept 851.000-Fringe Benefits**

| 145,000.00 | 62,426.78 | 14,024.82 | 82,573.22 | 43.05 |

### Dept 865.000-Insurances

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-865.000-910.000</td>
<td>Insurance</td>
<td>65,000.00</td>
<td>16,172.56</td>
<td>0.00</td>
<td>48,827.44</td>
<td>24.88</td>
</tr>
<tr>
<td>101-865.000-911.000</td>
<td>Insurance; Reimbursable</td>
<td>5,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>5,000.00</td>
<td>0.00</td>
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</table>
## REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

### PERIOD ENDING 04/30/2012

**Period Ending 04/30/2012**

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund 101 - GENERAL FUND</td>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Dept 865.000-INSURANCES</td>
<td></td>
<td>70,000.00</td>
<td>16,172.56</td>
<td>0.00</td>
<td>53,827.44</td>
<td>23.10</td>
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</table>

### Dept 872.000-OTHER ACTIVITY CHARGES

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-872.000-716.000</td>
<td>UNEMPLOYMENT COMPENSATION</td>
<td>25,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>25,000.00</td>
<td>0.00</td>
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<tr>
<td>101-872.000-893.000</td>
<td>AATA FIXED ROUTE SERVICE</td>
<td>150,000.00</td>
<td>37,035.99</td>
<td>0.00</td>
<td>112,964.01</td>
<td>24.69</td>
</tr>
<tr>
<td>101-872.000-899.000</td>
<td>TAX TRIBUNAL REFUND</td>
<td>650,000.00</td>
<td>1,274.22</td>
<td>0.00</td>
<td>648,725.78</td>
<td>0.20</td>
</tr>
<tr>
<td>101-872.000-955.000</td>
<td>MISCELLANEOUS EXPENSES</td>
<td>40,000.00</td>
<td>8,153.69</td>
<td>0.00</td>
<td>31,846.31</td>
<td>20.34</td>
</tr>
<tr>
<td>101-872.000-986.005</td>
<td>TRANSFER OUT-CAPENTER DRAIN D</td>
<td>13,980.00</td>
<td>13,980.00</td>
<td>0.00</td>
<td>0.00</td>
<td>100.00</td>
</tr>
<tr>
<td>101-872.000-986.006</td>
<td>TRANSFER OUT-EAST MI DRAIN</td>
<td>59,440.00</td>
<td>60,221.05</td>
<td>0.00</td>
<td>(1,481.05)</td>
<td>102.49</td>
</tr>
<tr>
<td>101-872.000-986.007</td>
<td>TRANSFER OUT- LOHR-TEXTILE GR</td>
<td>100,000.00</td>
<td>1,643.88</td>
<td>1,643.88</td>
<td>98,356.12</td>
<td>1.64</td>
</tr>
</tbody>
</table>

Total Dept 872.000-OTHER ACTIVITY CHARGES | 1,038,420.00 | 122,990.83 | 1,643.88 | 915,429.17 | 11.84 |

### Dept 900.000-CAPITAL OUTLAY

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-900.000-970.000</td>
<td>CAPITAL EXPENDITURES</td>
<td>100,000.00</td>
<td>75,865.00</td>
<td>6,800.00</td>
<td>24,135.00</td>
<td>75.87</td>
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</tbody>
</table>

Total Dept 900.000-CAPITAL OUTLAY | 100,000.00 | 75,865.00 | 6,800.00 | 24,135.00 | 75.87 |

### Dept 990.000-CONTINGENCIES

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-990.000-988.000</td>
<td>CONTINGENCES</td>
<td>100,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>100,000.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

Total Dept 990.000-CONTINGENCIES | 100,000.00 | 0.00 | 0.00 | 100,000.00 | 0.00 |

### Dept 999.000-TRANSFERS OUT

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>101-999.000-986.003</td>
<td>TRANSFER OUT-PUB SAFETY FUND</td>
<td>4,911,676.00</td>
<td>1,217,948.22</td>
<td>1,197,898.00</td>
<td>3,693,727.78</td>
<td>24.80</td>
</tr>
</tbody>
</table>

Total Dept 999.000-TRANSFERS OUT | 4,911,676.00 | 1,217,948.22 | 1,197,898.00 | 3,693,727.78 | 24.80 |

TOTAL Expenditures | 11,795,356.00 | 3,135,322.58 | 1,586,710.83 | 8,660,033.42 | 26.58 |

**Fund 101:**

| | TOTAL REVENUES | 11,795,356.00 | 7,228,199.15 | 61,435.63 | 4,567,156.85 | 61.28 |
| | TOTAL EXPENDITURES | 11,795,356.00 | 3,135,322.58 | 1,586,710.83 | 8,660,033.42 | 26.58 |
| | NET OF REVENUES & EXPENDITURES | 0.00 | 4,092,876.57 | (1,525,275.20) | (4,092,876.57) | 100.00 |
### Revenue and Expenditure Report for Pittsfield Township

**Period Ending 04/30/2012**

#### Revenue Table

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>205-000.000-402.000</td>
<td>CURRENT PROPERTY TAXES</td>
<td>1,672,073.00</td>
<td>1,598,901.75</td>
<td>0.00</td>
<td>73,171.25</td>
<td>95.62</td>
</tr>
<tr>
<td>205-000.000-576.000</td>
<td>ST.SH.REV.; FIRE REIMBURSE</td>
<td>15,000.00</td>
<td>17,178.93</td>
<td>0.00</td>
<td>(2,178.93)</td>
<td>114.53</td>
</tr>
<tr>
<td>205-000.000-577.000</td>
<td>LIQUOR LICENSE &amp; INSPECTIONS</td>
<td>17,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>17,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>205-000.000-609.000</td>
<td>LAWNET GRANT REVENUE</td>
<td>50,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>50,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>205-000.000-610.000</td>
<td>FINGERPRINTING/GUN PERMIT FEE</td>
<td>500.00</td>
<td>27.00</td>
<td>0.00</td>
<td>473.00</td>
<td>5.40</td>
</tr>
<tr>
<td>205-000.000-611.000</td>
<td>POLICE REPORTS</td>
<td>8,000.00</td>
<td>1,679.04</td>
<td>634.11</td>
<td>6,326.90</td>
<td>20.99</td>
</tr>
<tr>
<td>205-000.000-612.000</td>
<td>FIRE REPORTS</td>
<td>200.00</td>
<td>21.94</td>
<td>7.00</td>
<td>178.06</td>
<td>10.97</td>
</tr>
<tr>
<td>205-000.000-613.000</td>
<td>TOWING FEES</td>
<td>10,000.00</td>
<td>3,720.00</td>
<td>3,720.00</td>
<td>6,280.00</td>
<td>37.20</td>
</tr>
<tr>
<td>205-000.000-656.000</td>
<td>ORDNANCE FINES &amp; COSTS</td>
<td>100,000.00</td>
<td>27,237.93</td>
<td>9,381.78</td>
<td>72,762.07</td>
<td>27.24</td>
</tr>
<tr>
<td>205-000.000-665.000</td>
<td>INTEREST EARNINGS</td>
<td>7,500.00</td>
<td>1,034.85</td>
<td>236.47</td>
<td>6,465.15</td>
<td>13.80</td>
</tr>
<tr>
<td>205-000.000-673.000</td>
<td>DONATIONS</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>205-000.000-677.000</td>
<td>REIMBURSE; GENERAL</td>
<td>0.00</td>
<td>7,498.43</td>
<td>41.16</td>
<td>(7,498.43)</td>
<td>100.00</td>
</tr>
<tr>
<td>205-000.000-677.001</td>
<td>REIMBURSE; OFFICER OVERTIME</td>
<td>0.00</td>
<td>3,595.08</td>
<td>823.73</td>
<td>(3,595.08)</td>
<td>100.00</td>
</tr>
<tr>
<td>205-000.000-677.002</td>
<td>REIMBURSEMENT; POLICE OFFICER</td>
<td>80,000.00</td>
<td>14,759.80</td>
<td>0.00</td>
<td>65,240.20</td>
<td>18.45</td>
</tr>
<tr>
<td>205-000.000-677.005</td>
<td>REIMBURSEMENT; FIRE RECOVERY</td>
<td>5,000.00</td>
<td>7,195.00</td>
<td>7,195.00</td>
<td>(2,195.00)</td>
<td>143.90</td>
</tr>
<tr>
<td>205-000.000-682.000</td>
<td>MISCELLANEOUS INCOME</td>
<td>0.00</td>
<td>1,879.35</td>
<td>0.00</td>
<td>(1,879.35)</td>
<td>100.00</td>
</tr>
<tr>
<td>205-000.000-682.001</td>
<td>MIS. INCOME-FALSE ALARMS</td>
<td>25,000.00</td>
<td>1,800.00</td>
<td>1,700.00</td>
<td>23,200.00</td>
<td>7.20</td>
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<tr>
<td>205-000.000-683.000</td>
<td>DRUG FORFEITURE MONEY</td>
<td>1,000.00</td>
<td>(11,692.65)</td>
<td>(20,822.65)</td>
<td>12,692.65</td>
<td>(1,169.27)</td>
</tr>
<tr>
<td>205-000.000-684.000</td>
<td>D.A.R.E. MONEY</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>205-000.000-685.000</td>
<td>POLICE TRAINING GRANT</td>
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<td>0.00</td>
<td>8,000.00</td>
<td>0.00</td>
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<tr>
<td>205-000.000-685.001</td>
<td>911 CENTER PERSONNEL TRAINING</td>
<td>4,000.00</td>
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<td>0.00</td>
<td>4,000.00</td>
<td>0.00</td>
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<tr>
<td>205-000.000-690.000</td>
<td>OTHER GRANT MONEY</td>
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<td>0.00</td>
<td>1,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>205-000.000-699.002</td>
<td>TRANSFER IN GENERAL FUND</td>
<td>4,911,676.00</td>
<td>1,217,948.22</td>
<td>1,197,898.00</td>
<td>3,693,727.78</td>
<td>24.80</td>
</tr>
<tr>
<td>Total Dept 000.000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6,916,949.00</td>
<td>2,892,784.67</td>
<td>1,200,820.60</td>
<td>4,024,164.33</td>
<td>41.82</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Revenues**

| | 6,916,949.00 | 2,892,784.67 | 1,200,820.60 | 4,024,164.33 | 41.82 |

#### Expenditures Table

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>205-301.000-702.000</td>
<td>SALARIES</td>
<td>2,468,381.00</td>
<td>670,991.59</td>
<td>158,515.86</td>
<td>1,797,399.41</td>
<td>27.18</td>
</tr>
<tr>
<td>205-301.000-710.000</td>
<td>OFFICER OVERTIME</td>
<td>135,810.00</td>
<td>37,394.77</td>
<td>8,467.51</td>
<td>98,415.23</td>
<td>27.53</td>
</tr>
<tr>
<td>205-301.000-719.000</td>
<td>FRINGE BENEFITS</td>
<td>1,409,603.00</td>
<td>478,422.08</td>
<td>156,379.12</td>
<td>931,180.92</td>
<td>33.94</td>
</tr>
<tr>
<td>205-301.000-723.000</td>
<td>OFFICER EQUIPMENT</td>
<td>37,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>37,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>205-301.000-725.000</td>
<td>UNIFORM EXPENSE</td>
<td>37,000.00</td>
<td>5,072.37</td>
<td>1,094.71</td>
<td>31,927.63</td>
<td>13.71</td>
</tr>
<tr>
<td>205-301.000-741.000</td>
<td>LAW ENFORCEMENT SUPPLIES</td>
<td>49,810.00</td>
<td>7,542.57</td>
<td>1,979.48</td>
<td>42,247.53</td>
<td>15.14</td>
</tr>
<tr>
<td>205-301.000-826.000</td>
<td>LEGAL SERVICES</td>
<td>60,000.00</td>
<td>28,595.00</td>
<td>6,803.00</td>
<td>31,405.00</td>
<td>47.66</td>
</tr>
<tr>
<td>205-301.000-860.000</td>
<td>MEETINGS/TRANSPORTATION</td>
<td>0.00</td>
<td>286.00</td>
<td>0.00</td>
<td>(286.00)</td>
<td>100.00</td>
</tr>
<tr>
<td>205-301.000-860.001</td>
<td>PA 302 TRAINING</td>
<td>4,000.00</td>
<td>3,627.00</td>
<td>(398.00)</td>
<td>373.00</td>
<td>90.68</td>
</tr>
<tr>
<td>205-301.000-861.000</td>
<td>CONFERENCES/INVESTIGATIONS</td>
<td>4,250.00</td>
<td>3,010.59</td>
<td>0.00</td>
<td>1,239.41</td>
<td>70.84</td>
</tr>
</tbody>
</table>
### Revenue and Expenditure Report for Pittsfield Township

#### Period Ending 04/30/2012

#### GL Number: 205 - Public Safety Fund

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 Amended Budget</th>
<th>End Balance 04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% Budget Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>205-301.000-863.000</td>
<td>VEHICLE MAINTENANCE/REPAIRS</td>
<td>46,000.00</td>
<td>16,858.05</td>
<td>3,781.10</td>
<td>29,141.95</td>
<td>36.65</td>
</tr>
<tr>
<td>205-301.000-867.000</td>
<td>GAS &amp; OIL</td>
<td>112,000.00</td>
<td>17,574.89</td>
<td>188.30</td>
<td>94,425.11</td>
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<tr>
<td>205-301.000-955.000</td>
<td>MISCELLANEOUS EXPENSES</td>
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<td>MISC.-WEIGHTMASTER</td>
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<td>3,855.00</td>
<td>3.63</td>
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<tr>
<td>205-301.000-956.000</td>
<td>TRAINING</td>
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<td>1,125.00</td>
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<td>MEMBERSHIP &amp; DUES</td>
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<td>100.00</td>
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<tr>
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<td>7,800.00</td>
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<td>102.71</td>
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<td>RESERVE OFFICER EXPENSE</td>
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<td>2,560.00</td>
<td>0.00</td>
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<tr>
<td>205-301.000-970.000</td>
<td>CAPITAL EXPENDITURES</td>
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<td>199,866.58</td>
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Total Dept 301.000-POLICE DEPARTMENT: 4,696,519.00 | 1,499,230.93 | 341,797.23 | 3,017,288.07 | 31.92 |

#### GL Number: 325 - Dispatch/Communications

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 Amended Budget</th>
<th>End Balance 04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% Budget Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>205-325.000-705.000</td>
<td>DISPATCH/SECRETARY WAGES</td>
<td>270,068.00</td>
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<td>0.00</td>
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<td>205-325.000-719.000</td>
<td>FRINGE BENEFITS</td>
<td>148,253.00</td>
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<td>205-325.000-725.000</td>
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<td>18.00</td>
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<td>205-325.000-851.000</td>
<td>RADIO MAINTENANCE</td>
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<td>205-325.000-947.000</td>
<td>L.E.I.N.</td>
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Total Dept 325.000-DISPATCH/COMMUNICATIONS: 456,416.00 | 126,584.13 | 40,169.54 | 329,831.87 | 27.73 |

#### GL Number: 336 - Fire Department

<table>
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<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 Amended Budget</th>
<th>End Balance 04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% Budget Used</th>
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</thead>
<tbody>
<tr>
<td>205-336.000-702.000</td>
<td>SALARIES</td>
<td>1,367,539.00</td>
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<td>97,340.69</td>
<td>978,343.01</td>
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<td>205-336.000-712.000</td>
<td>OVERTIME WAGES</td>
<td>151,900.00</td>
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<td>15,417.03</td>
<td>85,463.22</td>
<td>43.74</td>
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<td>205-336.000-714.000</td>
<td>VOLUNTEER FIRE WAGES</td>
<td>35,000.00</td>
<td>3,915.76</td>
<td>1,328.25</td>
<td>31,084.24</td>
<td>11.19</td>
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<tr>
<td>205-336.000-719.000</td>
<td>FRINGE BENEFITS</td>
<td>743,701.00</td>
<td>259,012.78</td>
<td>84,690.03</td>
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<tr>
<td>205-336.000-725.000</td>
<td>UNIFORM EXPENSE</td>
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<td>FIRE EQUIPMENT SUPPLIES</td>
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<td>205-336.000-778.000</td>
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<td>3,915.76</td>
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<td>205-336.000-867.000</td>
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<td>GROUNDS MAINTENANCE</td>
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<td>205-336.000-955.000</td>
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## REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

