



2018
Fiscal Year
Budget

Pittsfield Charter Township, Michigan

Pittsfield Charter Township
2018 Budget
Index

Budget Glossary	Pages 1-2
2017 Millage and Tax Levy Information	Pages 3-4
General Fund Revenues	Pages 5-6
General Fund Expenditures	Page 7
General Fund Department Budgets	Pages 8-14
Township Board (Pg.8)	
Township Supervisor (Pg.8)	
Elections Department (Pg.8)	
Finance Department (Pg.8)	
Assessing Department (Pg.9)	
Township Clerk (Pg.9)	
Community Development Services (Pg.9)	
Board of Review (Pg.9)	
General Services (Pg.10)	
Professional Services (Pg.10)	
Township Treasurer (Pg.10)	
Information Technology Services (Pg.10)	
Building Maintenance Department (Pg.11)	
Human Resources Department (Pg.11)	
Property Maintenance Inspections (Pg.12)	
Metro Authority (Pg.12)	
Drains at Large (Pg.12)	

Pittsfield Charter Township

2018 Budget

Index

Twp. Rds. & Transportation (Pg.12)

Street Lighting (Pg.12)

Municipal Services Department (Pg.12)

Parks and Recreation Department (Pg.13)

 P&R Reimbursable Programs (Pg.13)

Historical District Commission (Pg.13)

Fringe Benefits (Pg.14)

Insurances (Pg.14)

Other Activity (Pg.14)

Capital Outlay (Pg.14)

Transfers (Pg.14)

Contingency (Pg.14)

Special Revenues Budgets

Pages 15-20

Public Safety Fund (Pg. 15-16)

Parks Millage Fund (Pg. 17)

Tree Mitigation Fund (Pg. 17)

Sidewalk Reserve Fund (Pg. 18)

Building Department Fund (Pg. 18)

911 Service Fund (Pg. 19)

800 MHz Communications Fund (Pg. 19)

Refuse Fund (Pg. 20)

Utilities Fund

Pages 20-22

PITTSFIELD CHARTER TOWNSHIP
Year 2018

Glossary of Terms

Amended budget: the original adopted budget plus any amendment passed as of a certain date.

Budget public hearing act: requires that the Township hold a public hearing on its proposed budget. Notice must be given in a newspaper of general circulation within the Township at least six days prior to the hearing.

Charter township act: passed in 1947 by the State of Michigan, the Act affords the Township added local discretions, general taxing power, and greater territorial integrity.

Contingencies: a budgetary reserve to provide for emergency or unanticipated expenditures during the fiscal year.

Capital assets: assets of a significant value having a useful life of several years.

Capital outlay: expenditures for the acquisition of capital assets.

Capital expenditures: items that normally last more than one year and cost more than a specified dollar amount; capital general includes personal property such as vehicles, computers, office furniture, and playgroups equipment.

Depreciation: (1) expiration in the services life of capital assets attributable to wear and tear, deterioration, inadequacy, or obsolescence; (2) that portion of the cost of a capital asset which is charged as an expense during a particular period.

Enterprise funds: funds maintained to support commercial-type operations such as public utilities, where the costs of providing the services are financed by user charges.

Final millage: the tax rate adopted in the final public hearing of a taxing authority.

Freedom of information act (FOIA): requires that all public records be disclosed except those that are specifically exempted (MCL 15.243). Sometimes the Township may charge a fee for requesting the documents or incur an expense for providing documents.

Fund balance: the excess of the Township's assets over its liabilities; a negative fund balance is called a deficit.

General fund: general unrestricted revenues of the Township government, or funds whose use is not restricted to a specific purpose.

Headlee amendment: keeps the Township's revenue increase on the existing tax base at or below the rate of inflation.

Internal service funds: funds derived from transfers from one department of the Township to another to account for services rendered such as printing and vehicle maintenance.

Law enforcement information network (LEIN): through the LEIN, the Township's firefighters are able to obtain complete information about the hazardous materials being carried in their vehicle and how to deal with them in the event of a spill.

PITTSFIELD CHARTER TOWNSHIP
Year 2018

Glossary of Terms

Mill: how property tax rate is expressed with one mill being one-tenth of a percent. As applied to property taxes, a one-mill rate yields \$1 of revenue for every \$1,000 of assessed value. For example, a property tax rate of 68.5 mills as applied to a \$120,000 property assessed at 20 percent of market value would yield \$1,644 ($120 \times 0.2 \times 68.5 = 1,644$).

Millage rate: the rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value; a mill is equal to 0.1 percent.

Special revenue fund: funds broken down into a number of individual units whose use is earmarked for a specific purpose; these might include federal and state grant funds, specialized fees, etc.

Truth-in-taxation: the Township board must reduce its tax rate on last year's tax base so that it does not generate more revenue than the amount it did during the prior year. The Township board must hold a public hearing and advertise the hearing in a newspaper of general circulation in the area. The public hearing can be held in conjunction with the regularly required hearing on the Township budget.

Zoning board of appeals (ZBA): this body serves as the first step in the appeals process as it considers requests for relief from zoning rules that may be too stringent under certain circumstances. Its main duty is to consider appeals from previous decisions regarding requests for variances and special use permits allowed in the zoning ordinance.

PITTSFIELD CHARTER TOWNSHIP

2017 Millage and Tax Levy Information

2017 Assessed Value is	\$2,227,990,700
2017 State Equalized Valuation is	\$2,227,990,700
2017 Taxable Value is	\$1,848,874,444
2017 Industrial Facilities Taxable Value is	\$ 14,633,915

Authorized Millage

1. Charter Township Act	Voted 1972	5.0000 Mills
2. Parks Special Voted	Voted 2016	0.4855 Mills
3. Public Safety Special Voted	Voted 2012	1.9500 Mills
4. Headlee Constitutional Amendment MCL 211.34d*		
a. 2017 Millage Reduction Fraction		= .9969
b. 2017 Maximum Allowable Millage		
i. <i>General Fund</i>	.9969 x 4.1411 Mills	= 4.1282 Mills
ii. <i>Parks Fund</i>	.9969 x 0.4837 Mills	= 0.4822 Mills
iii. <i>Public Safety Fund</i>	.9969 x 1.9429 Mills	= <u>1.9368 Mills</u>
c. Total 2017 Millage		= 6.5472 Mills
5. Truth in Assessing Act MCL 211.34†		
a. Truth in Assessing Multiplier		= 1.0000
6. Truth in Taxation Act MCL 211.24e‡		
a. 2017 Truth in Taxation Multiplier		= .9880
b. 2017 Maximum Levy Without Public Hearing		
i. 2017 General Fund Operating Millage Rate		= 4.0914 Mills
2016 Millage Levy x .9880 = 4.1411 x .9880		= 4.0914 Mills
2017 <i>General Fund</i> Operating Tax Levy		= \$ 7,564,484
ii. 2017 Special Voted Parks Millage Rate		= 0.4778 Mills
2016 Millage Levy x .9880 = 0.4837 x .9880		= 0.4778 Mills
2017 <i>Parks Fund</i> Tax Levy		= \$ 883,392
iii. 2017 Special Voted Public Safety Millage Rate		= 1.9195 Mills
2016 Millage Levy x .9880 = 1.9429 x .9880		= 1.9195 Mills
2017 <i>Public Safety Fund</i> Tax Levy		= \$ 3,548,914

* MCL (Michigan Compiled Laws) 211.34d - All licensed homestead lands shall be assessed and treated as real property. The interest in land of any person holding part-paid certificates for the purchase of any state lands shall be assessed separate from other property. The assessment shall describe the land and shall state therein that the title is in the state.