### Period Ending 04/30/2012

### Fund 205 - Public Safety Fund

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>205-336.000-957.000</td>
<td>Membership &amp; Dues</td>
<td>3,710.00</td>
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<td>Fire Prevention</td>
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<tr>
<td>205-336.000-960.000</td>
<td>Schooling/Seminars/Conference</td>
<td>21,000.00</td>
<td>8,642.01</td>
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<td>205-336.000-970.000</td>
<td>Capital Expenditures</td>
<td>117,877.00</td>
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<td>0.00</td>
<td>117,877.00</td>
<td>0.00</td>
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**Total Dept 336.000-Fire Department**

2,903,016.00 846,101.25 216,231.22 2,056,914.75 29.15

### Dept 340.000 - Support Services

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>205-340.000-702.000</td>
<td>Salaries</td>
<td>319,933.00</td>
<td>103,797.19</td>
<td>23,211.66</td>
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<td>205-340.000-703.000</td>
<td>Liaison Wages</td>
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<tr>
<td>205-340.000-713.000</td>
<td>Other Wages</td>
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<td>918.00</td>
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<tr>
<td>205-340.000-719.000</td>
<td>Fringe Benefits</td>
<td>175,874.00</td>
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<tr>
<td>205-340.000-727.000</td>
<td>Office Supplies</td>
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<tr>
<td>205-340.000-816.000</td>
<td>Professional Services</td>
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<td>75,741.45</td>
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<td>37,684.00</td>
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<td>1,685.42</td>
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<tr>
<td>205-340.000-899.000</td>
<td>Tax Tribunal Refund</td>
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<tr>
<td>205-340.000-934.000</td>
<td>Office Equipment Maintenance</td>
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<td>0.00</td>
<td>17,825.00</td>
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</table>

**Total Dept 340.000-Support Services**

1,021,083.00 259,374.51 60,510.60 761,708.49 25.40

**Total Expenditures**

9,077,034.00 2,731,290.82 658,708.59 6,345,743.18 30.09

### Fund 205:

<table>
<thead>
<tr>
<th>Description</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues</td>
<td>6,916,949.00</td>
<td>2,892,784.67</td>
<td>1,200,820.60</td>
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<tr>
<td>Total Expenditures</td>
<td>9,077,034.00</td>
<td>2,731,290.82</td>
<td>658,708.59</td>
<td>6,345,743.18</td>
<td>30.09</td>
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</table>

**Net of Revenues & Expenditures**

(2,160,085.00) 161,493.85 542,112.01 (2,321,578.85) (7.48)
## Revenue and Expenditure Report for Pittsfield Township

**Period Ending 04/30/2012**

### Fund 208 - Parks and Recreation Millage

#### Revenues

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 Amended Budget</th>
<th>End Balance 04/30/2012</th>
<th>Activity Month 04/30/2012</th>
<th>Available Balance</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>208-000.000-402.000</td>
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<td>208-000.000-665.000</td>
<td>Interest Earnings</td>
<td>300.00</td>
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<td>208-000.000-677.000</td>
<td>Reimburse; General</td>
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<td>0.00</td>
<td>(5,000.00)</td>
<td>100.00</td>
</tr>
</tbody>
</table>

**Total Dept 000.000**

| 816,909.00 | 785,972.07 | 25.72 | 30,936.93 | 96.21 |

**Total Revenues**

| 816,909.00 | 785,972.07 | 25.72 | 30,936.93 | 96.21 |

#### Expenditures

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 Amended Budget</th>
<th>End Balance 04/30/2012</th>
<th>Activity Month 04/30/2012</th>
<th>Available Balance</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>208-000.000-781.000</td>
<td>Equipment Maintenance</td>
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<td>Contracted Services</td>
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<td>5,400.00</td>
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<tr>
<td>208-000.000-816.000</td>
<td>Professional Services</td>
<td>25,000.00</td>
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<td>208-000.000-899.000</td>
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<td>208-000.000-955.000</td>
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<td>Capital Expenditures</td>
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<td>2,000.00</td>
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<td>32,063.00</td>
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</table>

**Total Dept 000.000**

| 816,909.00 | 657,072.02 | 8,920.80 | 159,836.98 | 80.43 |

**Total Expenditures**

| 816,909.00 | 657,072.02 | 8,920.80 | 159,836.98 | 80.43 |

Fund 208:

**Total Revenues**

| 816,909.00 | 785,972.07 | 25.72 | 30,936.93 | 96.21 |

**Total Expenditures**

| 816,909.00 | 657,072.02 | 8,920.80 | 159,836.98 | 80.43 |

**Net of Revenues & Expenditures**

| 0.00 | 128,900.05 | (8,895.08) | (128,900.05) | 100.00 |
## Fund 249 - BUILDING SAFETY DEPARTMENT

### Revenues

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>Amended Budget</th>
<th>04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>249-000.000-476.000</td>
<td>BUILDING PERMIT FEES</td>
<td>200,000.00</td>
<td>65,317.00</td>
<td>21,720.00</td>
<td>134,683.00</td>
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<td>ELECTRICAL PERMIT FEES</td>
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<td>249-000.000-478.000</td>
<td>HEATING/COOLING PERMIT FEES</td>
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<td>MISCELLANEOUS INCOME</td>
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<td>51,123.00</td>
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**Total Dept 000.000**

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</thead>
<tbody>
<tr>
<td>390,100.00</td>
<td>133,842.50</td>
<td>39,684.31</td>
<td>256,257.50</td>
<td>34.31</td>
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### Expenditures

<table>
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<tr>
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<th>Description</th>
<th>Amended Budget</th>
<th>04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% BDGT Used</th>
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<tbody>
<tr>
<td>249-000.000-702.000</td>
<td>SALARIES</td>
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<td>53,222.96</td>
<td>11,447.00</td>
<td>99,818.04</td>
<td>34.78</td>
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<td>249-000.000-719.000</td>
<td>FRINGE BENEFITS</td>
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<td>7,900.85</td>
<td>45,172.85</td>
<td>36.25</td>
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<tr>
<td>249-000.000-740.000</td>
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<td>5,000.00</td>
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<td>0.00</td>
<td>4,485.71</td>
<td>10.29</td>
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<tr>
<td>249-000.000-801.000</td>
<td>CONTRACTED SERVICES</td>
<td>500.00</td>
<td>0.00</td>
<td>0.00</td>
<td>500.00</td>
<td>0.00</td>
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<tr>
<td>249-000.000-818.000</td>
<td>CONTRACTUAL SERVICES</td>
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<td>3,650.00</td>
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<td>0.00</td>
<td>1,500.00</td>
<td>0.00</td>
</tr>
<tr>
<td>249-000.000-826.000</td>
<td>LEGAL SERVICES</td>
<td>1,500.00</td>
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<td>0.00</td>
<td>1,500.00</td>
<td>0.00</td>
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<tr>
<td>249-000.000-863.000</td>
<td>VEHICLE MAINTENANCE/REPAIRS</td>
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<td>227.87</td>
<td>12.00</td>
<td>3,272.13</td>
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<tr>
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<td>18.03</td>
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<td>249-000.000-955.000</td>
<td>MISCELLANEOUS EXPENSES</td>
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<td>24.00</td>
<td>305.22</td>
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<td>249-000.000-960.000</td>
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<td>171.00</td>
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<tr>
<td>249-000.000-966.000</td>
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**Total Dept 000.000**

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<table>
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<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>385,400.00</td>
<td>127,462.10</td>
<td>23,033.85</td>
<td>257,937.90</td>
<td>33.07</td>
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</tbody>
</table>

**Total Expenditures**

<p>| | | | | | | |</p>
<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>385,400.00</td>
<td>127,462.10</td>
<td>23,033.85</td>
<td>257,937.90</td>
<td>33.07</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Fund 249:**

**Total Revenues**

| | | | | |
|---|---|---|---|
| 390,100.00 | 133,842.50 | 39,684.31 | 256,257.50 |

**Total Expenditures**

| | | | | |
|---|---|---|---|
| 385,400.00 | 127,462.10 | 23,033.85 | 257,937.90 |

**Net of Revenues & Expenditures**

| | | | | |
|---|---|---|---|
| 4,700.00 | 6,380.40 | 16,650.46 | (1,680.40) | 135.75 |
# Revenue and Expenditure Report for Pittsfield Township

**Period Ending 04/30/2012**

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>2012 Amended Budget</th>
<th>END Balance 04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% BDGT Used</th>
</tr>
</thead>
</table>
| Fund 261 - 911 Service Fund  
Dept 000.000 |  
261-000.000-665.000 INTEREST EARNINGS | 1,000.00            | 204.54                  | 67.53                         | 795.46             | 20.45       |
|  
261-000.000-682.000 MISCELLANEOUS INCOME | 500.00            | 0.00                  | 0.00                      | 500.00                        | 0.00               |            |
|  
261-000.000-688.000 E-911 SURCHARGE REVENUE | 250,000.00        | (524.83)             | (1,439.00)               | 250,524.83                    | (0.21)             |            |
| **Total Dept 000.000** |                      | 251,500.00           | (320.29)                 | (1,371.47)                    | 251,820.29         | (0.13)      |
| **TOTAL Revenues** |                      | 251,500.00           | (320.29)                 | (1,371.47)                    | 251,820.29         | (0.13)      |
| Dept 000.000 |  
261-000.000-702.000 SALARIES | 60,000.00           | 20,769.30              | 4,615.40                     | 39,230.70          | 34.62       |
|  
261-000.000-705.000 DISPATCHER/SECRETARY WAGES | 138,739.00        | 37,296.01             | 8,010.95                   | 101,442.99         | 26.88       |
|  
261-000.000-711.000 DISPATCH/SEC'Y OVERTIME | 3,000.00           | 720.99                | 720.99                     | 2,279.01           | 24.03       |
|  
261-000.000-719.000 FRINGE BENEFITS | 98,053.00          | 32,206.08             | 10,041.30                 | 65,864.92          | 32.85       |
|  
261-000.000-724.000 DISPATCH UNIFORM EXPENSE | 1,000.00           | 342.93                | 0.00                      | 657.07             | 34.29       |
|  
261-000.000-851.000 RADIO MAINTENANCE | 6,000.00           | 0.00                  | 0.00                      | 6,000.00           | 0.00        |
|  
261-000.000-864.000 EQUIPMENT MAINTENANCE | 23,300.00          | 0.00                  | 0.00                      | 23,300.00          | 0.00        |
|  
261-000.000-934.000 OFFICE EQUIPMENT MAINT. | 2,900.00           | 0.00                  | 0.00                      | 2,900.00           | 0.00        |
|  
261-000.000-970.000 CAPITAL EXPENDITURES | 6,200.00           | 0.00                  | 0.00                      | 6,200.00           | 0.00        |
| **Total Dept 000.000** |                      | 339,192.00           | 91,335.31                | 23,388.64          | 247,856.69       | 26.93       |
| **TOTAL Expenditures** |                      | 339,192.00           | 91,335.31                | 23,388.64          | 247,856.69       | 26.93       |

**Fund 261:**

<table>
<thead>
<tr>
<th>Activity</th>
<th>2012 Amended Budget</th>
<th>END Balance 04/30/2012</th>
<th>Activity for Month 04/30/2012</th>
<th>Available Balance</th>
<th>% BDGT Used</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL REVENUES</td>
<td>251,500.00</td>
<td>(320.29)</td>
<td>(1,371.47)</td>
<td>251,820.29</td>
<td>0.13</td>
</tr>
<tr>
<td>TOTAL EXPENDITURES</td>
<td>339,192.00</td>
<td>91,335.31</td>
<td>23,388.64</td>
<td>247,856.69</td>
<td>26.93</td>
</tr>
<tr>
<td>NET OF REVENUES &amp; EXPENDITURES</td>
<td>(87,692.00)</td>
<td>(91,655.60)</td>
<td>(24,760.11)</td>
<td>3,963.60</td>
<td>104.52</td>
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</table>
## REVENUE AND EXPENDITURE REPORT FOR PITTSFIELD TOWNSHIP

**PERIOD ENDING 04/30/2012**

### Fund 592 - WATER/SEWER FUND

#### Revenues

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>592-000.000-640.000</td>
<td>TURN ON/OFF CHARGES</td>
<td>2,500.00</td>
<td>586.68</td>
<td>366.68</td>
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<tr>
<td>592-000.000-642.000</td>
<td>METER CHARGES</td>
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<td>83,692.82</td>
<td>44.20</td>
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<tr>
<td>592-000.000-643.000</td>
<td>OTHER CHARGES FOR SERVICES</td>
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<td>225.00</td>
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<td>19.09</td>
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<tr>
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<td>WATER SALES</td>
<td>5,277,147.00</td>
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<tr>
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<td>SEWER SALES</td>
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<tr>
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<td>METERS &amp; SUPPLIES SALES</td>
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<td>4,784.70</td>
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<td>0.00</td>
<td>(50.00)</td>
<td>100.00</td>
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<tr>
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<td>FORFEITED DISCOUNTS</td>
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<td>0.00</td>
<td>10,000.00</td>
<td>0.00</td>
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</table>

**Total Dept 000.000**

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</thead>
<tbody>
<tr>
<td></td>
<td>10,576,382.00</td>
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**TOTAL Revenues**

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</thead>
<tbody>
<tr>
<td></td>
<td>10,576,382.00</td>
<td>2,056,458.37</td>
<td>744,626.39</td>
<td>8,519,923.63</td>
<td>19.44</td>
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</table>

### Expenditures

#### Dept 000.000

<table>
<thead>
<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>592-000.000-702.000</td>
<td>SALARIES</td>
<td>199,828.00</td>
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<td>3,180.26</td>
<td>20,409.35</td>
<td>31.97</td>
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<tr>
<td>592-000.000-719.000</td>
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<td>10.30</td>
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<td>352.17</td>
<td>6,372.25</td>
<td>29.20</td>
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<tr>
<td>592-000.000-801.000</td>
<td>CONTRACTED SERVICES</td>
<td>55,000.00</td>
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<td>100.00</td>
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<td>3,479.92</td>
<td>33,267.13</td>
<td>26.07</td>
</tr>
<tr>
<td>592-000.000-823.000</td>
<td>ACCOUNTING SERVICES</td>
<td>8,000.00</td>
<td>0.00</td>
<td>0.00</td>
<td>8,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>592-000.000-826.000</td>
<td>LEGAL SERVICES</td>
<td>10,000.00</td>
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<td>MEETINGS/TRANSPORTATION</td>
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<td>0.00</td>
<td>1,000.00</td>
<td>0.00</td>
</tr>
<tr>
<td>592-000.000-863.000</td>
<td>VEHICLE MAINTENANCE/REPAIRS</td>
<td>20,000.00</td>
<td>4,565.02</td>
<td>183.77</td>
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<td>GAS &amp; OIL</td>
<td>40,000.00</td>
<td>4,528.42</td>
<td>0.00</td>
<td>35,471.58</td>
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<tr>
<td>592-000.000-901.000</td>
<td>ADVERTISING</td>
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<td>0.00</td>
<td>1,000.00</td>
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<tr>
<td>592-000.000-910.000</td>
<td>INSURANCE</td>
<td>82,000.00</td>
<td>16,558.09</td>
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<td>65,441.91</td>
<td>20.19</td>
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<tr>
<td>592-000.000-920.000</td>
<td>UTILITIES</td>
<td>125,000.00</td>
<td>48,121.10</td>
<td>11,610.81</td>
<td>76,878.90</td>
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<tr>
<td>592-000.000-924.000</td>
<td>WATER PURCHASES</td>
<td>3,681,400.00</td>
<td>717,057.16</td>
<td>236,783.57</td>
<td>2,964,312.84</td>
<td>19.48</td>
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<td>592-000.000-925.000</td>
<td>SEWER TREATMENT PURCHASED</td>
<td>3,336,558.00</td>
<td>894,251.57</td>
<td>310,486.39</td>
<td>2,442,306.43</td>
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</table>
**Fund 592 - WATER/SEWER FUND**

<table>
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<tr>
<th>GL NUMBER</th>
<th>DESCRIPTION</th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td>592-000.000-926.000</td>
<td>WATER SAMPLE TESTING</td>
<td>5,000.00</td>
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<td>0.00</td>
<td>5,000.00</td>
<td>0.00</td>
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<tr>
<td>592-000.000-927.000</td>
<td>COMPUTER UPGRADES</td>
<td>5,000.00</td>
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<td>0.00</td>
<td>5,000.00</td>
<td>0.00</td>
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<tr>
<td>592-000.000-929.000</td>
<td>INVENTORY ADJUSTMENT</td>
<td>90,000.00</td>
<td>919.17</td>
<td>0.00</td>
<td>89,080.83</td>
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<td>592-000.000-930.000</td>
<td>WATER/SEwer ADJ</td>
<td>0.00</td>
<td>121.49</td>
<td>121.49</td>
<td>(121.49)</td>
<td>100.00</td>
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<td>GROUNDS MAINTENANCE</td>
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<td>200.00</td>
<td>200.00</td>
<td>2,800.00</td>
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<td>4,000.00</td>
<td>0.00</td>
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<td>592-000.000-935.000</td>
<td>UNDERGROUND REPAIRS</td>
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<td>592-000.000-936.000</td>
<td>ABOVEGROUND REPAIRS</td>
<td>23,000.00</td>
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<td>0.00</td>
<td>23,000.00</td>
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<td>375.52</td>
<td>16,814.75</td>
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<td>REPAIRS &amp; MAINTENANCE</td>
<td>25,000.00</td>
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<td>2,544.72</td>
<td>21,427.28</td>
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<td>592-000.000-945.000</td>
<td>ADMINISTRATION CHARGE</td>
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<td>250,000.00</td>
<td>0.00</td>
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<tr>
<td>592-000.000-955.000</td>
<td>MISCELLANEOUS EXPENSES</td>
<td>7,500.00</td>
<td>867.62</td>
<td>174.08</td>
<td>6,632.38</td>
<td>11.57</td>
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<td>592-000.000-957.000</td>
<td>MEMBERSHIP &amp; DUES</td>
<td>5,000.00</td>
<td>2,018.48</td>
<td>0.00</td>
<td>2,981.52</td>
<td>40.37</td>
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<td>SCHOOLING/SEMINARS/CONFERENCE</td>
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<td>6,619.14</td>
<td>26.45</td>
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<td>592-000.000-970.000</td>
<td>CAPITAL EXPENDITURES</td>
<td>75,000.00</td>
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<td>5,200.00</td>
<td>(63,290.39)</td>
<td>184.39</td>
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<td>0.00</td>
<td>1,111,762.00</td>
<td>0.00</td>
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<tr>
<td>592-000.000-988.000</td>
<td>CONTINGENCES</td>
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<td>0.00</td>
<td>50,000.00</td>
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<tr>
<td>592-000.000-995.000</td>
<td>DEBT SERVICE ; INTEREST</td>
<td>455,000.00</td>
<td>174,348.27</td>
<td>128,178.13</td>
<td>280,651.73</td>
<td>38.32</td>
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</table>

**Total Dept 000.000**

<table>
<thead>
<tr>
<th></th>
<th>2012 AMENDED BUDGET</th>
<th>END BALANCE 04/30/2012</th>
<th>ACTIVITY FOR MONTH 04/30/2012</th>
<th>AVAILABLE BALANCE</th>
<th>% BDGT USED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10,560,847.00</td>
<td>2,348,740.56</td>
<td>783,345.88</td>
<td>8,212,106.44</td>
<td>22.24</td>
</tr>
</tbody>
</table>

**TOTAL Expenditures**

|              | 10,560,847.00       | 2,348,740.56            | 783,345.88                    | 8,212,106.44      | 22.24       |

**Fund 592**

|              | 10,576,382.00       | 2,056,458.37            | 744,626.39                    | 8,519,923.63      | 19.44       |

**TOTAL REVENUES**

|              | 10,560,847.00       | 2,348,740.56            | 783,345.88                    | 8,212,106.44      | 22.24       |

**TOTAL EXPENDITURES**

|              | 15,535.00           | (292,282.19)            | (38,719.49)                   | 307,817.19        | (1,881.44) |

**NET OF REVENUES & EXPENDITURES**

|              | 30,747,196.00       | 13,096,936.47           | 2,045,221.18                  | 17,650,259.53     | 42.60       |

**TOTAL REVENUES - ALL FUNDS**

|              | 32,974,738.00       | 9,091,223.39            | 3,084,108.59                  | 23,883,514.61     | 27.57       |

**TOTAL EXPENDITURES - ALL FUNDS**

|              | (2,227,542.00)      | 4,005,713.08            | (1,038,887.41)                | (6,233,255.08)    | 179.83      |
TO: Board of Trustees  
FROM: Department of Human Resources & Administrative Services  
RE: Personnel Report  
DATE: May 14, 2012

In compliance with resolution #09-04, which requires notification of personnel actions taken by township administration to the Board of Trustees, below are the actions taken:

<table>
<thead>
<tr>
<th>Division:</th>
<th>Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supervision:</td>
<td>Director of Utilities and Municipal Services</td>
</tr>
<tr>
<td>Action:</td>
<td>Wage Alignment</td>
</tr>
<tr>
<td>Position:</td>
<td>Utilities Specialist</td>
</tr>
<tr>
<td>Name:</td>
<td>Lee Hoffman</td>
</tr>
<tr>
<td>Reason:</td>
<td>Conformity to Wage Scale</td>
</tr>
</tbody>
</table>
ENVIRONMENTAL RECYCLING ACTIVITY REPORT
This report reflects all locations serviced: 04/01/2011 - 04/30/2011

August 8, 2011

A1PCT
Pittsfield Charter Township
6201 W. Michigan Ave.
Administrative Services
Ann Arbor, MI 48108

Attention Pittsfield Charter Township:

All of us at Allshred Services want to thank you for your environmentally conscious efforts. Following is the summary for this period.

<table>
<thead>
<tr>
<th>Material Processed</th>
<th>Financial Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>328.00 Pounds Collected is Equal to 0.16 Tons Processed</td>
<td></td>
</tr>
<tr>
<td>Translates Into:</td>
<td></td>
</tr>
<tr>
<td>3 Trees Saved</td>
<td>$ 750.00</td>
</tr>
<tr>
<td>1,120 Gallons of Water Saved</td>
<td>$ 5.04</td>
</tr>
<tr>
<td>656 Kw of Energy Saved</td>
<td>$ 52.48</td>
</tr>
<tr>
<td>10 Pounds of Pollutants Kept Out of the Atmosphere</td>
<td>$ 50.00</td>
</tr>
<tr>
<td>1 Cubic Yards of Landfill Saved</td>
<td>$ 50.00</td>
</tr>
<tr>
<td></td>
<td>$ 907.52</td>
</tr>
</tbody>
</table>

Estimated figures derived from official U.S. EPA calculations, and actual prices from wholesale suppliers of paper, electric, water, and landfill companies.

All shredding clients note: All material is 100% destroyed before recycled.

Be Clean, Go Green

Sincerely,

The Staff at
Allshred Services
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees
THROUGH: Mandy Grewal, Supervisor
FROM: Jessica West, Administrative Services Specialist
DEPT: Human Resources & Administrative Services
DATE: May 14, 2012
SUBJECT: Tuition Reimbursement Request for Michael Chevrette – Fire Lieutenant

BOARD ACTION REQUESTED:
Motion to approve Tuition Reimbursement Request for Michael Chevrette for the pursuit of a Bachelor’s Degree in Public Safety Studies.

BACKGROUND:
Recognizing that advancing the knowledge of our employees is a priority, Pittsfield Charter Township has in place an Educational Assistance Program for the pursuit of undergraduate degree programs.

Mr. Chevrette is currently pursuing a Bachelor Degree with a major in Public Safety. Pending approval by the Board of Trustees, employees are eligible to be reimbursed up to $1,200.00 per fiscal year. This request meets the requirements of the Collective Bargaining Agreement between Pittsfield Charter Township and the Pittsfield Township Fire Fighters Union (IAFF Local #3008) Section 8 of Article 9.

IMPACT ON TOWNSHIP’S HUMAN RESOURCES:
Process, verify, and present Enrollment Requests to the Board of Trustees for approval.

IMPACT ON TOWNSHIP’S BUDGET:
Mr. Chevrette is currently employed by the Department of Public Safety - Fire. Funding for this request is available.

CONFORMITY TO TOWNSHIP POLICIES:
The approval by the Board of Trustees for the Tuition reimbursement is in accordance with Township policy and past practice.
TUITION REIMBURSEMENT FORM

Employee name: Michael Cherette  Date of hire: 11/24/2011

Educational program (major, if appropriate): Public Safety Studies

Degree/certificate (i.e. Assoc., B.A.): BAS

College or training facility: Great Heights University

List courses taken: Degree required course? % Requested

1. Contract Resolution Yes  No  100  
2.  
3.  
4.  

Date classes began: Winter 2012  Date classes ended: 

Total tuition cost: $13,200.00  Total tuition requested: 

$12,000.00

Submit copy of tuition payment receipt and a copy of your grade report with this form to the Administrative Services Department.

Total tuition reimbursement amount: $  
(reimbursement amount may be lessened by any financial assistance)

Account number: 

Twp. Supervisor’s signature:  Date:  

Date approved by Board of Trustees:  

75
# Student Academic Information

## Grade Report - Final Grade Report

Final Grade Report for: Chevrette, Michael (00000522339)

### Undergraduate

- **Term:** WI 2012
- **Advisor:** Emerson, William, III - Primary Advisor
- **First Major:** Public Safety Studies
- **Degree:** Bachelor of Applied Science
- **Classification:** Junior
- **Academic Status:** Full Acceptance

### Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Final Grade</th>
<th>Repeat</th>
<th>Attempted Credits</th>
<th>Earned Credits</th>
<th>Pass Credits</th>
<th>GPA Credits</th>
<th>Qual Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>MGT302-SL</td>
<td>Management Principles/Cases</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>SOC350-SN</td>
<td>Conflict Resolution</td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Term Totals:**

**Cumulative:**
Student Information
ID: S22339
Michael Chevrette
Undergraduate
Class: Senior
Date: 05/01/2012

Student Financial Services
1247 E Siena Heights Dr
Adrian, MI 49221

Phone: 517-264-7110
FAX: 517-264-7728
studentfinancials@sienaheights.edu

---

**Student Invoice**

<table>
<thead>
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<th>Payments($)</th>
<th>Balance($)</th>
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</thead>
<tbody>
<tr>
<td>Prior Balance</td>
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<td></td>
</tr>
<tr>
<td>Winter 2012 Semester Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.0 Registered Hours</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Charges</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Metro-Detroit OnLine Fee</td>
<td>90.00</td>
<td></td>
</tr>
<tr>
<td>Metro-Detroit OnLine Fee</td>
<td>90.00</td>
<td></td>
</tr>
<tr>
<td>Metro Detroit WI-1</td>
<td>1,230.00</td>
<td></td>
</tr>
<tr>
<td>Metro Detroit WI-2</td>
<td>1,230.00</td>
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</tr>
<tr>
<td><strong>Total Semester Charges</strong></td>
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<td>2,640.00</td>
</tr>
<tr>
<td>Semester Expenses and financial aid may have increased or decreased since the last invoice due to adding or dropping classes and changes in class load.</td>
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<td></td>
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<tr>
<td>Anticipated Financial Aid</td>
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<tr>
<td>Total Semester Aid</td>
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<td>0.00</td>
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<tr>
<td>* Indicates estimated aid pending Federal and State verification</td>
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</tr>
<tr>
<td>++ Loan amounts reflect an origination fee of up to 3%</td>
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<tr>
<td>Payments</td>
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<td>-2,088.00</td>
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<tr>
<td>Amount Due</td>
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</tbody>
</table>
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees
THROUGH: Mandy Grewal, Supervisor
FROM: Jessica West, Administrative Services Specialist
DEPT: Human Resources & Administrative Services
DATE: May 14, 2012
SUBJECT: Tuition Reimbursement Request for Michael Troy – Firefighter

BOARD ACTION REQUESTED:
Motion to approve Tuition Reimbursement Request for Michael Troy for the pursuit of an Associate’s Degree in Fire Science.

BACKGROUND:
Recognizing that advancing the knowledge of our employees is a priority, Pittsfield Charter Township has in place an Educational Assistance Program for the pursuit of undergraduate degree programs.

Mr. Troy is currently pursuing an Associate’s Degree with a major in Fire Science. Pending approval by the Board of Trustees, employees are eligible to be reimbursed up to $1,200.00 per fiscal year. This request meets the requirements of the Collective Bargaining Agreement between Pittsfield Charter Township and the Pittsfield Township Fire Fighters Union (IAFF Local #3008) Section 8 of Article 9.

IMPACT ON TOWNSHIP’S HUMAN RESOURCES:
Process, verify, and present Enrollment Requests to the Board of Trustees for approval.

IMPACT ON TOWNSHIP’S BUDGET:
Mr. Troy is currently employed by the Department of Public Safety - Fire. Funding for this request is available.

CONFORMITY TO TOWNSHIP POLICIES:
The approval by the Board of Trustees for the Tuition reimbursement is in accordance with Township policy and past practice.
TUITION REIMBURSEMENT FORM

Employee name: MICHAEL TROY Date of hire: 1-11-10

Educational program (major, if appropriate): FIRE SCIENCE

Degree/certificate (i.e. Assoc, B.A.): ASSOC

College or training facility: COLUMBIA SOUTHERN

List courses taken:
1. MATH 1100 Degree required course? % Requested
   Yes __ No ____ 100 %
2. ___________ ___________ ___________ ___________ 
3. ___________ ___________ ___________ ___________ 
4. ___________ ___________ ___________ ___________ 

Date classes began: 2/12 Date classes ended: 5/18/12

Total tuition cost: $600.00 Total tuition requested: $600.00

Final approval procedure after classes end (see subsection 5.H of the Educational Assistance Policy). Submit copy of tuition payment receipt and a copy of your grade report with this form to the Human Resources Department.

Total tuition reimbursement amount: $ ______________ (reimbursement amount may be lessened by any financial assistance)

Account number: ___________ 

Twp. Supervisor's signature: __________________________ Date: __________________________

Date approved by Board of Trustees: __________________________
**Columbia Southern University**

**GRADE REPORT**

Mr. Michael Troy

STUDENT NUMBER: 115296        DATE PRINTED: May 9 2012        PROFESSOR: [Redacted]

PROGRAM ENROLLED: AAS Associate of Applied Science in Fire Science

<table>
<thead>
<tr>
<th>COURSE</th>
<th>COURSE TITLE</th>
<th>HOURS</th>
<th>GRADE</th>
<th>COMPLETION DATE</th>
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<tr>
<td>MA 1100</td>
<td>Basic Mathematical Fundamentals</td>
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**Course Detail**

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<thead>
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<th>Unit Name</th>
<th>Grade</th>
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<tbody>
<tr>
<td>1</td>
<td>Unit I Homework</td>
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</tr>
<tr>
<td>2</td>
<td>Unit I Assessment</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Unit II Homework</td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Unit II Assessment</td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Unit III Homework</td>
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<tr>
<td>6</td>
<td>Unit III Assessment</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Unit IV Homework</td>
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<tr>
<td>8</td>
<td>Unit IV Assessment</td>
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<td>9</td>
<td>Unit V Homework</td>
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<td>10</td>
<td>Unit V Assessment</td>
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<td>11</td>
<td>Unit VI Homework</td>
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<td>12</td>
<td>Unit VI Assessment</td>
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<td>13</td>
<td>Unit VII Homework</td>
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<td>14</td>
<td>Unit VII Assessment</td>
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<td>15</td>
<td>Unit VIII Homework</td>
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<tr>
<td>16</td>
<td>Final Exam</td>
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</table>

**Course Grade:** [Redacted]
Per-Course
Enrollment Registration Request Form

Student Information

Enrollment Type: [Blank]  
Student Type: [Blank]  
Partner: [Blank]

Last Name: Troy  
First Name: Michael  
Middle Name: F

SSN (last four): [Blank]  
Student ID: 115286  
Ethnicity: [Blank]

Home Phone: [Blank]  
Work Phone: [Blank]  
Email: [Blank]

Billing Address

Address1: [Blank]
Address2: [Blank]
City: [Blank]  
State: [Blank]  
Zip: [Blank]

Shipping Address

Address1: [Blank]
Address2: [Blank]
City: [Blank]  
State: [Blank]  
Zip: [Blank]

Degree/Term/Course Information

Degree Program: AAS  
Major: Associate of Applied Science in Fire Science

Term:
Term Tuition Rate: Undergraduate $200 per hour (note some courses are four credit hours) Graduate Non-Military $265 per hour / Graduate Military $230 per hour / Doctorate $300 per hour

The CSU Book Grant is automatically awarded to students enrolled in a Term (Covers new/used text & shipping cost). See Terms & Conditions for Book Grant terms/conditions.