† Truth in Assessing Act MCL 211.34 - Determination of county equalized value; conducting business at public meeting; notice of meeting; advising local taxing units of increased equalized value; reduction of maximum authorized millage rate; examination of assessment rolls to ascertain equal and uniform assessment of real and personal property; equalization procedure.

‡ Truth in Taxation Act MCL 211.24e - Property tax assessment roll; time; certification by state tax commission; appeal.

c. 2017 Tax Levy	
i. 2017 General Fund Operating Tax Levy	= \$ 7,564,484
ii. 2017 Parks and Recreation Tax Levy	= \$ 883,392
iii. 2017 Public Safety Tax Levy	= \$ 3,548,914
iv. 2017 Industrial Facilities Tax	= \$ <u>47,477</u>
d. Total 2016 Tax Levy	= \$12,044,267
7. Your Township tax rates levied in December 2017	
i. 2017 General Fund Operating Millage	= 4.0914Mills
ii. 2017 Special Voted Parks Millage	= 0.4778 Mills
iii. 2017 Special Voted Public Safety Millage	= <u>1.9195 Mills</u>
	= 6.4887 Mills

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**Pittsfield Charter Township
General Fund Revenues
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted	Pct. Change
Revenue-General Fund					
101-000-402	General Property Tax	\$ 7,250,740	\$ 7,435,174	\$ 7,564,484	1.74%
101-000-405	PA 425-Saline	22,821	20,000	22,000	10.00%
101-000-420	Delinquent Personal Property Tax	19,601	25,000	15,000	-40.00%
101-000-441	Local Community Stabilization Share Tax	47,179	-	20,000	100.00%
Business and Non-Business Licenses					
101-000-452	Trailer Park Fees	3,814	4,000	4,000	0.00%
101-000-480	Soil Erosion	1,200	2,800	2,800	0.00%
101-000-481	Code Inspection	127,260	100,000	100,000	0.00%
Intergovernmental Revenues					
101-000-501	Federal Grants	36,511	-	50,000	100.00%
101-000-574	State Revenue Sharing	2,723,570	2,743,000	2,885,064	5.18%
101-000-575	Metro Authority	15,470	15,000	15,000	0.00%
101-000-577	Licenses & Inspections	4,293	-	5,000	100.00%
101-000-425	Payments in Lieu of Taxes	5,925	6,000	6,000	0.00%
Charges for Fees and Services					
101-000-447	Property Tax Administrative Fees	727,526	736,200	758,500	3.03%
101-000-445	Penalties on Taxes	12,650	35,000	15,000	-57.14%
101-000-608	Zoning Board of Appeals	-	500	500	0.00%
101-000-622	Planning and Zoning	65,437	25,000	75,000	200.00%
101-000-648	Farmers Market Fees	3,443	5,000	5,000	0.00%
Parks & Recreation Programs					
101-651-001	Recreation Fees-Adult	19,625	10,000	20,000	100.00%
101-651-002	Recreation Fees-Grade School	17,764	20,000	20,000	0.00%
101-651-003	Recreation Fees-Pre School	49,095	35,000	45,000	28.57%
101-651-004	Recreation Fees-Other	8,281	8,000	8,500	6.25%
101-651-006	Recreation Fees-T Ball	8,118	5,000	10,000	100.00%
101-651-007	Recreation Fees-Day Camp	44,611	45,000	45,000	0.00%
101-651-008	Recreation Fees-Amusement	-	100	100	0.00%
101-651-009	Recreation Fees-Seniors	14,895	15,000	15,000	0.00%
101-651-010	Recreation Fees-Pavilion	14,428	25,000	25,000	0.00%
101-651-011	Recreation Fees-Senior Day Trips	45,992	60,000	60,000	0.00%
101-651-012	Recreation Fees-Field Rentals	50,660	75,000	75,000	0.00%
	Total Parks & Recreation Programs	273,469	298,100	323,600	8.55%
101-000-643	Other Charges for Services	2,291	20,000	20,000	0.00%
101-000-656	Ordinance Fines	1,800	10,000	10,000	0.00%
101-000-665	Interest Earned	48,916	45,000	45,000	0.00%

**Pittsfield Charter Township
General Fund Revenues
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted	Pct. Change
Revenue-General Fund					
Reimbursements					
101-000-679	Utilities Administrative Charge	322,282	300,000	400,000	33.33%
101-000-680	Other Administrative Charges	139,547	335,000	150,000	-55.22%
101-000-677	General	58,606	45,000	45,000	0.00%
101-000-678	Insurance	15,529	185,000	185,000	0.00%
Other Revenues					
101-000-475	Cable TV Franchise	581,539	575,000	590,000	2.61%
101-000-672	Street Lighting Special Assessment	322,879	400,000	400,000	0.00%
101-000-673	Donations	5,000	-	5,000	100.00%
101-000-667	Rental Income	49,260	50,000	50,000	0.00%
101-000-682	Miscellaneous Income	24,555	50,000	50,000	0.00%
101-000-682.3	Right-of-Way Fees	500	200	200	0.00%
101-000-690	Other Grants	-	10,000	20,000	100.00%
101-000-699	Transfer In	3,595	-	-	0.00%
101-000-694.1	Fund Balance Reserves	-	1,408,972	1,047,798	-25.63%
TOTAL REVENUE		\$ 12,917,208	\$ 14,884,946	\$ 14,884,946	0.00%

**Pittsfield Charter Township
General Fund Expenditures
2018 Budget Year**

	2016 Actual	2017 Estimated	2018 Adopted	Pct. Change
EXPENDITURES - General Fund				
100 Township Board	\$ 61,766	\$ 72,050	\$ 72,050	0.00%
171 Township Supervisor	187,445	190,384	190,384	0.00%
191 Elections Department	239,018	239,785	239,785	0.00%
201 Finance Department	318,658	357,000	357,000	0.00%
209 Assessing Department	430,630	502,433	527,150	4.92%
215 Township Clerk	377,013	396,050	396,050	0.00%
226 Community Development Services	218,873	348,745	348,745	0.00%
247 Board of Review	2,845	4,325	4,325	0.00%
250 General Services	47,124	60,000	55,282	-7.86%
252 Professional Services	125,758	135,000	175,000	29.63%
253 Township Treasurer	446,036	469,419	476,925	1.60%
259 Information Technology Services Dept.	315,932	434,950	434,950	0.00%
265 Building Maintenance Department	247,309	419,100	572,100	36.51%
270 Human Resources Department	274,334	326,658	332,125	1.67%
372 Property Maintenance Inspections Dept.	112,145	169,164	169,465	0.18%
420 Metro Authority	-	25,000	15,000	-40.00%
725 Municipal Services Department	649,778	651,414	711,620	9.24%
751 Parks and Recreation Department	960,051	1,318,939	671,235	-49.11%
P&R Reimbursable Programs	99,827	131,000	137,550	5.00%
803 Historical District Commission	6,231	18,530	18,530	0.00%
Other Expenditures				
445 Drains-at-Large	160,915	155,000	160,000	3.23%
446 Twp. Rds. & Transportation	1,558,996	1,550,000	1,420,000	-8.39%
448 Street Lighting	385,093	410,000	410,000	0.00%
851 Fringe Benefits	148,735	200,000	175,000	-12.50%
865 Insurance	88,610	100,000	120,000	20.00%
872 Other	223,433	200,000	194,675	-2.66%
900 Capital Outlay	67,850	200,000	200,000	0.00%
990 Contingencies	20,000	300,000	300,000	0.00%
999 Transfer Out UT-Grounds	230,000	-	-	0.00%
999 Transfer Out Public Safety	5,500,000	5,500,000	6,000,000	9.09%
TOTAL EXPENDITURES	\$ 13,504,405	\$ 14,884,946	\$ 14,884,946	0.00%
Net Revenues (Expenditures)	\$ (587,197)	\$ (1,408,972)	\$ (1,047,798)	
Fund Balance at January 1	\$ 6,187,532	\$ 5,600,335	\$ 4,191,363	
Fund Balance at December 31	\$ 5,600,335	\$ 4,191,363	\$ 3,143,565	
	(Audited)	(Estimated)	(Estimated)	

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>100-Legislative Board</u>				
100-707	Trustee Salaries	\$ 25,600	\$ 28,000	\$ 28,000
100-719	Fringe Benefits	2,240	2,800	2,800
100-860	Meetings and Transportation	-	400	400
100-955	Miscellaneous	667	250	250
100-957	Membership and Dues	33,259	40,000	40,000
100-960	Schooling/Seminar/Conferences	-	600	600
TOTAL		\$ 61,766	\$ 72,050	\$ 72,050

<u>171-Supervisor's Office</u>				
171-701	Supervisor Salary	\$ 84,102	\$ 84,102	\$ 85,785
171-702	Salaries	31,002	40,682	36,068
171-712	Overtime Wages	44	-	50
171-719	Fringe Benefits	60,155	60,850	66,431
171-740	Operating Supplies	967	2,000	800
171-818	Contractual Services	9,691	500	-
171-860	Meetings and Transportation	549	1,000	500
171-955	Miscellaneous	895	250	250
171-960	Schooling/Seminar/Conferences	40	1,000	500
TOTAL		\$ 187,445	\$ 190,384	\$ 190,384

<u>191-Elections Department</u>				
191-702	Salaries	\$ 23,870	\$ 22,785	\$ 23,240
191-706	Wages	54,774	65,000	65,000
191-708	Elections Workers Wage	60,484	55,000	60,000
191-712	Overtime	8,097	6,000	6,000
191-719	Fringe Benefits	31,150	48,000	40,045
191-728	Postage	5,846	4,000	4,000
191-740	Operating Supplies	31,639	15,000	15,000
191-818	Contractual Services	5,674	10,000	10,000
191-860	Meetings/Transportation	788	500	500
191-901	Advertising and Publishing	2,184	500	3,000
191-934	Equipment Maintenance	1,523	2,000	2,000
191-946	Equipment Lease	-	500	500
191-955	Miscellaneous	1,305	500	500
191-970	Capital Outlay	11,684	10,000	10,000
TOTAL		\$ 239,018	\$ 239,785	\$ 239,785

<u>201-Finance Department</u>				
201-702	Salaries	\$ 195,994	\$ 212,000	\$ 212,600
201-719	Fringe Benefits	99,669	101,500	109,670
201-740	Operating Supplies	1,754	2,500	2,500
201-823	Accounting Services	-	10,000	5,000
201-824	Payroll Services	19,279	26,200	23,330
201-860	Meetings and Transportation	-	600	500
201-955	Miscellaneous	134	700	600
201-957	Membership/Dues	1,231	1,500	1,400
201-960	Schooling/Seminar	597	2,000	1,400
TOTAL		\$ 318,658	\$ 357,000	\$ 357,000

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

	2016 Actual	2017 Estimated	2018 Adopted
<u>209-Assessing Department</u>			
209-702 Salaries	\$ 211,760	\$ 220,750	\$ 274,150
209-706 Wages	49,294	67,500	32,900
209-712 Overtime Wages	-	500	-
209-719 Fringe Benefits	134,115	137,483	170,950
209-728 Postage	5,359	5,000	5,500
209-740 Operating Supplies	748	2,000	2,200
209-818 Contractual Services	5,025	6,500	5,000
209-826 Legal Services	18,362	55,000	27,500
209-833 Assessment Preparation	2,051	2,200	2,400
209-860 Meetings and Transportation	542	700	1,000
209-901 Advertising and Publishing	730	800	800
209-955 Miscellaneous	629	500	750
209-957 Membership and Dues	595	1,000	1,000
209-960 Schooling/Certifications	1,420	2,500	3,000
TOTAL	\$ 430,630	\$ 502,433	\$ 527,150

<u>215-Clerk's Office</u>			
215-701 Clerk Salary	\$ 79,896	\$ 79,896	\$ 81,500
215-702 Salaries	97,855	80,000	75,300
215-704 Deputy Salary	22,330	24,000	24,000
215-706 Wages	57,098	59,234	64,580
215-707 Per Diem Pay	840	1,200	1,200
215-712 Overtime Wages	2,713	3,000	3,000
215-719 Fringe Benefits	109,367	132,720	130,470
215-740 Operating Supplies	3,773	5,000	5,000
215-860 Meetings and Transportation	360	1,000	1,000
215-901 Advertising	2,344	5,000	5,000
215-955 Miscellaneous/FOIA	177	500	500
215-957 Membership and Dues	210	1,500	1,500
215-960 Schooling/Seminars/Conference	50	3,000	3,000
TOTAL	\$ 377,013	\$ 396,050	\$ 396,050