Program(s):

Course(s):

Credit Hours:  
Tuition:

MA
MA 1100
3
$500.00
0
$0.00
0
$0.00

Partner Name: [Blank]

Paid By
Visa/MC

Tuition Discount: 0.00%
Tuition SubTotal: $500.00
Library Fees: $0.00
Total Tuition: $500.00

Payment Method/Financial Aid

Method of Payment: Payment Plan
Balance: $0.00

Financial Aid Status:

I certify that I have read, understood, and agree to all terms and conditions as outlined both above and below on this Registration/Enrollment Agreement and that the cancellation and refund policy detailed below is completely understood by me.

Term Attendance Policy: By checking the box I understand that I will be automatically dropped from each course that I am enrolled if Unit 1 assignments are not submitted by the last day of the first week (effective September 1st, Term 1B assignments must be submitted by the 4th week) of the term. I further understand that if I am using VA Benefits, CSU will also submit VA Form 22-1995b to VA notifying them of the reduction in hours/termination of my enrollment.

Columbia Southern University
21982 University Lane, Orange Beach, AL 36561

---COLUMBIA SOUTHERN UNIVERSITY---

phone: 251.981.3771  toll-free: 800.977.8449  fax: 251.981.3815  address: 21982 University Lane, Orange Beach AL 36561  
www.columbiasouthern.edu
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees
THROUGH: Mandy Grewal, Supervisor
FROM: Jessica West, Administrative Services Specialist
DEPT: Human Resources & Administrative Services
DATE: May 14, 2012
SUBJECT: Enrollment Request for Michael Troy - Firefighter

BOARD ACTION REQUESTED:
Motion to approve Enrollment Request from Michael Troy for the pursuit of an Associate's Degree in Fire Science.

BACKGROUND:
Recognizing that advancing the knowledge of our employees is a priority, Pittsfield Charter Township has in place an Educational Assistance Program for the pursuit of undergraduate degree programs.

Mr. Troy is currently pursuing an Associate's Degree with a major in Fire Science. Pending approval by the Board of Trustees, employees are eligible to be reimbursed up to $1,200.00 per fiscal year. This request meets the requirements of the Collective Bargaining Agreement between Pittsfield Charter Township and the Pittsfield Township Fire Fighters Union (IAFF Local #3008) Section 8 of Article 9.

IMPACT ON TOWNSHIP'S HUMAN RESOURCES:
Process, verify, and present Enrollment Requests to the Board of Trustees for approval.

IMPACT ON TOWNSHIP'S BUDGET:
Mr. Troy is currently employed by the Department of Public Safety - Fire. Funding for this request is available.

CONFORMITY TO TOWNSHIP POLICIES:
The approval by the Board of Trustees for the tuition reimbursement is in accordance with Township policy and past practice.
ENROLLMENT REQUEST FORM

Employee name: **MICHAEL TROY**  Date of hire:  **1-10-10**

Educational program (major, if appropriate): **FIRE SCIENCE**

Degree/certificate (i.e. Assoc., B.A.): **ASSOC**

College or training facility: **COLUMBIA SOUTHERN**

List courses to be taken:  

<table>
<thead>
<tr>
<th>Course</th>
<th>Degree required course?</th>
<th>% Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>FIRE PROTECTION S45.</td>
<td>Yes [✓]</td>
<td>100%</td>
</tr>
<tr>
<td>2. __________________________</td>
<td>Yes [✓]</td>
<td>%</td>
</tr>
<tr>
<td>3. __________________________</td>
<td>Yes [✓]</td>
<td>%</td>
</tr>
<tr>
<td>4. __________________________</td>
<td>Yes [✓]</td>
<td>%</td>
</tr>
</tbody>
</table>

Date classes begin: **5-14-12**  Date classes end: _________________

Total tuition cost: **$600.00**  Total tuition requested: **$600.00**

Did you receive any financial assistance?  

Yes [✓]  No [ ]

If yes, what was the amount of financial assistance you received? **$**

Employee signature: __________________________  Date: **5-2-12**

Initial approval of Township Supervisor (prior to the beginning of classes):

Signature: __________________________  Date: __________

Date approved by Board of Trustees: _________________

After your course or courses have been approved by the Township Board and your classes have been completed you must submit a Tuition Reimbursement Form, a copy of your tuition payment receipt, and a copy of your grade report to the Administrative Services Department.
Agenda
Place Holder

Agenda Item 9.1

2012 First Quarter Cash Balances Report

To Follow
Agenda
Place Holder

Agenda Item 11.1

Contract Amendment
Construction Solutions, Inc.
Hickory Woods Park

To
Follow
AGREEMENT REGARDING PAYMENT OF WATER AND SEWER AND FIRE HYDRANT CONNECTION CHARGES

This AGREEMENT REGARDING PAYMENT OF WATER AND SEWER AND FIRE HYDRANT CONNECTION CHARGES (“Agreement”) is entered into on ___________, 2012 by and between ARCHCON BUILDERS, LLC (also known as Lycoming Land, LLC) (“Owner” and “Developer”) whose address is 9515 Orchard Lake Drive, Davison, MI 48423, Pittsfield Charter Township, a Michigan municipal corporation, whose address is 6201 Michigan Ave., Ann Arbor, Michigan 48108 (“Township”) and the West Side Utilities Consortium, whose address is ______________________, Ann Arbor, MI 4810___.

RECITALS

A. Owner and Developer owns certain land in located in Pittsfield Charter Township, Washtenaw County, Michigan as more fully described in the attached Exhibit A, formerly known as St. James Woods II Condominium and formerly bearing Parcel ID numbers L-12-20-210-012 through L-12-20-210-016 and L-12-20-210-018 through L-12-20-210-061 (the “Property”).

B. The Property is in the area of the Township known as the West Side Utilities service area and is subject to connection fees as set forth in the Township’s Utilities Ordinance.

C. Water, Sewer and Hydrant connection fees for each parcel are past due and owed to the Township.

D. Owner and Developer wishes to begin construction on the parcels and the parties wish to enter into this Agreement to ensure that all fees are timely paid and distributed to the appropriate parties.

AGREEMENT
1. Owner and Developer shall pay or cause to be paid to Township the sum of $10,149.36 for Water, Sewer and Hydrant connection fees (“Utility Fees”) per parcel with each application for a building permit for construction on each parcel.

2. No Building Permit, Certificate of Occupancy or other approval from the Township shall be issued until the $10,149.36 fee has been paid for the parcel for which approval is sought.

3. The Township will distribute the fees paid pursuant to this agreement to the West Side Utilities Consortium, except for the portion of each payment that is to be paid to the Township pursuant to ordinance or other agreement.

4. The $10,149.36 to be paid per parcel is separate from and in addition to any other application fees, inspection fees or special assessment.

5. The Township shall have a lien in the amount of $10,149.36 on each parcel covered by this agreement and may, at its option, record this agreement or a lien with the Washtenaw County Register of Deeds.

6. In the event any parcels of the Property are combined, split or the site plan is amended to change the property lines, the amount due for the Utilities Fees will not be reduced and the Township may adjust the allocation per building permit to ensure full payment is made.

7. This Agreement is to be interpreted by the laws of the State of Michigan and the parties agree that the venue of any litigation between the parties concerning this Agreement or the Property shall be in Washtenaw County, Michigan.

8. This agreement constitutes the entire agreement between the parties and will be deemed to supersede and cancel any and all prior discussions, negotiations, proposals, undertakings, understandings, and agreements, whether written or oral, relating to the transactions contemplated in this agreement. None of the previous and contemporaneous negotiations, preliminary drafts, or previous versions of this agreement leading up to its execution and not set forth in this agreement will be used by any of the parties to construe or affect the validity of this agreement. Each party acknowledges that no representation, inducement, or condition not set forth in this agreement has been made or relied on by either party.
OWNER and DEVELOPER: Archcon Builders, LLC,
a Michigan limited liability company

By: ________________________________
Rodwan K. Rajjoub
Its:  Managing Partner

STATE OF MICHIGAN  )
 ) ss
COUNTY OF ____________ )

The foregoing Agreement was executed before me on ________________________, 2011 by Rodwan K. Rajjoub, who stated that he was the Managing Partner of the company and was authorized to execute this document on behalf of the company.

___________________________, Notary Public,
___________________________ County, MI
Acting in ____________________ County
My Commission expires: __________________

WEST SIDE UTILITIES CONSORTIUM

By: ________________________________
Donald Chisolm
Its:  Authorized Representative

STATE OF MICHIGAN  )
 ) ss
COUNTY OF ____________ )

The foregoing Agreement was executed before me on ________________________, 2011 by Donald Chisolm, who stated that he was the Authorized Representative of the West Side Utilities Consortium and that he was authorized to execute this document on behalf of the Consortium.
Public,

_____________________________, Notary

_____________________________ County, MI

Acting in ______________________

_____________________________ County

My Commission expires: ____________
TOWNSHIP:
Pittsfield Charter Township,
a Michigan municipal corporation

By: ________________________________
    Mandy Grewal
    Its:  Township Supervisor

and

By: ________________________________
    Alan Israel
    Its:  Township Clerk

STATE OF MICHIGAN  )
                    ) ss
COUNTY OF WASHTENAW  )

The foregoing Agreement was executed before me on __________________________ , 2011 by Mandy Grewal and Alan Israel, Township Supervisor and Township Clerk respectively of Pittsfield Charter Township, a Michigan municipal corporation, on behalf of the municipal corporation.

__________________________________, Notary Public,
                      ______________________ County, MI
Acting in ______________________ County
My Commission expires: ________________

DRAFTED BY:     WHEN RECORDED, RETURN TO:

James A. Fink (P40386)    Township Clerk
Fink & Valvo, PLLC    Pittsfield Charter Township
320 N. Main St., Ste. 410    6201 Michigan Avenue
Ann Arbor, MI 48104    Ann Arbor, Michigan 48108
AGREEMENT
LAKE FOREST HIGHLANDS DRAIN

THIS AGREEMENT, made and entered this _______ day of ______________, 2012, by and between the Lake Forest Highlands Drain Drainage District, (“Drainage District”) under the jurisdiction of the Washtenaw County Water Resources Commissioner (“Water Resources Commissioner”), Pittsfield Charter Township (“Township”), and the County of Washtenaw (“County”).

WHEREAS, the Drainage District is an established body corporate in the County of Washtenaw, State of Michigan, pursuant to Act 40 of the Public Acts of 1956 of the State of Michigan, as amended (“Drain Code”); and

WHEREAS, the Lake Forest Highland Drain (“Drain”) is a legally established county drain pursuant to the Drain Code; and

WHEREAS, as part of a drain project to establish and construct the Drain (“Drain Project”), separate assessments were levied, beginning in 2010 for the Lake Forest Highland Drain project, to the County, the Township, and property owners within the boundaries of the Drainage District; and

WHEREAS, the financing for the Lake Forest Highland Drain project was arranged for a period of twenty years concluding in 2029; and

WHEREAS, based on apportionments of benefit, the County received an assessment at-large of 15.0277% (“Lake Forest Highlands County Assessment”), the Township received an apportionment at-large of 35.0000% (“Lake Forest Highlands Township Assessment”), and the property owners collectively received an apportionment of 49.9723% (“Lake Forest Highlands Property Owner Assessments”) for the Lake Forest Highlands Drain Project; and

WHEREAS, the Drain Project is located completely within the territorial limits of the Township; and

WHEREAS, the Township wishes to contribute funds in excess of the Lake Forest Highlands Township Assessment for the costs associated with the Drain Projects; and

WHEREAS, the County agrees that its payment of the Lake Forest Highlands County Assessment, respectively, for the Drain Projects shall not be lessened due to the contribution of funds by the Township; and

WHEREAS, the parties acknowledge and agree that the Township’s contribution in excess of the Lake Forest Highland Township Assessment will reduce, pro rata, the amount of the Lake Forest Highland Property Owner Assessments within the Township.

NOW, THEREFORE, the parties hereto agree as follows:

1. The Township agrees to make payment to the Lake Forest Highlands Drainage District of $71,200.00 in excess of the Lake Forest Highlands Township Assessment for the costs of the construction and establishment of the Lake Forest Highlands Drain pursuant to MCL 280.200. Arrangements for the payment of funds shall be made between the Township and
the Lake Forest Highlands Drainage District in a manner agreeable to both parties. The Township agrees that the amount and the payment of the Lake Forest Highlands Township Assessment for the Lake Forest Highlands Drain Project shall not be lessened due to the contribution of funds by the Township under this Agreement.

2. A copy of the Resolution authorizing the payment of funds for the Drain Project is attached to this Agreement and incorporated herein.

3. The County agrees that the amount and the payment of the Lake Forest Highlands County Assessment for the Lake Forest Highlands Drain Project shall not be lessened due to the contribution of funds by the Township.

4. Upon receipt of the contribution of funds by the Township, the Water Resources Commissioner agrees to adjust the Lake Forest Highlands Property Owner Assessments pro rata (not including the Lake Forest Highlands Township Assessment and the Lake Forest Highlands County Assessment) to allow for a reduction of the annual assessment amount, or for a reduction of the remaining years for payment of the Lake Forest Highlands Drain Project. The determination by the Water Resources Commissioner shall be made in consultation with the bond counsel and financial advisor for the Lake Forest Highlands Drain Drainage District, and the Water Resources Commissioner shall provide notice of the determination to the County, the Township, and all property owners in the Lake Forest Highlands Drain Drainage District.

5. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, with the same effect as if the signatures thereto and hereto were upon the same instrument.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by the duly authorized officers as of the day and year first above written.

LAKE FOREST HIGHLANDS DRAIN DRAINAGE DISTRICT

Dated: __________________________

Janis A. Bobrin, Washtenaw County Water Resources Commissioner

COUNTY OF WASHTENAW

Dated: __________________________

Verna J. McDaniel
Washtenaw County Administrator
PITTSFIELD CHARTER TOWNSHIP

Dated: _________________________

Dr. Mandy Grewal
Pittsfield Charter Township Supervisor

____________________________________

Alan Israel
Pittsfield Charter Township Clerk
On this _____ day of ___________________, 2012, personally appeared Janis A. Bobrin, Washtenaw County Water Resources Commissioner on behalf of the Lake Forest Highlands Drain Drainage District, to me known to be the person described and who executed the foregoing instrument and acknowledged that she executed the same on behalf of the Drainage District.

________________________Notary Public
State of Michigan, County of ___________
My Commission Expires: ______________
Acting in the County of ________________

On this _____ day of ___________________, 2012, personally appeared Dr. Mandy Grewal and Alan Israel, on behalf of Pittsfield Charter Township, to me known to be the persons described and who executed the foregoing instrument and acknowledge that they executed the same as their free act and deed.

________________________Notary Public
State of Michigan, County of ___________
My Commission Expires: ______________
Acting in the County of ________________

On this _____ day of ___________________, 2012, personally appeared Verna J. McDaniel, on behalf of Washtenaw County, to me known to be the person described and who executed the foregoing instrument and acknowledge that she executed the same as her free act and deed.

________________________Notary Public
State of Michigan, County of ___________
My Commission Expires: ______________
Acting in the County of ________________
AGREEMENT REGARDING DISBURSEMENT OF FUNDS

THIS AGREEMENT, entered into this ________ day of ___________________, 2012, by the Charter Township of Pittsfield (“Pittsfield”) and the Lake Forest Lot Owners Association (“Lake Forest”), The Hills of Lake Forest Lot Owners’ Association (“Hills”), and the Lake Forest Highlands Lot Owners Association (“Highlands”), collectively referred to as “the Associations.”