<u>226-Community Development Services</u>			
226-702 Salaries	\$ 118,137	\$ 177,500	\$ 114,000
226-706 Wages	-	-	58,000
226-712 Overtime	-	-	500
226-719 Fringe Benefits	71,186	104,745	101,745
226-740 Operating Supplies	528	1,000	1,000
226-818 Contractual Services	2,798	10,000	10,000
226-826 Legal Services	-	2,000	2,000
226-860 Meetings and Transportation	-	500	1,000
226-901 Advertising and Publishing	-	500	-
226-905 Community Engagement	24,823	50,000	57,000
226-955 Miscellaneous	265	500	500
226-957 Membership and Dues	374	1,000	1,000
226-960 Schooling/Seminars/Conference	762	1,000	2,000
TOTAL	\$ 218,873	\$ 348,745	\$ 348,745

<u>247-Board of Review</u>			
247-707 Per Diem Pay	\$ 2,640	\$ 4,000	\$ 4,000
247-719 Fringe Benefits	205	325	325
TOTAL	\$ 2,845	\$ 4,325	\$ 4,325

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>250-General Services</u>				
250-728	Postage	\$ 28,030	\$ 25,000	\$ 31,282
250-740	Operating Supplies	10,103	10,000	10,000
250-863	Vehicle Maintenance	295	5,000	3,000
250-867	Gas and Oil	1,476	5,000	2,500
250-946	Office Equipment Lease	5,830	10,000	6,500
250-955	Miscellaneous	1,390	5,000	2,000
TOTAL		\$ 47,124	\$ 60,000	\$ 55,282

<u>252-Professional Services</u>				
252-818	Contracted Services	\$ 42,996	\$ 50,000	\$ 80,000
252-819	Audit Service	27,670	25,000	30,000
252-821	Engineering Service	-	5,000	5,000
252-823	Accounting Service	-	5,000	5,000
252-826	Legal Service	55,092	50,000	55,000
TOTAL		\$ 125,758	\$ 135,000	\$ 175,000

<u>253-Treasurer's Office</u>				
253-701	Treasurer Salary	\$ 79,896	\$ 79,896	\$ 81,500
253-702	Salaries	57,800	58,925	60,100
253-704	Deputy Salary	67,000	70,700	69,700
253-706	Wages	73,763	77,660	75,290
253-712	Overtime Wages	39	500	500
253-719	Fringe Benefits	150,195	159,088	168,585
253-740	Operating Supplies	2,631	3,000	3,000
253-831	Tax Preparation	12,333	15,000	15,000
253-860	Meetings and Transportation	274	1,000	600
253-955	Miscellaneous	378	500	500
253-957	Membership and Dues	100	150	150
253-960	Schooling/Seminars/Conference	1,627	3,000	2,000
TOTAL		\$ 446,036	\$ 469,419	\$ 476,925

<u>259-Information Technology Services</u>				
259-702	Salaries	\$ 95,580	\$ 135,000	\$ 135,000
259-712	Overtime	-	-	500
259-719	Fringe Benefits	40,183	75,000	60,000
259-740	Office Supplies	65	700	700
259-742	Computer Supplies	15,873	15,000	18,300
259-818	Contracted Services	2,940	10,000	8,000
259-828	Network Services	-	4,000	4,000
259-829	Software Programs	4,762	10,000	10,000
259-852	Communications Service	5,503	6,000	6,000
259-853	Telephone Services	17,865	25,000	20,000
259-860	Meetings and Transportation	382	500	500
259-927	Computer Upgrades	20,307	20,000	20,000
259-928	Hard/Soft Maintenance Agreements	82,358	90,000	108,200
259-934	Office Equipment Maintenance	25,168	30,000	30,000
259-955	Miscellaneous	41	250	250
259-957	Memberships and Dues	-	500	500
259-960	Schooling/Seminars/Conference	-	3,000	3,000
259-970	Capital Outlay	4,905	10,000	10,000
TOTAL		\$ 315,932	\$ 434,950	\$ 434,950

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>265-Building Maintenance.</u>				
Robert E. Lillie Service Center; 6201 W. Michigan Ave.				
265-719	Fringe Benefits	\$ 6	\$ 1,500	\$ -
265-776	Supplies and Materials	8,609	8,000	8,500
265-778	Building Maintenance	20,680	30,000	25,000
265-818	Building Cleaning Services	24,022	23,500	26,000
265-920	Utilities	44,775	48,000	48,000
265-931	Ground Maintenance	6,631	13,500	10,000
265-955	Miscellaneous	430	500	500
265-970	Capital Outlay	77,725	120,000	120,000
	Total Robert E. Lillie Service Center	\$ 182,878	\$ 245,000	\$ 238,000
Community Center; 701 W. Ellsworth				
265-776.001	Supplies and Materials	\$ 2,161	\$ 4,000	\$ 3,000
265-778.001	Building Maintenance	15,411	15,000	18,000
265-818.001	Building and Cleaning Services	16,470	25,000	20,000
265-920.001	Utilities	21,873	22,000	25,000
265-970.001	Capital Outlay	2,638	90,000	250,000
	Total Community Center	\$ 58,553	\$ 156,000	\$ 316,000
Wilson Farm; 797 W. Textile				
265-778.002	Building Maintenance	\$ 70	\$ 1,500	\$ 1,500
265-818.002	Contractual Services	456	1,000	1,000
265-910.002	Property Insurance	3,304	1,000	4,000
265-920.002	Utilities	2,048	3,500	2,500
265-970.002	Capital Outlay	-	10,000	8,000
	Total Wilson Farm	\$ 5,878	\$ 17,000	\$ 17,000
Other Properties				
265-776.003	Supplies and Materials	\$ -	\$ 100	\$ 100
265-955.003	Miscellaneous	-	1,000	1,000
	Total Other Properties	\$ -	\$ 1,100	\$ 1,100
TOTAL		\$ 247,309	\$ 419,100	\$ 572,100
<u>270-Human Resources</u>				
270-702	Salaries	\$ 130,000	\$ 140,000	\$ 143,358
270-706	Wages	16,140	19,968	20,592
270-719	Fringe Benefits	64,770	67,940	69,425
270-740	Operating Supplies	748	500	500
270-818	Contractual Services	41,129	52,000	52,000
270-824	HRO/Payroll Services	3,354	5,500	5,500
270-826	Legal Services	246	8,000	8,000
270-832	Employee Expense	10,539	12,000	12,000
270-860	Meetings and Transportation	309	500	500
270-901	Advertising and Publishing	2,280	3,500	3,500
270-903	Publications/Subscriptions	20	250	250
270-955	Miscellaneous	414	500	500
270-957	Membership and Dues	1,023	1,500	1,500
270-960	Schooling/Seminars/Conference	250	3,500	3,500
270-961	Staff Training	3,112	11,000	11,000
TOTAL		\$ 274,334	\$ 326,658	\$ 332,125