R E C I T A L S

A. Pittsfield has received partial payment from Johnson Holding Company, LLC (“JHC”) of a debt due Pittsfield as the result of a Settlement Agreement between Pittsfield, JHC and Lake Forest Partners 2, Inc. (“LFP2”) regarding site work that was not completed in the Lake Forest, Lake Forest Hills (“Hills”) and Lake Forest Highlands (“Highlands”) developments.

B. The Settlement Agreement did not specify how the payments were to be applied when received.

C. The Associations have requested Pittsfield to use available funds from settlement payments to improve a portion of the sidewalk along Ellsworth and adjacent to Lake Forest and to pay a portion of the outstanding drain assessments for Hills and Highlands.

D. Pittsfield has agreed to apply a portion of the funds to drain assessments and sidewalk improvements.

E. The Associations have agreed on a formula to determine the amounts to be expended for drain assessments and sidewalk improvements based on the percentage of the original drainage district debts:

<table>
<thead>
<tr>
<th>Drainage District</th>
<th>Original Debt</th>
<th>% of Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lake Forest</td>
<td>$ 515,200.00</td>
<td>28.8%</td>
</tr>
<tr>
<td>Lake Forest Highlands</td>
<td>$1,275,000.00</td>
<td>71.2%</td>
</tr>
</tbody>
</table>

(The Lake Forest Highlands Drainage District includes both the Hills and the Highlands.)
AGREEMENT

1. Upon execution of this Agreement, Pittsfield will pay $71,200.00 toward the outstanding debt of the Lake Forest Highlands Drainage District, subject to approval by the Washtenaw County Water Resources Commissioner and the County of Washtenaw.

2. Upon execution of this Agreement, Pittsfield will arrange for the planning and construction of the sidewalk improvement along Ellsworth Road, including the necessary culvert extension, permits, and inspection fees.

3. Pittsfield reserves the right to cancel the sidewalk improvement project or seek contribution from Lake Forest if the cost exceeds the funds available.

4. Lake Forest, Hills and Highlands acknowledge that Pittsfield has no statutory or contractual obligation to make the expenditures outlined in this Agreement and that Pittsfield’s performance is contingent upon all the agreement of all necessary parties, availability of funds and approval of all contracts by the Township Attorney.

Lake Forest Lot Owners Association

____________________________________
By: 
Its: 

____________________________________
By: 
Its: 

Lake Forest Highlands Lot Owners Association

____________________________________
By: 
Its: 

Pittsfield Charter Township

____________________________________
By: Mandy Grewal, Supervisor

____________________________________
By: Alan Israel, Clerk
RESOLUTION AUTHORIZING ADDITIONAL CONTRIBUTION OF FUNDS TO THE LAKE FOREST HIGHLANDS DRAINAGE DISTRICT

May 23, 2012

Minutes of a Regular Meeting of the Township Board for Pittsfield Charter Township, Washtenaw County, Michigan, held at the Pittsfield Township Administration Building, located at 6201 W. Michigan Avenue, in said Township on Wednesday the 23rd day of May, 2012 at 6:30 pm.

Members Present:

Members Absent:

The following preamble and resolution were offered by Member ____________ and supported by Member ________________.

WHEREAS, the Lake Forest Highlands Drainage District is an established body corporate in the County of Washtenaw, State of Michigan, pursuant to Act 40 of the Public Acts of 1956 of the State of Michigan, as amended (“Drain Code”); and

WHEREAS, the Lake Forest Highland Drain (“Drain”) is a legally established county drain pursuant to the Drain Code; and

WHEREAS, as part of a drain project to establish and construct the Drain (“Drain Project”), separate assessments were levied, beginning in 2010 for the Lake Forest Highland Drain project, to the County, the Township, and property owners within the boundaries of the Drainage District; and

WHEREAS, the financing for the Lake Forest Highland Drain project was arranged for a period of twenty years concluding in 2029; and

WHEREAS, based on apportionments of benefit, the County received an assessment at-large of 15.0277% (“Lake Forest Highlands County Assessment”), the Township received an apportionment at-large of 35.0000% (“Lake Forest Highlands Township Assessment”), and the property owners collectively received an apportionment of 49.9723% (“Lake Forest Highlands Property Owner Assessments”) for the Lake Forest Highlands Drain Project; and

WHEREAS, the Drain Project is located completely within the territorial limits of the Township; and

WHEREAS, the Board of Determination made a finding that the project was “necessary and conducive to the public health, convenience or welfare.”, that the drain
project was necessary for the protection of public health in Pittsfield Township and that a portion of the costs should be paid for by the Township; and

WHEREAS, The maintenance and improvement of an established county drain is considered a “public purpose” for purposes of utilizing township funds to aid in the payment of the cost of the drain improvements; and

WHEREAS, the Township wishes to contribute funds in excess of the Township’s Lake Forest Highlands Township Assessment for the costs associated with the Drain Projects; and

WHEREAS, the contribution will be used to reduce the remaining balance due on the entire Drain Project and not for any specific individual property owner; and

WHEREAS, funds are available for the Township to make a contribution of $71,200.00 to reduce the remaining balance due on the Drain Project;

NOW THEREFORE BE IT RESOLVED, that the Pittsfield Charter Township Board of Trustees authorizes an additional contribution of $71,200.00 to the Lake Forest Highlands Drainage District for the purpose of reducing the outstanding balance due on the Assessment for the Drain Project; and

BE IT FURTHER RESOLVED, that the Supervisor and Clerk are authorized to execute an agreement with the Drainage District, the Washtenaw County Water Resources Commissioner and the County of Washtenaw and take any other steps necessary to make the contribution, subject to approval of the Township Attorney.

ROLL CALL VOTE:
AYES:
NAYS:
ABSENT:
ABSTAIN:

RESOLUTION DECLARED ____________.

____________________________
Mandy Grewal, Supervisor
Pittsfield Charter Township

DATED: May 23, 2012
CERTIFICATE

I, Alan Israel hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of Pittsfield Charter Township, County of Washtenaw, State of Michigan, at a Regular Meeting held on, May 23, 2012, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

______________________
Alan Israel, Clerk
Pittsfield Charter Township

DATED:
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

THROUGH: Mandy Grewal Ph.D., Supervisor

FROM: Craig Lyon, Director of Utilities and Municipal Services

DATE: May 23, 2012

SUBJECT: Township Hall Rain Garden

BOARD ACTION REQUESTED: Approve necessary plantings and construction materials associated with Phase I of Pittsfield Township Administration Building Rain Garden.

BACKGROUND: Currently in the front yard of the Township Hall Administration Building exists a large depression causing water to pond and stagnate, resulting in decomposing vegetation and an undesirable order.

The Rain Garden will contain elements to mitigate the stormwater that collects in a low lying area of the Township Administration Building grounds adjacent to Michigan Avenue / US-12. The Rain Garden will be designed to serve as a demonstration project with the goal of inspiring residents, business owners and passersby to replicate the beauty and functionality of a rain garden at their homes, businesses, and work sites.

The Rain Garden construction effort will be undertaken in a two-phase approach. This provides the ability to expand the garden as grant funds become available. Each of the two phases of the garden are estimated at approximately $25,000.00. These budgetary numbers are for the essential materials required to build the garden. All labor will be provided by Township personnel.

The attached plan provides a conceptual image of the proposed garden along with the suggested plant materials and budget.

Phase I will be completed by late summer or early fall of this year.

IMPACT ON TOWNSHIP’S HUMAN RESOURCES: No Impact

IMPACT ON TOWNSHIP’S BUDGET: Phase I to be constructed using grant funds

IMPACT ON INDIRECT COSTS: No Impact

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES: No Impact

CONFORMITY TO TOWNSHIP POLICIES: Conforms

ATTACHMENTS: Concept Plan and description, Cost Estimate and list of Recommended Plant Species
Location of Existing Facilities is Approximate, Verify In Field & Adjust Plantings As Needed.

Existing Tree

Landscape Boulders

Legend

Deciduous Shade Tree
40'-60' Mature Ht.

Medium Deciduous Tree
30'-50' Mature Ht.

Ornamental Tree
15'-25' Mature Ht.

Evergreen Tree
20'-50' Mature Ht.

Evergreen Shrub
3'-5' Mature Ht.

Deciduous Shrub
2'-5' Mature Ht.

Low Shrub
1'-2' Mature Ht.

Interpretive Sign Describing Rain Garden & Native Plantings

Water Overflow Into Shallow Swale
Pittsfield Township
Planting Concept Plan
May 7, 2012

**Project Goals:** Main goals of the conceptual planting plan are to:

1. To provide plantings that can accommodate the poorly drained site.

2. To unify and improve the aesthetics of views from the Township Hall, the road, and from the sidewalk that acts as the “backbone” of the design. The plantings are placed in naturalistic groupings to provide color, shade and visual interest throughout the year.

3. To ease the maintenance requirements of this portion of the site by reducing mowing in the wet areas and by grouping the plantings together within defined bedlines.

4. To provide an educational component regarding rain gardens and native plantings.

**Design Implementation:** To implement the design, complete removal of the existing non-native grasses and invasive weeds must be done prior to installation of any new plantings. The soil should then be loosened and amended based on soil testing, and incorporation of a weed-free organic compost is highly recommended. The implementation can be done in phases, focusing on the different areas of the site.

**Plantings:** In regard to the specific plantings, the Township’s 2011 Rain Garden Prospectus provides a good solid list of native plants, with the caveat that it is important in this location to select plants that can adapt to clay soil. Due to the poor drainage, in the area noted as “Wet Meadow” we are recommending a wet meadow seed mix similar to Nativescape’s Wet Meadow blend http://www.nativescapellc.com/seeds/wet_prairie.html. This would not be mowed other than once a year to prevent trees and shrubs from growing in this area. For the rain garden, we would recommend Nativescape’s “short rain garden” seed blend (http://www.nativescapellc.com/seeds/short_rain.html) in addition to the groupings of small ornamental tree and shrubs that define the outer edges of the rain garden.
**Rain Garden:** The rain garden was placed in the location shown as it is in one of the wetter locations of the site and it avoids the underground utilities that could be disturbed by the excavation. The rain garden is a shallow depression, at 9" to 1’ deep. Often rain gardens have underdrainage or an overflow drain, which are not practical on this site. However, a slight swale should be formed between the rain garden and the ditch to carry overflow runoff toward the ditch and away from the road.

**Berm:** Excavation of the rain garden will result in excess spoils. We suggest using these spoils to create a berm as noted on the plans. The visual function of the berm is to provide more variety for the views through the site. The berm is proposed to be seeded with the wet meadow blend for ease of maintenance, or if preferred, it can be graded with 4H:1V side slopes to allow mowing and seeded as lawn. Alternatively if another convenient site is available for disposal of the soil, the berm may be omitted from the plan and wet meadow extended.

**Earthwork Requirements:** Other than removal of existing vegetation and excavation of the rain garden and the small berm, no additional grading of the site is required. If grading is performed, a positive slope should be maintained toward the swale along West Michigan Avenue to ensure proper drainage.

**Drain Pipe:** The location of the drain pipe on the plan is approximate and should be adjusted as needed to direct drainage through the site and accommodate piped discharges from the Township hall.

**Cost Estimate:** Costs shown are based on recent costs for installation by a landscaping firm, however, may vary depending on the current market and could be less if Township labor is used.
PITTSFIELD TOWNSHIP ADMINISTRATION BUILDING

Conceptual Planting Plan

Recommended Plant Species

Date: 05/08/2012

General Criteria

- Native to Michigan
- Generally tolerant of clay soils
- Tolerant of occasionally saturated soils in the upland zones and frequently saturated to wet soils in the lowland zones
- Provides seasonal interest – flowers, fruit and/or fall color
- Provides one or more wildlife functions: attracts birds or butterflies, provides nesting habitat, etc.