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>372-Property Maintenance Inspections</u>				
372-702	Salaries	\$ 39,884	\$ 100,000	\$ 90,000
372-706	Wages	37,331	5,000	18,000
372-719	Fringe Benefits	32,055	53,664	55,265
372-740	Operating Supplies	673	5,000	1,200
372-826	Legal Services	455	1,500	1,000
372-852	Communications	696	1,000	1,000
372-957	Membership/Dues	280	500	500
372-960	Schooling and Seminars	771	2,500	2,500
TOTAL		\$ 112,145	\$ 169,164	\$ 169,465
<u>420-Metro Authority</u>				
420-970	Capital Outlay	\$ -	\$ 25,000	\$ 15,000
TOTAL		\$ -	\$ 25,000	\$ 15,000
<u>445-Drains at Large</u>				
445-818	Drains at Large Maintenance	\$ 160,915	\$ 155,000	\$ 160,000
TOTAL		\$ 160,915	\$ 155,000	\$ 160,000
<u>446-Twp. Roads & Transportation</u>				
446-818.005	Traffic Crossing Maintenance	\$ 25,996	\$ 10,000	\$ 30,000
446-818.006	Dust Control	20,475	50,000	50,000
446-818.008	Road Improvements	817,867	650,000	500,000
446-818.010	Transportation	694,658	840,000	840,000
TOTAL		\$ 1,558,996	\$ 1,550,000	\$ 1,420,000
<u>448-Street Lighting</u>				
448-920	Utilities	\$ 7,897	\$ 10,000	\$ 10,000
448-921	Lighting At Large	377,196	400,000	400,000
TOTAL		\$ 385,093	\$ 410,000	\$ 410,000
<u>725-Municipal Services</u>				
725-702	Salaries	\$ 155,973	\$ 158,945	\$ 167,220
725-706	Wages	81,872	89,329	90,700
725-707	Per Diem Pay	19,452	39,600	39,600
725-712	Overtime Wages	3,358	3,000	3,000
725-719	Fringe Benefits	136,197	149,040	144,600
725-740	Operating Supplies	3,816	5,500	5,500
725-818	Contractual Services	50,545	10,000	50,000
725-820	Planning Consultant	74,155	45,000	95,000
725-821	Engineering Services	86,299	75,000	75,000
725-826	Legal Services	28,266	40,000	20,000
725-852	Communications	927	1,500	1,500
725-860	Meetings/Transportation	493	750	750
725-901	Advertising/Publishing	1,192	5,000	5,000
725-955	Miscellaneous	1,148	1,500	1,500
725-957	Membership and Dues	4,153	8,250	8,250
725-960	Schooling/Seminars/Conference	1,932	4,000	4,000
725-970	Capital Outlay	-	15,000	-
TOTAL		\$ 649,778	\$ 651,414	\$ 711,620

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

	2016 Actual	2017 Estimated	2018 Adopted
<u>751-Parks and Recreation</u>			
751-702 Salaries *	\$ 239,465	\$ 281,300	\$ 192,700
751-706 Wages *	180,385	327,100	130,200
751-707 Per Diem Wages	6,810	7,000	7,000
751-709 Seasonal Wages *	58,735	66,569	-
751-712 Overtime Wages *	3,881	12,500	500
751-719 Fringe Benefits *	275,048	357,000	166,675
751-725 Uniforms *	2,620	5,750	1,000
751-727 Office Supplies	3,448	6,500	6,500
751-728 Postage	5,763	9,000	9,000
751-736 Harvest Festival Program	1,279	5,000	5,000
751-737 Farmers Market Program	11,086	15,000	20,000
751-745 Farmers Market Grant Program	14,646	-	-
751-779 Diamonds/Courts/Fencing	-	10,000	-
751-780 Grounds Maint/Landscaping *	20,727	35,000	-
751-781 Equipment Maintenance *	11,426	15,000	-
751-801 Contractual Services *	19,654	15,000	11,000
751-852 Communications	4,761	6,000	6,000
751-860 Meetings/Transportation	297	500	500
751-863 Vehicle Maintenance *	5,201	10,000	2,000
751-867 Gas & Oil *	11,652	25,000	5,000
751-901 Advertising/Publishing	4,840	5,000	5,000
751-902 Printing	18,915	24,000	24,000
751-910 Insurance	28,473	30,000	30,000
751-920 Utilities	11,087	10,500	10,500
751-942 Facility Rentals	1,710	1,830	1,830
751-955 Miscellaneous	300	500	500
751-957 Membership and Dues	1,566	2,390	2,390
751-960 Schooling/Conference	3,452	5,500	5,500
751-970 Capital Outlay	12,824	30,000	28,440
TOTAL	\$ 960,051	\$ 1,318,939	\$ 671,235

*Partially or Completely move to Parks Millage Budget

751-Parks and Recreation Reimbursable Programs

751-717 Day Camp Wages	\$ 22,365	\$ 26,950	\$ 28,500
751-718 Instructor's Wages	14,064	19,050	19,050
751-735 Senior Program	42,940	50,000	50,000
751-738 Day Camp Program	5,520	10,000	15,000
751-739 Recreation Program	14,938	25,000	25,000
TOTAL	\$ 99,827	\$ 131,000	\$ 137,550

803-Historical District Commission

803-706 Wages	\$ 2,940	\$ 6,400	\$ 6,600
803-707 Per Diem	2,461	4,900	4,700
803-719 Fringe Benefits	419	630	630
803-740 Operating Supplies	175	1,000	1,000
803-818 Contractual Services	86	4,500	4,500
803-860 Meetings/Transportation	-	300	300
803-901 Advertising	-	100	100
803-957 Membership and Dues	150	700	700
TOTAL	\$ 6,231	\$ 18,530	\$ 18,530

**Pittsfield Charter Township
General Fund Department Line Items
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>851-Fringe Benefits</u>				
851-719	Fringe Benefits	\$ 148,735	\$ 200,000	\$ 175,000
TOTAL		\$ 148,735	\$ 200,000	\$ 175,000
<u>865-Insurance</u>				
865-910	Insurance	\$ 88,610	\$ 95,000	\$ 120,000
865-911	Insurance Reimbursable	-	5,000	-
TOTAL		\$ 88,610	\$ 100,000	\$ 120,000
<u>872-Other Activity Charges</u>				
872-716	Unemployment Compensation	\$ 2,143	\$ 10,000	\$ 10,000
872-899	Tax Refunds	44,468	100,000	100,000
872-955	Miscellaneous	15,535	30,000	30,000
872-986	Transfer Out (Michigan East Central Drain)	63,105	60,000	54,675
872-986	Transfer Out	98,182	-	-
TOTAL		\$ 223,433	\$ 200,000	\$ 194,675
<u>900-Capital Outlay</u>				
900-970	Capital Outlay	\$ 67,850	\$ 200,000	\$ 200,000
TOTAL		\$ 67,850	\$ 200,000	\$ 200,000
<u>999-Transfers</u>				
999-986.009	Transfer Out-Gds. Maint.-UT	\$ 230,000	\$ -	\$ -
999-986.003	Transfer Out-Public Safety	5,500,000	5,500,000	6,000,000
TOTAL		\$ 5,730,000	\$ 5,500,000	\$ 6,000,000
TOTAL EXPENDITURES		\$ 13,484,405	\$ 14,584,946	\$ 14,584,946
990-988	Contingency	20,000	300,000	300,000
TOTAL GENERAL FUND EXPENDITURE BUDGET		\$ 13,504,405	\$ 14,884,946	\$ 14,884,946

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>205-PUBLIC SAFETY MILLAGE BUDGET</u>				
Revenue				
205-402	General Property Tax-Special Voted	\$ 3,414,503	\$ 3,488,513	\$ 3,548,914
205-441	Local Community Stabilization Share Tax	16,705	-	10,000
205-482	Fire Inspection Fees	9,835	15,000	15,000
205-501	Federal Grant	2,211	-	-
205-576	Fire Protection-State Facility	16,429	20,000	20,000
205-577	State Liquor Licenses	25,342	22,000	22,000
205-609	Lawnet	1,041	-	-
205-610	Permits	189	100	156
205-611	Police Reports	10,330	10,000	10,000
205-612	Fire Reports	143	200	200
205-613	Towing Fees	11,190	15,000	15,000
205-614	Fire Code Review Fees	-	5,000	5,000
205-656	Ordinance Fines	117,856	145,000	145,000
205-665	Interest Income	8,949	10,000	10,000
205-673	Donations	4,707	500	500
205-677	General	973	20,000	20,000
205-677.1	Reimburse Contracted Officer OT	62,798	90,000	70,000
205-677.2	Reimburse Contracted Officer	54,088	50,000	50,000
205-678.3	Reimburse Contracted Fire Overtime	-	-	1,000
205-677.5	Reimburse Fire Cost Recovery	23,239	25,000	25,000
205-682	Miscellaneous Income	17,349	2,500	10,000
205-682.1	False Alarms	23,600	25,000	25,000
205-683	Drug Forfeiture	928	20,000	20,000
205-684	T.E.A.M.	-	500	500
205-685	Police Training Grant-PA 302	7,709	8,000	8,000
205-685.1	911 Center Training-PA 32	6,581	8,000	-
205-690	Other Grants	2,728	1,000	1,000
205-699	Transfer In General Fund	5,500,000	5,500,000	6,000,000
Total Public Safety Millage Fund Revenue		\$ 9,339,423	\$ 9,481,313	\$ 10,032,270

Expenditures

301-Public Safety Millage Fund-Police Department

205-301-702	Salaries	\$ 2,609,560	\$ 2,846,376	\$ 2,683,703
205-301-710	Officer Overtime	186,838	175,000	180,000
205-301-719	Fringe Benefits	1,639,120	2,010,537	2,000,712
205-301-723	Officer Equipment	3,953	65,200	34,700
205-301-725	Uniform Allowance	32,595	29,000	29,000
205-301-741	Law Enforcement Supply	60,852	49,975	36,125
205-301-826	Legal Services	102,178	100,000	102,000
205-301-860	Meetings and Transportation	1,020	1,000	1,000
205-301-860.1	Police Training	4,586	8,000	8,000
205-301-861	Conference/Investigations	2,612	2,750	1,750
205-301-863	Vehicle Maintenance and Repairs	62,639	34,290	65,000
205-301-867	Gas and Oil	69,341	125,000	75,000
205-301-910	Insurance	131,363	148,000	148,000
205-301-955	Miscellaneous	3,317	1,500	1,250
205-301-957	Membership and Dues	1,770	1,700	1,200
205-301-960	Schools/Seminars/Conferences	31,453	15,000	17,000
205-301-962	Crime Prevention	2,714	4,375	2,000
205-301-963	Reserve Officer	-	2,000	2,000
205-301-970	Capital Outlay	169,533	164,000	202,000
TOTAL		\$ 5,115,444	\$ 5,783,703	\$ 5,590,440

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>325-Public Safety Millage Fund-Communications/Dispatch</u>				
205-325-705	Dispatcher	\$ 305,741	\$ 324,838	\$ 44,795
205-325-711	Dispatcher OT	2,013	20,000	1,500
205-325-719	Fringe Benefits	153,513	174,442	17,705
205-325-725	Uniform Allowance	2,498	1,000	500
205-325-818	Contracted Services	-	-	-
205-325-851	Radio Maintenance	11,040	29,400	14,500
205-325-860	Meetings & Transportation	115	1,000	-
205-325-860.2	Dispatch Training	6,226	15,000	-
205-325-947	CLEMIS	44,589	45,000	-
TOTAL		\$ 525,735	\$ 610,680	\$ 79,000

336-Public Safety Millage Fund-Fire Department

205-336-702	Salaries	\$ 1,588,278	\$ 1,648,189	\$ 1,726,119
205-336-712	Overtime Wage	158,772	129,000	45,000
205-336-714	Overtime Wages-Contractual	-	-	126,500
205-336-719	Fringe Benefits	873,754	1,061,447	1,046,177
205-336-725	Uniforms-Other	14,217	22,234	22,234
205-336-777	Fire Equipment Supplies	35,984	33,580	33,580
205-336-778	Building and Equipment Maintenance	54,133	71,300	71,300
205-336-860	Meetings & Transportation	-	1,250	1,250
205-336-863	Vehicle Maintenance/Repairs	67,921	100,000	100,000
205-336-867	Gas and Oil	21,620	49,583	49,583
205-336-910	Insurance	57,488	70,000	70,000
205-336-920	Utilities	60,798	60,000	60,000
205-336-931	Grounds Maintenance	-	7,000	7,000
205-336-955	Miscellaneous	984	3,250	3,250
205-336-956	Training	800	2,600	2,600
205-336-957	Membership and Dues	2,510	3,535	3,535
205-336-958	Fire Prevention	231	1,000	1,000
205-336-960	Schools/Seminars/Conferences	5,308	18,000	15,000
205-336-970	Capital Outlay	33,798	375,651*	40,000
TOTAL		\$ 2,976,596	\$ 3,281,968	\$ 3,424,128

* 2017 Budget Amendment Approved for Fire Truck

340-Public Safety Millage Fund-Support Services

205-340-702	Salaries	\$ 350,584	\$ 363,230	\$ 271,535
205-340-703	Liaison Wage	71,054	72,570	35,000
205-340-706	Support Services Wage	21,222	20,000	100,000
205-340-713	Other Wages	10,312	13,000	13,000
205-340-719	Fringe Benefits	258,291	287,200	179,642
205-340-727	Office Supplies	8,114	15,000	15,000
205-340-816	Professional Services	960	30,000	30,000
205-340-818	Contractual Services	1,947	13,500	123,886
205-340-853	Telephone	26,168	25,000	26,500
205-340-899	Tax Refunds	16,055	60,000	60,000
205-340-927	Computer Upgrades	13,941	25,000	25,000
205-340-934	Office Equipment Maintenance	4,446	10,404	11,320
205-340-957	Membership and Dues	55	100	100
205-340-970	Capital Expenditures	15,241	12,500	11,500
TOTAL		798,390	947,504	902,483