Plant Information Table

<table>
<thead>
<tr>
<th>Latin Name</th>
<th>Common Name</th>
<th>Blooming Season</th>
<th>Blooming Color</th>
<th>Typ ht.</th>
<th>Typ width</th>
<th>Form</th>
<th>Fruit</th>
<th>Native</th>
<th>Zone</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acer rubrum</td>
<td>Red Maple</td>
<td>April</td>
<td>Scarlet</td>
<td>55’</td>
<td>30-45’</td>
<td>Oval</td>
<td>Winged samara</td>
<td>Yes</td>
<td>4-9</td>
<td>Red fall color</td>
</tr>
<tr>
<td>Betula nigra</td>
<td>River Birch</td>
<td>Apr/May</td>
<td>Yellow/Green Catkin</td>
<td>60’</td>
<td>45’</td>
<td>Pyramid</td>
<td>Cone/Nutlet</td>
<td>Yes</td>
<td>5-8</td>
<td>Yellow fall color; Red/brown peeling bark; Fast Growing</td>
</tr>
<tr>
<td>Celtis occidentalis</td>
<td>Common Hackberry</td>
<td>Spring</td>
<td>Green</td>
<td>45-80’</td>
<td>40-50’</td>
<td>Rounded</td>
<td>Berry</td>
<td>Yes</td>
<td>2-7</td>
<td>Yellow fall color; variety of birds eat berries; cory ridged bark</td>
</tr>
<tr>
<td>Gymnocladus dioicus</td>
<td>Kentucky Coffeetree</td>
<td>May/June</td>
<td>Green</td>
<td>65’</td>
<td>45’</td>
<td>Spreading</td>
<td>Pod</td>
<td>Yes</td>
<td>4-8</td>
<td>Use male only to avoid large pods; Yellow fall color; insect and disease free</td>
</tr>
<tr>
<td>Cercis canadensis</td>
<td>Eastern Redbud</td>
<td>Spring</td>
<td>Rose-Pink</td>
<td>30’</td>
<td>25’</td>
<td>Rounded</td>
<td>Pod</td>
<td>Yes</td>
<td>4-9</td>
<td>Attractive in bloom; Yellow fall color</td>
</tr>
<tr>
<td>Nyssa sylvatica</td>
<td>Sourgum or Blackgum</td>
<td>May/June</td>
<td>Green/White</td>
<td>30-50’</td>
<td>20-30’</td>
<td>Pyramidal</td>
<td>Drupe</td>
<td>Yes</td>
<td>4-8</td>
<td>Showy red fall color; fruit is food source for birds</td>
</tr>
<tr>
<td><strong>ORNAMENTAL TREES</strong></td>
<td><strong>EVERGREEN TREES</strong></td>
<td><strong>LARGE SHRUBS</strong></td>
<td><strong>MEDIUM SHRUBS</strong></td>
<td></td>
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<tr>
<td><strong>Carpinus caroliniana</strong></td>
<td><strong>Amelanchier grandiflora</strong></td>
<td><strong>Picea glauca</strong></td>
<td><strong>Cornus stolonifera</strong> (sericea) <strong>Cephalanthus occidentalis</strong></td>
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<td></td>
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<tr>
<td>Musclewood or American Hornbeam</td>
<td>Apple Serviceberry</td>
<td>White Spruce</td>
<td>Red-Osier Dogwood</td>
<td><strong>Staphylea trifolia</strong> American Bladdernut <strong>Viburnum dentatum</strong> Arrowwood <strong>Ilex verticillata</strong> Winterberry</td>
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<tr>
<td><strong>April</strong></td>
<td><strong>April-May</strong></td>
<td>N/A</td>
<td><strong>Summer</strong></td>
<td><strong>Fall</strong></td>
<td><strong>White</strong></td>
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<tr>
<td><strong>Yellow/Green</strong></td>
<td><strong>White</strong></td>
<td>N/A</td>
<td><strong>White</strong></td>
<td><strong>White/Cream</strong></td>
<td><strong>5-9’</strong></td>
<td><strong>4-8’</strong></td>
<td><strong>6-8’</strong></td>
<td><strong>6-9’</strong></td>
<td><strong>6-9’</strong></td>
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<tr>
<td><strong>20-35’</strong></td>
<td><strong>12-15’</strong></td>
<td><strong>40-60’</strong></td>
<td><strong>8-10’</strong></td>
<td><strong>4-8’</strong></td>
<td><strong>5-9’</strong></td>
<td><strong>4-8’</strong></td>
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<td><strong>6-9’</strong></td>
<td><strong>6-9’</strong></td>
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<tr>
<td><strong>20-30’</strong></td>
<td><strong>15’</strong></td>
<td><strong>25’</strong></td>
<td><strong>10’</strong></td>
<td><strong>Rounded</strong></td>
<td><strong>Nutlet</strong></td>
<td><strong>Nutlet</strong></td>
<td><strong>Rounded</strong></td>
<td><strong>Rounded</strong></td>
<td><strong>Oval to</strong></td>
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<td><strong>Spreading</strong></td>
<td><strong>Spreading</strong></td>
<td><strong>Pyramidal</strong></td>
<td><strong>Berry</strong></td>
<td><strong>Nutlet</strong></td>
<td><strong>Yes</strong></td>
<td><strong>Yes</strong></td>
<td><strong>Pod</strong></td>
<td><strong>Pod</strong></td>
<td><strong>Berreis</strong></td>
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<tr>
<td><strong>Nutlet</strong></td>
<td><strong>Yes</strong></td>
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<td><strong>3-9</strong></td>
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<tr>
<td><strong>Muscle-like bark; orange-red fall color</strong></td>
<td></td>
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<td><strong>Red twigs showy in winter; purple fall color; attracts butterflies; food source for birds</strong></td>
<td><strong>Showy flowers and fruit; attracts butterflies; erosion control</strong></td>
<td><strong>Showy flowers; bank stabilizer; tolerates harsh conditions; yellow fall color</strong></td>
<td><strong>Attractive red berries</strong></td>
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<tr>
<td><strong>Cercis canadensis</strong></td>
<td><strong>Viburnum lentago</strong></td>
<td><strong>Larix laricina</strong></td>
<td><strong>Physocarpus opulifolius</strong> <strong>Ilex verticillata</strong></td>
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<tr>
<td>Eastern Redbud</td>
<td>Nannyberry Viburnum American Larch</td>
<td>Tamarack</td>
<td>Common Ninebark <strong>Larix laricina</strong></td>
<td>Winterberry</td>
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<td><strong>Spring</strong></td>
<td><strong>June</strong></td>
<td><strong>May</strong></td>
<td><strong>April/May</strong></td>
<td><strong>June</strong></td>
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<td><strong>Rose-Pink</strong></td>
<td><strong>White</strong></td>
<td><strong>Yellow/Brown</strong></td>
<td><strong>White</strong></td>
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<td><strong>30’</strong></td>
<td><strong>20’</strong></td>
<td><strong>60’</strong></td>
<td><strong>6-12’</strong></td>
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<td><strong>25’</strong></td>
<td><strong>12’</strong></td>
<td><strong>30’</strong></td>
<td><strong>6-12’</strong></td>
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<td><strong>Rounded</strong></td>
<td><strong>Upright</strong></td>
<td><strong>Pyramidal</strong></td>
<td><strong>Upright</strong></td>
<td><strong>Upright</strong></td>
<td></td>
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<tr>
<td><strong>Pod</strong></td>
<td><strong>Berry</strong></td>
<td><strong>Cone</strong></td>
<td><strong>Berry</strong></td>
<td><strong>Nutlet</strong></td>
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<tr>
<td><strong>Yes</strong></td>
<td><strong>Yes</strong></td>
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<td><strong>4-9</strong></td>
<td><strong>2-8</strong></td>
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<tr>
<td>Plant Name</td>
<td>Common Name</td>
<td>Bloom Time</td>
<td>Flower Color</td>
<td>Flower Shape</td>
<td>Fruit Shape</td>
<td>Attracts Birds</td>
<td>Size</td>
<td>Notes</td>
<td></td>
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<td>------------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Lindera benzoin</td>
<td>Spicebush</td>
<td>Early Spring</td>
<td>Yellow</td>
<td>6-9’</td>
<td>6’</td>
<td>Berries</td>
<td>Yes</td>
<td>4-9</td>
<td>Fragrant flowers; birds like berries; yellow in fall</td>
<td></td>
</tr>
<tr>
<td>Rhus aromatica</td>
<td>Fragrant Sumac</td>
<td>Spring</td>
<td>Red</td>
<td>2-5’</td>
<td>8’</td>
<td>Spreading Drupe</td>
<td>Yes</td>
<td>4-9</td>
<td>Bank stabilization; orange to scarlet fall color; colorful fruit; attracts birds and butterflies</td>
<td></td>
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<tr>
<td>Ceanothus americanus</td>
<td>New Jersey Tea</td>
<td>May to July</td>
<td>White</td>
<td>3-4’</td>
<td>3-5’</td>
<td>Rounded Drupe</td>
<td>Yes</td>
<td>4-8</td>
<td>Attracts hummingbirds and butterflies; showy fragrant flowers</td>
<td></td>
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<tr>
<td>Aronia melanocarpa</td>
<td>Black Chokeberry</td>
<td>Spring</td>
<td>White</td>
<td>3-6’</td>
<td>3-6’</td>
<td>Rounded Berry</td>
<td>Yes</td>
<td>3-7</td>
<td>Showy fruit; attracts birds; soil stabilizer; adaptable</td>
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<tr>
<td>Juniperus horizontalis</td>
<td>Creeping Juniper</td>
<td>N/A</td>
<td>N/A</td>
<td>6” – 2’</td>
<td>3-5’</td>
<td>Spreading N/A</td>
<td>Yes</td>
<td>4</td>
<td>Evergreen; reliable ground cover; full sun; plant in upland areas</td>
<td></td>
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<tr>
<td>Spiraea alba</td>
<td>Meadowsweet</td>
<td>June/July</td>
<td>White</td>
<td>2-4’</td>
<td>3-4’</td>
<td>Upright Pods</td>
<td>Yes</td>
<td>3-7</td>
<td>Showy flowers; attracts butterflies; avoid dry location</td>
<td></td>
</tr>
<tr>
<td>Potentilla fruticosa</td>
<td>Shrubby cinquefoil</td>
<td>June-August</td>
<td>Yellow</td>
<td>1-3’</td>
<td>3’</td>
<td>Rounded Achene</td>
<td>Yes</td>
<td>2-6</td>
<td>Showy flowers over long bloom time;</td>
<td></td>
</tr>
<tr>
<td>Hypericum kalmianum</td>
<td>Kalm's St. Johns Wort</td>
<td>July-Sept.</td>
<td>Yellow</td>
<td>2-3’</td>
<td>2-3’</td>
<td>Compact Capsule</td>
<td>Yes</td>
<td>4-7</td>
<td>Showy flowers; Attracts butterflies</td>
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</tbody>
</table>

### SMALL TO LOW SHRUBS

<table>
<thead>
<tr>
<th>Plant Name</th>
<th>Common Name</th>
<th>Bloom Time</th>
<th>Flower Color</th>
<th>Flower Shape</th>
<th>Fruit Shape</th>
<th>Attracts Birds</th>
<th>Size</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coreopsis tripteris</td>
<td>Tall Coreopsis</td>
<td>May-Sept.</td>
<td>Yellow</td>
<td>18”-4’</td>
<td>36”</td>
<td>Upright Clump</td>
<td>Capsule</td>
<td>Yes</td>
</tr>
<tr>
<td>Echinacea purpurea</td>
<td>Purple Coneflower</td>
<td>June-August</td>
<td>Purple</td>
<td>12”-36”</td>
<td>18”</td>
<td>Upright Cone of seeds</td>
<td>Yes</td>
<td>3-8</td>
</tr>
<tr>
<td>Rudbeckia fugida</td>
<td>Black-eyed Susan</td>
<td>Late Summer – Mid Fall</td>
<td>Gold</td>
<td>12”-24”</td>
<td>36”</td>
<td>Upright Cone of seeds</td>
<td>Yes</td>
<td>4-9</td>
</tr>
<tr>
<td>Aster novae-angliae</td>
<td>New England Aster</td>
<td>Late Summer, Early Fall</td>
<td>Pink/Purple/Gold</td>
<td>12”-24”</td>
<td>24”</td>
<td>Upright Clump Achene</td>
<td>Yes</td>
<td>4-8</td>
</tr>
<tr>
<td>Heliopsis helianthoides</td>
<td>Ox Eye Sunflower</td>
<td>Mid Summer – Early Fall</td>
<td>Gold</td>
<td>45”</td>
<td>24”</td>
<td>Upright</td>
<td>Yes</td>
<td>4-9</td>
</tr>
<tr>
<td>Asclepias tuberosa</td>
<td>Butterfly Weed</td>
<td>Mid – Late Summer</td>
<td>Orange</td>
<td>24”</td>
<td>15”</td>
<td>Upright Showy pods</td>
<td>Yes</td>
<td>3-9</td>
</tr>
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</table>

### PERENNIAL GROUND COVERS

<table>
<thead>
<tr>
<th>Plant Name</th>
<th>Common Name</th>
<th>Bloom Time</th>
<th>Flower Color</th>
<th>Flower Shape</th>
<th>Fruit Shape</th>
<th>Attracts Birds</th>
<th>Size</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Coreopsis tripteris</td>
<td>Tall Coreopsis</td>
<td>May-Sept.</td>
<td>Yellow</td>
<td>18”-4’</td>
<td>36”</td>
<td>Upright Clump</td>
<td>Capsule</td>
<td>Yes</td>
</tr>
<tr>
<td>Echinacea purpurea</td>
<td>Purple Coneflower</td>
<td>June-August</td>
<td>Purple</td>
<td>12”-36”</td>
<td>18”</td>
<td>Upright Cone of seeds</td>
<td>Yes</td>
<td>3-8</td>
</tr>
<tr>
<td>Rudbeckia fugida</td>
<td>Black-eyed Susan</td>
<td>Late Summer – Mid Fall</td>
<td>Gold</td>
<td>12”-24”</td>
<td>36”</td>
<td>Upright Cone of seeds</td>
<td>Yes</td>
<td>4-9</td>
</tr>
<tr>
<td>Aster novae-angliae</td>
<td>New England Aster</td>
<td>Late Summer, Early Fall</td>
<td>Pink/Purple/Gold</td>
<td>12”-24”</td>
<td>24”</td>
<td>Upright Clump Achene</td>
<td>Yes</td>
<td>4-8</td>
</tr>
<tr>
<td>Heliopsis helianthoides</td>
<td>Ox Eye Sunflower</td>
<td>Mid Summer – Early Fall</td>
<td>Gold</td>
<td>45”</td>
<td>24”</td>
<td>Upright</td>
<td>Yes</td>
<td>4-9</td>
</tr>
<tr>
<td>Asclepias tuberosa</td>
<td>Butterfly Weed</td>
<td>Mid – Late Summer</td>
<td>Orange</td>
<td>24”</td>
<td>15”</td>
<td>Upright Showy pods</td>
<td>Yes</td>
<td>3-9</td>
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<tr>
<td><strong>Baptisia leucantha</strong></td>
<td><strong>White False Indigo</strong></td>
<td><strong>Mid Summer</strong></td>
<td><strong>Blue</strong></td>
<td><strong>12”-36”</strong></td>
<td><strong>36”</strong></td>
<td><strong>Round, Upright</strong></td>
<td><strong>Showy pods</strong></td>
<td><strong>Yes</strong></td>
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<tr>
<td><strong>Physostegia virginiana</strong></td>
<td><strong>Obedient Plant</strong></td>
<td><strong>Mid Summer – Early Fall</strong></td>
<td><strong>Pink/Purple</strong></td>
<td><strong>12”-30”</strong></td>
<td><strong>24”</strong></td>
<td><strong>Upright</strong></td>
<td><strong>Nut-like</strong></td>
<td><strong>Yes</strong></td>
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*Zone Column refers to USDA Hardiness Zone Numbers*
### Pittsfield Town Hall Planting
Date: 05/04/12

<table>
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<tr>
<th>Description</th>
<th>Qty.</th>
<th>Unit</th>
<th>$/Unit</th>
<th>Subtotal</th>
<th>Total</th>
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<tr>
<td>Grade-Cut &amp; Fill for rain garden and mound to create berm</td>
<td>60</td>
<td>CY</td>
<td>16</td>
<td>960</td>
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<tr>
<td>MISC.</td>
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<td>Signage</td>
<td>1</td>
<td>EA</td>
<td>500</td>
<td>500</td>
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<tr>
<td>Bench</td>
<td>1</td>
<td>EA</td>
<td>1750</td>
<td>1750</td>
<td>2250</td>
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<td>PLANTS - Including installation, delivery, fertilizer and planting soil</td>
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<tr>
<td>Large Deciduous Tree - as depicted</td>
<td>3</td>
<td>EA</td>
<td>750</td>
<td>2250</td>
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<tr>
<td>Medium Deciduous Tree - as depicted</td>
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<td>EA</td>
<td>750</td>
<td>1500</td>
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<td>Ornamentals Tree - as depicted</td>
<td>8</td>
<td>EA</td>
<td>400</td>
<td>3200</td>
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<tr>
<td>Evergreen Tree - as depicted</td>
<td>2</td>
<td>EA</td>
<td>750</td>
<td>1500</td>
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<tr>
<td>Large Shrub - as depicted</td>
<td>8</td>
<td>EA</td>
<td>70</td>
<td>560</td>
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<td>Medium Shrub - 5’ oc</td>
<td>140</td>
<td>EA</td>
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<td>8400</td>
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<td>Small Shrub - 4’ oc</td>
<td>380</td>
<td>EA</td>
<td>50</td>
<td>19000</td>
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<td>Mulch - 4” Depth</td>
<td>45</td>
<td>CY</td>
<td>25.000</td>
<td>1125.00</td>
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<td>Seeding - Including seedbed prep. and install</td>
<td>1388</td>
<td>SY</td>
<td>1.225</td>
<td>1700.02</td>
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**GRAND TOTAL** $42,445
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees
THROUGH: Mandy Grewal, Supervisor
FROM: Kurt Weiland
DATE: 5/14/12
SUBJECT: Asbestos removal and demolition of the 3-car garage with apartment above.

BOARD ACTION REQUESTED: Authorize the Township Supervisor and Clerk to enter into an agreement with Homrich, Inc., subject to Township attorney approval, to provide all necessary labor, equipment and material to demolish, remove and legally dispose of the 2 story 3-car garage/upstairs apartment, located at the Sutherland-Wilson Farm Property.

BACKGROUND: The two story portion of this building was built in the late fifties and has no historical value. The attached ice house will be preserved. The removal of this structure will open up the back yard and allow for future improvements. Material testing found the asbestos level in the drywall joint compound to be at a level that requires special removal and handling before demolition. We contacted six contractors and received two proposals.

IMPACT ON TOWNSHIP’S HUMAN RESOURCES: None

IMPACT ON TOWNSHIP’S BUDGET: The funding for this project will come from the Building & Grounds budget, Capital Expenditures Account.

IMPACT ON INDIRECT COSTS: None

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES: None

CONFORMITY TO TOWNSHIP POLICIES: Yes

ATTACHMENTS: A copy of the proposals that were received.
PROPOSAL #1209
Date: 3/1/2012

PROPOSAL SUBMITTED TO:
Mr. Kurt Weiland
Building Official
Pittsfield Charter Township
6201 W. Michigan Ave.
Ann Arbor, MI 48108

We hereby submit specifications and estimates for:
Demolition of garage/apartment directly behind the Centennial Farm House Museum. Pump house to remain.

Scope of work to include:
1) Pre-demolition asbestos removal by a licensed asbestos removal contractor in accordance with the PROTECH Environmental services report dated October 13, 2011.
2) Demolition of 2-story garage/apartment building. Attached pump house to remain.
3) Removal of all demolition debris in an approved landfill.
4) Removal of concrete slab and foundation and remove from site.
5) Fill, grade, import topsoil, seed and straw mulch disturbed areas.
6) Protect pump house from damage.
7) Build/repair/renovate west wall, roof and overhang of pump house. Furnish, install and paint siding. Siding and paint to match existing as close as possible with commonly available materials.

Notes:
1) No other environmental testing or remediation except asbestos.
2) Township is responsible for moving all utility services to the building.
3) Any inspection or permit fees will be paid by the Township.
4) Disposal of 10 yards of personal property inside of the building is included in this proposal. It is assumed that the Township or the Historic Commission will remove the rest of the personal property from the building. If the Township or the Historic Commission would rather have Peters Building Co. dispose of the personal property at the landfill, the charge would be $35.00/yard for labor, loading and disposal.
5) Assumes there is an adequate foundation that will remain on the west side of the pump house to support the new wall built to close in the pump house.
6) Township will not charge for water used for dust suppression.
Only those items specifically listed are included in this proposal.

Any additional work would be on a cost plus a 15% fee basis: Costs will be those paid by Peters Building Co. to their material suppliers and subcontractors. Work self performed by direct employees of Peters Building Co. will be billed at the following rates: Leader/Foreman - $70/hr., General Trades - $60/hr., General Labor - $45/hr. and will be considered a cost.

We propose hereby to furnish material and labor – complete in accordance with above specifications, for the sum of: $32,615.00 (Thirty Two Thousand Six Hundred Fifteen Dollars and no/100)

Payment to be made as follows: In full upon completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen’s Compensation Insurance.

PETERS BUILDING CO.

By: [Signature]
James G. Haeussler, President

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: ___________________________  By: ___________________________ 

By: ___________________________
KURT WEILAND
Director of Building Services
6201 W Michigan
Pittsfield Charter Township, MI

Re: Demolition of a 3-Car Garage w/ Upstairs Apartment @ 797 Textile Road
Pittsfield Charter Township, MI

Dear Mr. Weiland:

We hereby submit our proposal for work to be performed at the above referenced project as follows:

Provide all necessary labor, equipment and material to demolish, remove and legally dispose of the 3-car garage structure located at the above referenced project, including the upstairs apartment. The adjacent attached 1-story structure to remain. Portions of garage foundation to remain near 1-story attachment. Price includes removal of asbestos joint compound (drywall).

The above work to be performed for a lump sum of: $23,400.00

**TWENTY THREE THOUSAND FOUR HUNDRED AND NO/100 DOLLARS**

NOTES:

- If any item not explicitly noted above, it is not included
- Quote/Proposal is based on current conditions
- Performance and Payment Bonds are not included, unless noted above
- Homrich, Inc. standard current liability insurance will apply
- Removal of hazardous and/or contaminated material is not included (i.e. asbestos (friable and/or non-friable), PCB’s, mercury, lead, Freon, etc.), except as noted above
- Soil erosion control not included
- Cost of utility disconnects not included
- Removal of contents in garage are not included

If you have any questions or require additional information, please contact the undersigned at (734) 654-9800, ext. #27.

Sincerely,

Michael T. Brant
Vice President
Homrich, Inc.

Price remains firm for 30 days

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted.

You are authorized to perform the work as specified

DATE: ___________________________ SIGNATURE: ___________________________

PRINT: ___________________________ TITLE: ___________________________

734-654-9800 • FAX 734-654-3114
200 Matlin Road • Carleton, Michigan 48117
www.homrich.com
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees
THROUGH: Mandy Grewal, Supervisor
FROM: Kurt Weiland
DATE: 5/13/12
SUBJECT: Server Room Cooling

BOARD ACTION REQUESTED: Authorize the Township Supervisor and Clerk to enter into an agreement with Robertson Morrison Inc., subject to Township attorney approval, to furnish and install a Mitsubishi 2 ton ductless split A/C system in the Administration Buildings Server Room.

BACKGROUND: As the Township continues to expand the volume of equipment in the server room, we must also increase our cooling capacity. We sent out requests for proposal to four contractors and received two proposals.

IMPACT ON TOWNSHIP’S HUMAN RESOURCES: None

IMPACT ON TOWNSHIP’S BUDGET: The funding for this project will come from the 6201 W. Michigan Building & Grounds budget, Capital Expenditures Account, line item #265-970.000.

IMPACT ON INDIRECT COSTS: None

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES: The server room is a critical hub to the operations of the Township and failure of the cooling system could be a huge disruption to our ability to provide services to the residents.

CONFORMITY TO TOWNSHIP POLICIES: Yes

ATTACHMENTS: A copy of the proposals that were received.
Pittsfield Charter Township  
6201 W Michigan Ave  
Ann Arbor, Michigan 48108  
ATTN: Lucas Klesch

**RE: Server Room Cooling – Budget Prices**

**Option One**
Install a new Exhaust Fan – Including the following:
- Furnish and install one new 1400 CFM ceiling mounted exhaust fan
- Variable speed control
- Exhaust duct (discharged into ceiling plenum)
- Inlet grille / door louver with filter rack on inside of door (installed by others)
- 12 extra / replacement air filters

**Budget PRICE:** $1,518.00  
Wiring: Add $ 325.00

<table>
<thead>
<tr>
<th>No Door Cutting for inlet grille / door louver</th>
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</table>

Note: Exhaust may not maintain the temperature at an acceptable level, depending upon the amount of heat generation in the room.

**Option Two**
Install a dedicated A/C System – Including the following:
- Furnish and install a Mitsubishi 2 ton ductless split A/C system
- Variable capacity (inverter drive compressor)
- 0 degree low ambient operation
- Condensate pump and piping
- A/C lines to grade mounted condensing unit
- Start-up and commissioning
- Wiring

**Budget PRICE:** $9,310.00

Note: Recommend that an analysis be done to determine the amount of cooling required.

Frank Johnson  LEED AP
**QUOTE # S12-131**

**Proposed**

**SUBMITTED TO**

<table>
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<tr>
<th>Name: Pittsfield Charter Township</th>
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<tbody>
<tr>
<td>Address:</td>
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<tr>
<td>City &amp; State:</td>
</tr>
<tr>
<td>Zip Code:</td>
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**DESCRIPTION**

<table>
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<tr>
<th>Job: S12-131</th>
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<tbody>
<tr>
<td>Job Location: Server Room</td>
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<tr>
<td>City &amp; State:</td>
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<tr>
<td>Page Number 1 of 1</td>
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</tbody>
</table>

**WE HEREBY SUBMIT PROPOSAL FOR:**

To install a Mitsubishi split system air conditioner. The system will include a wind baffle for low ambient operation, a condensate pump and wireless remote thermostat. The unit will sit outside of the server room on a condenser pad. Includes:

- Mitsubishi PKAA36 Evaporator Unit
- PVUA36 Condensing unit
- Condensate pump
- Coring of holes
- Electrical
- Pipe and fittings
- Pickup and deliveries
- Local permit
- Labor

Labor is figured for normal work hours M-F 7:30 am to 4:00 pm.
Any additional work required will be done on a time and material basis upon owners’ approval.
Please call Dan Zitnik with any questions.

**Contract Price: $11,300.00**

**WE HEREBY PROPOSE TO FURNISH LABOR AND MATERIALS COMPLETE, IN ACCORDANCE WITH THE ABOVE SPECIFICATIONS, FOR THE SUM OF $11,300 WITH PAYMENT TO BE MADE AS FOLLOWS:**

**NET 30 DAYS**

**NOTE:** WE MAY WITHDRAW THIS PROPOSAL IF NOT ACCEPTED WITHIN 15 DAYS.

**ACCEPTANCE OF PROPOSAL**

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE

**DATE**

5-10-2012

**Acceptance**

**SIGNATURE**

**DATE ACCEPTED**
MEMORANDUM

TO: Pittsfield Charter Township Board of Trustees

THROUGH: Mandy Grewal, Supervisor

FROM: Dan Cooperrider

DEPT: Parks and Recreation

DATE: May 16, 2012

SUBJECT: Approve payment of $5,515.00 to Cribley Drilling Co., 8300 Dexter-Chelsea Rd., Dexter, MI 48130, for new well pump and motor for Lillie Park irrigation system. #208-970.000

BOARD ACTION REQUESTED
Approve payment of $5,515.00 to Cribley Drilling Co., 8300 Dexter-Chelsea Rd., Dexter, MI 48130, for new well pump and motor for Lillie Park irrigation system. #208-970.000

BACKGROUND:
The well, pump and motor for the Lillie Park irrigation system was put in 2001. It drives 28 irrigation zones at Lillie Park South including the soccer fields and facility areas. Each zone drives 4-5 sprinkler heads. The system moves a lot of water.

On April 30, Summers Irrigation Company was on site for the annual system start-up. On the 9th zone, the system stopped working. Upon further investigation, it was a well problem. Cribley Drilling Company was called because they put the original well in. Tests indicated it was a well motor issue, but they could not be sure until they had it out of the ground.

Supervisor Grewal was contacted and approved the original proposal of $3,028. When the well pump and motor were brought to the surface and inspected, it was the well pump that had seized up and not the motor. Based upon what we saw, the condition of the equipment, comments from Cribley, and a discussion with the Supervisor, it seemed prudent to replace both the motor and the pump while everything was out of the ground. Verbal approval, contingent upon Board approval, was given to conduct the work.

The system is functioning normally.
IMPACT ON TOWNSHIP’S HUMAN RESOURCES:
None

IMPACT ON TOWNSHIP’S BUDGET:
$5,515.00 from line item #208-970.000 – Capital Outlay

IMPACT ON INDIRECT COSTS:
None

IMPACT ON OTHER TOWNSHIP DEPARTMENTS OR OUTSIDE AGENCIES:
None

CONFORMITY TO TOWNSHIP POLICIES:
Yes

ATTACHMENTS:
Original signed proposal
Final invoice work (2)
## CRIBLEY DRILLING CO., INC.

8300 DEXTER-CHESLEA ROAD
DEXTER, MI 48130-9785
734-426-4400 • 1-800-628-9355 • FAX 734-426-4414
www.cribley.com

### May 1, 2012

**DATE**

### SOLD TO

Pittsfield Twp. Parks & Recreation
Dan Cooperider
43.65 Platt Rd.
Ann Arbor, MI 48108

### OWNER’S NAME AND ADDRESS

4365 Platt Rd.

### Phone: Work 734-822-2120 or 734-395-3105

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<td>10 hp Franklin, 208 volt, 3 ph motor</td>
<td>$2,443.00</td>
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<tr>
<td>3.5</td>
<td>3.5 hrs. (more or less) general labor @ $150.00/hr</td>
<td>$150.00</td>
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<td>truck hoist charge</td>
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**Total estimated materials and labor**

ONLY IF NEEDED-Groundfos pump end 150T-100-5 $2,487.00.

Not included in above cost, no extra labor if done at the same time as above.

Signed estimate prior to any work scheduled /started

Prices are valid for 30 days.

Any questions, please call Tim @ 734-216-0438

Cribley Drilling Co., Inc., is required to be registered according to the Michigan Dept of Environmental Quality. All work will be performed under one of the following Registration Numbers: 81-2014, 81-1872 or 81-0524

Prices include material and labor. Any deviation from these charges involving extra material or labor will become an additional charge. These prices allow for general clean up of a site, NOT restoration to pre-drilling condition. Effort is made to minimize the disruption caused by heavy equipment but some disruption of grass and landscaping will occur and restoration of same is not included in the prices quoted herein. Trenching and backfill charges do not include restoration to original condition.

Acceptance of this estimate constitutes an acknowledgement that client will pay all bills in full within 30 days after billing unless prior arrangements have been made with Cribley Drilling Co., Inc. Bills not paid in 30 days begin to accrue service charges of $5.00 or 1-1/2% per month, whichever is greater, and client hereby agrees to pay said service charges. If Cribley Drilling Co., Inc., finds it necessary to file a construction lien or litigation against the owner or the property for non-payment of charges due, the customer agrees to pay any and all reasonable fees and costs involved. (Including court costs, attorney fees & costs.) All material remains the property of Cribley Drilling Co., Inc. until the bill is paid in full and client agrees Cribley may reclaim equipment not paid for as agreed herein. Cribley Drilling Co. Inc. warranty issued only upon full payment of all bills.

![Signature](image)

Mandy Crews, Supervisor, Pittsfield Twp

Please sign all pages

Bills not paid within (30) days begin to accrue interest at the rate of 1.5% per month (equivalent to 18% per year). For your convenience, we accept Visa and MasterCard. Payment by credit card can be arranged by phone.

Page 1 of 1

CCC No 0005
CRIBLEY DRILLING CO., INC.
8300 DEXTER-CHELSEA ROAD
DEXTER, MI 48130-9786

Voice: 734-426-4400
Fax: 734-426-4414

Sold To:
PITTSFIELD TOWNSHIP PARKS
6201 W. MICHIGAN AVE.
ANN ARBOR, MI 48108

Service Address or Phone
996-3056
4385 PLATT RD
ANN ARBOR

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<td>10 HP FRANKLIN 3 PHASE MOTOR END</td>
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<td>3.50</td>
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<td>3 1/2 HRS GENERAL LABOR TRUCK HOIST CHARGE</td>
<td>150.00</td>
<td>525.00</td>
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We do accept credit card payment (Visa, Mastercard, Discover & Amex) Bills not paid within 30 days begin to accrue service charges of $5.00 or 1.5% per month, whichever is greater, and the customer hereby agrees to pay these charges. A construction lien against the owner or property for non-payment of charges due will be filed if not paid within 30 days. The customer agrees to pay any and all reasonable fees and costs involved. (Including court costs, collection agency fees, attorney fees & costs)

Subtotal: 3,028.00
Sales Tax: 0.00
Total Invoice Amount: 3,028.00

Check/Credit Memo No: 
Payment/Credit Applied: 0.00
Deposit Applied: 
TOTAL: 3,028.00
Sold To:  
PITTSFIELD TOWNSHIP PARKS  
6201 W. MICHIGAN AVE.  
ANN ARBOR, MI 48108

Service Address or Phone  
996-3056  
4385 PLATT RD  
ANN ARBOR

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<td>1.00</td>
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<td>GRUNDFOS MOD 150S 100-5 PUMP END</td>
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Subtotal: 2,487.00  
Sales Tax: 2,487.00  
Total Invoice Amount: 2,487.00  
Payment/Credit Applied: 0.00  
Deposit Applied:  
TOTAL: 2,487.00
CHARTER TOWNSHIP OF PITTSFIELD  
WASHTENAW COUNTY, MICHIGAN  
ORDINANCE No. 302  

HISTORIC DISTRICT ORDINANCE  
SECOND READING  

AMENDING CHAPTER 2, ARTICLE IV AND  
AMENDING CHAPTER 5, ARTICLE I  

An ordinance to amend the Township Code by revising Chapter 2 Administration, Article IV, Boards and Commissions, Division 3 Historical Commission to eliminate the Historical Commission and revising Chapter 5 Historic Districts, Article 1, to reallocate the Historical Commission duties and authority to the Historic District Commission.  

PITTSFIELD CHARTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, HEREBY ORDAINS:  

That Article IV of Chapter 2, Sections 2-158 through 2-170 are repealed and Article 1 of Chapter 5, Sections 5-101 through Section 5-122 of the Pittsfield Charter Township Code are amended to read as follows:  

ARTICLE I. HISTORIC DISTRICT  

Sec. 1-101 Short Title  

This Ordinance shall be known as the "Historic District Ordinance of Pittsfield Charter Township". (created under the Local Historic Districts Act P.A. 169 of 1970)  

Sec 1-102 Definitions  

1. "Alteration" means work that changes the detail of a resource but does not change its basic size or shape.  
2. "Certificate of Appropriateness" means the written approval of a permit application for work that is appropriate and does not adversely affect a resource.  
4. "Demolition" means the razing or destruction, whether entirely or in part, of a resource and includes, but is not limited to, demolition by neglect.  
5. "Demolition by Neglect" means neglect in maintaining, repairing, or securing a resource that results in deterioration of an exterior feature of the resource or the loss of structural integrity of the resource.  
6. "Denial" means the written rejection of a permit application for work that is inappropriate and that adversely affects a resource.
7. “Fire Alarm System” means a system designed to detect and annunciate the presence of fire or by-products of fire. Fire alarm system includes smoke alarms.

8. "Historic District" means an area, or group of areas, not necessarily having contiguous boundaries, that contains one resource or a group of resources that are related by history, architecture, archaeology, engineering, or culture.

9. "Historic Preservation" means the identification, evaluation, establishment, and protection of resources significant in history, architecture, archaeology, engineering, or culture of this state or a community within this state, or of the United States.

10. "Historic Resource" means a publicly or privately owned building, structure, site, object, feature or open space that is significant in the history, architecture, archaeology, engineering, or culture of Pittsfield Charter Township, state of Michigan, or the United States.

11. "Notice to Proceed" means the written permission to issue a permit for work that is inappropriate and that adversely affects a resource, pursuant to a finding under Section 399.205(6) of Public Act 169 of 1970, as amended.

12. "Open Space" means undeveloped land, a naturally landscaped area, or a formal or man-made landscaped area that provides a connective link or buffer between other resources.