Total Public Safety Millage Fund Expenditures \$ 9,416,165 \$ 10,623,855 \$ 9,996,051

Excess of Revenues over Expenditures \$ (76,742) \$ (1,142,542) \$ 36,219

Reserve-January 1 \$ 2,069,991 \$ 1,993,249 \$ 850,707

Reserve-December 31 \$ 1,993,249 \$ 850,707 \$ 886,926

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
208-PARKS AND RECREATION MILLAGE BUDGET				
Revenue				
208-402	General Property Tax-Special Voted	\$ 850,193	\$ 871,092	\$ 883,392
208-441	Local Community Stabilization Share Tax	7,255	-	3,500
208-665	Interest Income	913	1,000	1,000
208-682	Miscellaneous	5,000	-	-
	Total Parks and Recreation Millage Revenue	\$ 863,361	\$ 872,092	\$ 887,892
Expenditures				
208-702	Salaries *	-	-	86,750
208-706	Wages *	-	-	199,950
208-709	Seasonal Wages *	-	-	68,700
208-712	Overtime Wages *	-	-	12,500
208-719	Fringe Benefits *	-	-	204,150
208-725	Uniforms *	-	-	5,050
208-780	Grounds Maint/Landscaping *	-	-	40,000
208-781	Equipment Maintenance *	481	2,500	20,000
208-801	Contractual Services *	17,629	18,000	25,000
208-816	Professional Services	18,320	25,000	20,000
208-821	Engineering Services	688	25,000	25,000
208-826	Legal Services	158	2,000	2,000
208-863	Vehicle Maintenance *	-	-	8,000
208-867	Gas & Oil *	-	-	15,000
208-899	Tax Refunds	4,600	45,000	25,000
208-901	Advertising	10,998	2,000	500
208-955	Miscellaneous	5,511	2,000	500
208-970	Capital Outlay	57,882	60,000	104,000
208-977	Construction	-	60,000	25,000
208-986	Transfer Out	3,898	-	-
208-991	Debt Service-Principal	585,000	600,000	-
208-995	Debt Service-Interest	23,220	8,100	-
	Total Parks and Recreation Millage Expenditures	\$ 728,385	\$ 849,600	\$ 887,100
	Excess of Revenues over Expenditures	\$ 134,976	\$ 22,492	\$ 792
	Reserve-January 1	\$ 369,714	\$ 504,690	\$ 527,182
	Reserve-December 31	\$ 504,690	\$ 527,182	\$ 527,974

*Partially or Completely moved from General Fund Budget

211-TREE MITIGATION FUND

Revenue				
211-665	Interest Income	\$ 413	\$ 500	\$ 500
211-669	Tree Mitigation	48,500	100,000	200,000
	Total Tree Mitigation Fund Revenue	\$ 48,913	\$ 100,500	\$ 200,500
Expenditures				
211-802	Tree Planting	\$ 11,700	\$ 50,000	\$ 200,000
211-818	Contractual Services	-	50,500	50,000
	Total Tree Mitigation Fund Expenditures	\$ 11,700	\$ 100,500	\$ 250,000
	Excess of Revenues over Expenditures	\$ 37,213	\$ -	\$ (49,500)
	Reserve-January 1	\$ 157,395	\$ 194,608	\$ 194,608
	Reserve-December 31	\$ 194,608	\$ 194,608	\$ 145,108

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
<u>220-SIDEWALK RESERVE FUND</u>				
Revenue				
220-585	Sidewalk Contributions	\$ 27,925	\$ 25,000	\$ 30,000
220-665	Interest Income	-	25	25
Total Sidewalk Reserve Fund Revenue		\$ 27,925	\$ 25,025	\$ 30,025
Expenditures				
220-941	Sidewalk Improvements	\$ -	\$ 25,000	\$ 30,000
Total Sidewalk Reserve Fund Expenditures		\$ -	\$ 25,000	\$ 30,000
Excess of Revenues over Expenditures		\$ 27,925	\$ 25	\$ 25
Reserve-January 1		\$ -	\$ 27,925	\$ 27,950
Reserve-December 31		\$ 27,925	\$ 27,950	\$ 27,975

249-BUILDING DEPARTMENT BUDGET

Revenue				
249-476	Building Permits	\$ 270,656	\$ 350,000	\$ 450,000
249-477	Electrical Permits	62,470	70,000	85,000
249-478	Heating/Cooling Permits	97,247	110,000	135,000
249-479	Plumbing Permits	62,651	70,000	85,000
249-635	Community Review/Inspection Fees	106,218	80,000	110,000
249-665	Interest Earnings	1,161	1,000	1,200
249-682	Other	-	2,000	2,000
Total Building Fund Revenue		\$ 600,403	\$ 683,000	\$ 868,200
Expenditures				
249-702	Salaries	\$ 283,541	\$ 395,000	\$ 345,000
249-706	Wages	32,077	37,500	35,000
249-712	Overtime	713	3,000	3,000
249-719	Fringe Benefits	171,329	240,000	206,900
249-725	Uniform Expense	-	5,000	5,000
249-740	Operating Supplies	7,346	8,000	8,000
249-801	Contracted Services	5,137	3,000	10,000
249-818	Contracted Services-Inspections	59,310	80,000	100,000
249-823	Accounting	-	750	750
249-826	Legal Services	473	4,000	2,100
249-852	Communications	1,752	3,500	3,500
249-860	Meetings & Transportation	23	250	250
249-863	Vehicle Maintenance	2,924	4,000	4,000
249-867	Gas and Oil	4,749	7,500	7,500
249-910	Insurance	8,550	4,000	10,000
249-955	Miscellaneous	264	500	500
249-957	Membership and Dues	709	2,500	2,000
249-960	Schooling/Seminars/Conference	-	3,000	3,000
249-966	Administration Charge	111,304	170,000	125,000
249-970	Capital Outlay	-	5,000	30,000
Total Building Fund Expenditures		\$ 690,201	\$ 976,500	\$ 901,500
Excess of Revenues over Expenditures		\$ (89,798)	\$ (293,500)	\$ (33,300)
Reserve-January 1		\$ 884,750	\$ 794,952	\$ 501,452
Reserve-December 31		\$ 794,952	\$ 501,452	\$ 468,152