13. "Ordinary Maintenance" means keeping a resource unimpaired and in good condition through ongoing minor intervention, undertaken from time to time, in its exterior condition. Ordinary maintenance does not change the external appearance of the resource except through the elimination of the usual and expected effects of weathering. Ordinary maintenance does not constitute work for the purposes of this Ordinance.

14. “Proposed Historic District” means an area, or group of areas not necessarily having contiguous boundaries, that has delineated boundaries and that is under review by a committee or a standing committee for the purpose of making a recommendation as to whether it should be established as a historic district or added to an established historic district.

15. "Repair" means to restore a decayed or damaged resource to good or sound condition by any process. A repair that changes the external appearance of a resource constitutes work for the purposes of this Ordinance.

16. "Resource" means one or more publicly or privately owned historic or non-historic buildings, structures, sites, objects, features, or open spaces located within a historic district.

17. "Work" means construction, addition, alteration, repair, moving, excavation, or demolition.

Sec. 1-103 Statement of Purpose

Historic preservation is declared to be a public purpose. The purpose of this Ordinance is to do one (1) or more of the following:

1. Safeguard the heritage of Pittsfield Charter Township by preserving historic districts that reflect elements of its history, architecture, archaeology, engineering, or culture.
2. Stabilize and improve property values in each district and surrounding areas.

3. Foster civic beauty.

4. Strengthen the local economy.

5. Promote the use of historic districts for the education, pleasure, and welfare of the citizens of Pittsfield Charter Township and of the State of Michigan.

6. To promote township identity through public awareness of the history of Pittsfield Township; to effect a useable and maintainable archive of historic material; and to advance the historical interests of the township.

Sec. 1-104 Establishing, Modifying, or Eliminating Historic Districts

At any time, the Pittsfield Charter Township Board of Trustees may by ordinance establish additional historic districts, including proposed districts previously considered and rejected, may modify boundaries of an existing historic district, or may eliminate an existing historic district. The procedure for such action will be governed by Section 399.203 (1-3) and Section 399.214 of Public Act 169 of 1970, as amended.

Sec. 1-105 The Historic District Commission

1. The Pittsfield Charter Township Historic District Commission is hereby established. The Commission shall consist of seven (7) members appointed by the Pittsfield Charter Township Board of Trustees. Each member of the commission shall reside within Pittsfield Charter Township. A majority of the members shall have a clearly demonstrated interest in or knowledge of historic preservation. Two (2) members shall be appointed from a list submitted by one or more duly organized local historic preservation organizations. If such a person is available for appointment, one member shall be a graduate of an accredited school of architecture who has two years of architectural experience or who is duly registered in the State of Michigan.

2. Terms shall be three (3) years, except the initial appointments of some members shall be for less than 3 years so that the initial appointments are staggered. Members shall be eligible for reappointment.

3. A Commission member may be removed by the Board of Trustees due to acts or omissions of that member on findings by the Board of Trustees that the acts or omissions are inconsistent with or harmful to the spirit of the ordinance or to the interests of the Township.

4. Vacancies on the Commission shall be filled by the Board of Trustees within sixty (60) days to complete the unexpired term.

Sec. 1-106 Historic District Commission Meetings, Recordkeeping & Rules of Procedure
1. The Historic District Commission shall meet at least quarterly or more frequently at the call of the Commission.

2. All meetings of the Commission will be open to the public. All meetings and notices of the meetings will conform to the Open Meetings Act, Public Act 267 of 1976, as amended. Public notice of the time, date, and place of the meeting shall be given in the manner required by the open meetings act, 1976 PA 267, MCL 15.261 to 15.275. A meeting agenda shall be part of the notice and shall include a listing of each permit application to be reviewed or considered by the commission.

3. The Commission shall keep a record of its resolutions, proceedings and actions. A writing prepared, owned, used in the possession or, or retained by the commission in the performance of an official function shall be made available to the public in compliance with the freedom of information act, 1967 PA 442 of 1976, MCL 15.231 to 15.246.

4. The commission shall adopt its own rules of procedure in the form of written bylaws, and shall adopt design review standards and guidelines to carry out its duties under this chapter.

Sec. 1-107 Delegation of Minor Classes of Work

The commission may delegate the issuance of Certificates of Appropriateness for specified minor classes of work to its staff, to the inspector of buildings, or to another delegated authority. The Commission shall provide to the delegated authority specific written standards for issuing Certificates of Appropriateness under this subsection. On at least a quarterly basis, the commission shall review the certificates of appropriateness, if any, issued for work by its staff, the inspector, or another authority to determine whether or not he delegated responsibilities should be continued.

Sec. 1-108 Ordinary Maintenance

Ordinary maintenance or repair of a resource within a historic district is allowed. Work on any resource under a permit issued by the inspector of buildings or other delegated authority before the Ordinance was enacted may continue.

Sec. 1-109 Review by the Commission

The Commission shall review and act upon exterior features of a resource only. Except for noting compliance with the requirement to install a fire alarm system or a smoke alarm, the Commission shall not review or act on interior work unless the Board of Trustees has specifically authorized the Commission to do so or unless the interior work will cause visible change to the exterior of the resource. The Commission will only consider the conditions in subsection 399.205 (3) of Public Act 169 of 1970, as amended.

Sec. 1-110 Design Review Standards and Guidelines

1. When reviewing plans, the Commission shall follow the United States secretary of interior’s standards for rehabilitation and guidelines for rehabilitating historic buildings as set forth in 36 C.F.R. part 67. The Commission may use other
standards and guidelines that address special design characteristics of historic
districts administered by the commission if they are equivalent in guidance to the
secretary of interior’s standards and guidelines and are established or approved by
the State Historic Preservation Office of the Michigan State Housing Development
Authority.

2. In reviewing plans, the Commission shall also consider all of the following:

A. The historic or architectural value and significance of the resource and its
   relationship to the historic value of the surrounding area.

B. The relationship of any architectural features of the resource to the rest of the
   resource and to the surrounding area.

C. The general compatibility of the design, arrangement, texture, and materials
   proposed to be used.

D. Other factors, such as aesthetic value, that the commission finds relevant.

E. Whether the applicant has certified in the application that the subject property
   where work will be undertaking has, or will have before the proposed project
   completion date, a fire alarm system or a smoke alarm complying with the
   requirements of the Stille-DeRossett-Hale single state construction code act,
   MCL 125.1501 to 125.1531.

Sec. 1-111 Permit Applications

1. A permit shall be obtained before any work affecting the exterior appearance of a
   resource is performed within a historic district. The person, individual,
   partnership, firm, corporation, organization, institution, or agency of government
   proposing to do that work shall file an application for a permit with the inspector
   of buildings. When the inspector receives a complete application, he shall
   immediately refer the complete application, along with all required supporting
   materials to the Commission. A permit shall not be issued and proposed work
   shall not proceed until the Commission has issued a Certificate of
   Appropriateness or a Notice to Proceed as prescribed in this Ordinance.

2. A Certificate of Appropriateness shall not be issued unless the applicant has
   certified in the application that the subject property where work will be
   undertaking has, or will have before the proposed project completion date, a fire
   alarm system or a smoke alarm complying with the requirements of the Stille-
   DeRossett-Hale single state construction code act, MCL 125.1501 to 125.1531.

3. The Commission shall file Certificates of Appropriateness, Notices to Proceed,
   and Denials of applications for permits with the inspector of buildings or other
   delegated authority.

4. If the proposed work will adversely affect the exterior of a resource the
   Commission considers valuable to Pittsfield Charter Township and the
   Commission determines that the alteration or loss of that resource will adversely
   affect the public purpose of the township, state, or nation, the Commission shall
attempt to establish with the owner of the resource an economically feasible plan for the preservation of the resource.

5. The failure of the Commission to act within sixty (60) calendar days after the date a complete application is filed with the commission, unless an extension is agreed upon in writing by the applicant and the Commission, shall be considered to constitute approval.

6. The Commission may charge a reasonable fee to process a permit application.

Sec. 1-112 Denials

If a permit application is denied, the decision shall be binding on the inspector or other authority. A Denial shall be accompanied with a written explanation by the Commission stating the reasons for denial and, if appropriate, a notice that an application may be resubmitted for commission review when suggested changes have been made. The Denial shall also include notification of the applicant’s rights of appeal to the State Historic Preservation Review Board and to the circuit court.

Sec. 1-113 Notice to Proceed

Work within a historic district shall be permitted by issuing a Notice to Proceed by the Commission if any of the following conditions prevail and if the proposed work can be demonstrated by a finding of the Commission to be necessary to substantially improve or correct any of the following conditions:

A. The resource constitutes a hazard to the safety of the public or to the structure’s occupants.

B. The resource is a deterrent to a major improvement program that will be of substantial benefit to the community and the applicant proposing the work has obtained all necessary planning and zoning approvals, financing, and environmental clearances.

C. Retaining the resource will cause undue financial hardship to the owner when a governmental action, an act of God, or other events beyond the owner's control created the hardship, and all feasible alternatives to eliminate the financial hardship, which may include offering the resource for sale at its fair market value or moving the resource to a vacant site within the historic district, have been attempted and exhausted by the owner.

D. Retaining the resource is not in the interest of the majority of the community.

Sec. 1-114 Appeal of a Commission Decision

1. An applicant aggrieved by a decision of the Commission concerning a permit application may file an appeal with the State Historic Preservation Review Board. The appeal shall be filed within sixty (60) days after the decision is furnished to the applicant. The appellant may submit all or part of the appellant’s evidence and arguments in written form. A permit applicant aggrieved by the decision of
the State Historic Preservation Review Board may appeal the decision to the county circuit court.

2. Any citizen or duly organized historic preservation organization in Pittsfield Charter Township, as well as resource property owners, jointly or severally aggrieved by a decision of the Historic District Commission may appeal the decision to the circuit court, except that a permit applicant aggrieved by a decision rendered under this Ordinance may not appeal to the court without first exhausting the right to appeal to the State Historic Preservation Review Board.

Sec. 1-115 Work Without a Permit

When work has been done upon a resource without a permit, and the Commission finds that the work does not qualify for a Certificate of Appropriateness, the Commission may require an owner to restore the resource to the condition that the resource was in before the inappropriate work or to modify the work so that it qualifies for a Certificate of Appropriateness. If the owner does not comply with the restoration or modification requirement within a reasonable time, the Commission may seek an order from the circuit court to require the owner to restore the resource to its former condition or to modify the work so that it qualifies for a Certificate of Appropriateness. If the owner does not comply or cannot comply with the order of the court, the Commission or its agents may enter the property and make such repairs as necessary to comply with the court's order. The costs of the work shall be charged to the owner, and may be levied by Pittsfield Charter Township as a special assessment against the property. When acting under an order of the circuit court, the Commission or its agents may enter a property for purposes of this section.

Sec. 1-116 Demolition by Neglect

Upon a finding by the Commission that a historic resource within a historic district or a proposed historic district subject to its review and approval is threatened with Demolition by Neglect, the Commission may do either of the following:

1. Require the owner of the resource to repair all conditions contributing to demolition by neglect.

2. If the owner does not make repairs within a reasonable time, the Commission or its agents may enter the property and make such repairs as necessary to prevent Demolition by Neglect. The costs of the work shall be charged to the owner, and may be levied by Pittsfield Charter Township as a special assessment against the property. The Commission or its agents may enter the property for purposes of this section upon obtaining an order from the circuit court.

Sec. 1-117 Review of Work in Proposed Districts

If the Board of Trustees receives substantial evidence showing the presence of historic, architectural, archaeological, engineering, or cultural significance of a proposed historic district, it may, at its discretion, adopt a resolution requiring that all applications for permits within the proposed historic district be referred to the Commission as prescribed in Section 1-112 of the Ordinance. The Commission shall review permit applications with the same powers that would apply if the proposed historic district was
an established district. The review may continue in the proposed historic district for not
more than one (1) year, or until such time as the Board of Trustees approves or rejects
the establishment of the historic district by ordinance, whichever occurs first.

Sec. 1-118 Emergency Moratorium

If the Board of Trustees determines that pending work will cause irreparable
harm to resources located within an established or proposed historic district, the Board
of Trustees may by resolution declare an emergency moratorium on all such work for a
period not to exceed six (6) months. The Board of Trustees may extend the emergency
moratorium for an additional period not to exceed six (6) months, upon finding that the
threat of irreparable harm to resources is still present. Any pending permit application
concerning a resource subject to an emergency moratorium may be summarily denied.

Sec. 1-119 Penalties for Violations

A violation of this ordinance is a municipal civil infraction and subject to payment
of a civil fine as set forth in Chapter 2, Article VI of the Pittsfield Charter Township Code
of Ordinances.

Sec. 1-120 Acceptance of Gifts or Grants

The Board of Trustees may accept state or federal grants for historic
preservation purposes, may participate in state and federal programs that benefit
historic preservation, and may accept public or private gifts for historic preservation
purposes. The Board of Trustees may make the Historic District Commission, a
standing committee, or other agency its duly appointed agent to accept and administer
grants, gifts, and program responsibilities.

Sec. 1-121 Acquisition of Historic Resources

If all efforts by the Commission to preserve a resource fail, or if it is determined
by the Board of Trustees that public ownership is most suitable, the Board of Trustees,
if considered to be in the public interest, may acquire the resource using public funds,
public or private gifts, grants, or proceeds from the issuance of revenue bonds. The
acquisition will be based on the recommendation of the Historic District Commission.
The Historic District Commission is responsible for maintaining publicly owned
resources using its own funds, if not specifically designated for other purposes, or public
funds committed for that use by the Board of Trustees. Upon recommendation of the
Historic District Commission, the Township may sell resources acquired under this
section with protective easements included in the property transfer documents, if
appropriate.

Sec. 1-122 Additional Powers and Duties

The commission shall have all the powers and duties vested in or permitted to be
vested in a historical commission by Public Act No 88 of 1976 (MCL 399.171 et seq.,
MSA 5.3395 et seq.).

Section 1-123 - 150. Reserved
ARTICLE II. DESIGNATED DISTRICTS

Sec. 2-201 Sutherland-Wilson Historic District Boundary

The following area within Pittsfield Charter Township is hereby designated a historic district and shall be subject to the terms, conditions and requirements of the Historic District Ordinance.

The property commonly known as the Sutherland-Wilson Farm and more precisely described as:

Commencing from the Northeast 1/4 corner of said Section 29, thence S 88 degrees 22' 18" W 508.21 feet to the point of beginning; thence S 01 degree 37' 42" E 415.32 feet; thence N 88 degrees 22' 18" E 125.00 feet, S 01 degree 37' 42" E 151.33 feet; thence S 88 degrees 22' 18" W 483.42 feet; thence N 05 degrees 47' 58" E 571.44 feet; thence N 88 degrees 22' 18" E 284.55 feet to the point of beginning, containing 4.616 acres more or less, comprising the following amenities:

- House
- Wood Shed
- Pump House
- Ice House
- Carriage House
- Hog House
- Barn
- Landscaping Elements
  - Trees in the front yard
  - Lilac bushes

Sec. 2-202 – 250 Reserved

Sec. 2-251 Severability

The provisions of this Ordinance are hereby declared to be severable and if any clause, sentence, word, section, or provision is declared void or unenforceable for any reason by a court with competent jurisdiction, it shall not affect any portion of the Ordinance except that part or portion affected by the court’s decision.

Sec. 2-252 Repealer

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Sec. 2-253 Savings Clause

The repeal provided herein shall not abrogate or affect any offense or act committed or done, or any penalty or forfeiture incurred, or any pending fee, assessments, litigation or prosecution of any right established, occurring prior to the effective date hereof.
Sec. 2-254 Adoption and Effective Date

This Ordinance shall be published in the manner as required by law. Except as otherwise provide by law, this Ordinance shall be effective on the day after final publication.

This Ordinance was duly adopted by the Charter Township of Pittsfield Board at its regular meeting held on the ____ day of ___________ 2012, and was ordered given publication in the manner required by law.

___________________________________ ______________________________
Alan Israel      Mandy Grewal
Charter Township of Pittsfield Clerk   Charter Township of Pittsfield Supervisor

Dated: _____________________________  Dated:_____________________________

First Reading:  
Posting/Publication Notice:  
Publication of Notice:  
Adoption:  
Ordinance Posted:  
Ordinance Publication:  
Effective Date:  

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