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
261-911 SERVICE FUND BUDGET				
Revenue				
261-665	Interest Income	\$ 437	\$ 500	\$ 100
261-682	Miscellaneous	-	500	-
261-688	911 Surcharge Fees	316,659	311,000	-
Total 911 Service Fund Revenue		\$ 317,096	\$ 312,000	\$ 100
Expenditures				
261-702	Salaries	-	-	-
261-705	Dispatch/Secretary Wages	109,334	147,070	-
261-711	Overtime	1,271	2,500	-
261-719	Fringe Benefits	44,481	80,000	-
261-724	Uniforms	-	500	-
261-818	Contractual Services-Metro Dispatch	-	-	145,000
261-934	Office Equipment Maintenance	-	3,000	-
261-970	Capital Outlay	-	112,000	-
Total 911 Service Fund Expenditures		\$ 155,086	\$ 345,070	\$ 145,000
Excess of Revenues over Expenditures		\$ 162,010	\$ (33,070)	\$ (144,900)
Reserve-January 1		\$ 311,196	\$ 473,206	\$ 440,136
Reserve-December 31		\$ 473,206	\$ 440,136	\$ 295,236

264-800 MHZ COMMUNICATIONS FUND

Revenue				
264-629	800 MHz Management Services	\$ 131,944	\$ 132,850	\$ 150,000
264-665	Interest	71	50	100
Total 800 MHz Communication Revenue		\$ 132,015	\$ 132,900	\$ 150,100
Expenditures				
264-702	Salaries	\$ 75,000	\$ 77,200	\$ 78,750
264-706	Wages	32,369	30,000	40,000
264-719	Fringe Benefits	27,021	30,000	30,000
264-955	Miscellaneous	1,943	500	500
264-957	Membership and Dues	-	200	200
264-960	Schooling/Seminars/Conferences	-	1,000	1,000
Total 800 MHz Communication Expenditures		\$ 136,333	\$ 138,900	\$ 150,450
Excess of Revenues over Expenditures		\$ (4,318)	\$ (6,000)	\$ (350)
Reserve-January 1		\$ 29,008	\$ 24,690	\$ 18,690
Reserve-December 31		\$ 24,690	\$ 18,690	\$ 18,340

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
596-REFUSE BUDGET				
Revenue				
596-628	Refuse Billings	\$ 1,475,198	\$ 1,556,868	\$ 1,621,030
596-655	Forfeited Discounts	20,982	100	100
596-665	Interest Income	186	100	200
Total Revenue for Refuse Budget		\$ 1,496,366	\$ 1,557,068	\$ 1,621,330
Expenditures				
596-740	Operating Supplies	\$ -	\$ 250	\$ 500
596-815	Refuse Contract Payments	1,448,032	1,482,525	1,519,650
596-954	Clean up Day	6,763	55,000	55,000
596-955	Miscellaneous	806	5,000	5,000
596-966	Administration Charge	-	13,500	15,000
Total Refuse Fund Expenditures		\$ 1,455,601	\$ 1,556,275	\$ 1,595,150
Excess of Revenues over Expenditures		\$ 40,765	\$ 793	\$ 26,180
Reserve-January 1		\$ 411,706	\$ 452,471	\$ 453,264
Reserve-December 31		\$ 452,471	\$ 453,264	\$ 479,444

592-UTILITIES FUND

Revenue				
592-539	State Grant Revenue	\$ 327,863	\$ -	\$ -
592-640	Turn On/Off Charges	5,886	2,500	2,500
592-642	Meter Charges	327,090	150,000	250,000
592-643	Other Charges for Services	6,955	10,000	10,000
592-644	Water Billings	6,763,752	5,989,770	7,240,658
592-645	Sewer Billings	5,693,829	6,276,728	6,397,813
592-646	Meters & Supplies	35,573	50,000	50,000
592-655	Forfeited Discounts	92,229	50,000	100,000
592-665	Interest - O&M	28,047	10,000	10,000
592-670	Capital Improvement-Water	7,772	5,000	5,000
592-671	Capital Improvement-Sewer	12,211	5,000	5,000
592-674	Fireline Charges	-	20,000	20,000
592-675	Sewer Benefit Charges	64,097	40,000	75,000
592-676	Water Benefit Charges	85,888	35,000	50,000
592-677	Reimbursed: General	1,730	5,000	5,000
592-680	Reimbursed: Admin.	1,500	5,000	5,000
592-682	Miscellaneous	1,522	2,500	2,500
592-699.4	Transfer In GF-Grounds Maintenance	230,000	-	-
Total Operating Revenue for Utilities Fund		\$ 13,685,944	\$ 12,656,498	\$ 14,228,471

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

		2016 Actual	2017 Estimated	2018 Adopted
592-UTILITIES FUND				
Expenditures				
592-702	Salaries	\$ 205,281	\$ 245,750	\$ 244,275
592-706	Wages	429,260	498,009	501,675
592-712	Overtime Wages	65,253	50,400	50,400
592-719	Fringe Benefits	364,070	457,792	448,770
592-728	Postage	9,780	10,000	10,000
592-740	Operating Supplies	27,303	37,500	37,500
592-758	Uniform Expense	5,058	7,500	7,500
592-778	Building Maintenance/Supplies	17,962	10,000	10,000
592-801	Contracted Services	4,807	55,000	55,000
592-819	Audit Services	9,800	9,800	9,800
592-821	Engineering Services	85,118	55,000	55,000
592-823	Accounting Services	-	8,000	8,000
592-826	Legal Services	3,781	25,000	25,000
592-852	Communications	4,402	15,500	15,500
592-860	Meetings/Transport	-	1,000	1,000
592-863	Vehicle Maint/Repairs	11,080	30,000	30,000
592-867	Gas/Oil	29,085	40,000	40,000
592-901	Advertising	219	2,500	2,500
592-910	Insurance	62,810	25,000	25,000
592-920	Utilities	136,932	155,000	155,000
592-924	Water Purchases	4,915,442	4,694,246	4,866,852
592-925	Sewer Purchases	3,776,497	3,443,314	3,729,877
592-926	Water Sample Testing	1,075	5,000	5,000
592-927	Computer Upgrades	-	5,000	5,000
592-929	Inventory Purchases	136,352	140,000	140,000
592-931	Grounds Maintenance	-	5,000	5,000
592-934	Office Equipment Maint.	-	4,000	4,000
592-935	Underground Repairs (Labor)	149,000	23,000	23,000
592-936	Aboveground Repairs (Parts)	50,914	23,000	23,000
592-937	Station Maintenance	34,037	30,000	30,000
592-938	Other Repairs/Maint.	22,579	25,000	25,000
592-939	Equipment Rental	-	10,000	10,000
592-945	Administrative Charges	322,282	250,000	400,000
592-955	Miscellaneous	22,491	7,500	7,500
592-957	Membership and Dues	5,120	8,750	5,000
592-960	Schooling/Seminars/Conference	6,858	9,000	9,000
592-970	Capital Expense	-	230,000	200,000
592-987	Depreciation/Amortization Expense	1,493,954	1,404,000	1,500,000
592-988	Contingency	-	126,000	126,000
592-995	Debt Obligation	276,826	1,001,600	1,001,600
	Water Loss	-	300,000	300,000
	Total Operating Expenses for Utilities	\$ 12,685,428	\$ 13,483,161	\$ 14,147,749
Expenditures				

**Pittsfield Charter Township
Special Funds
2018 Budget Year**

	2016 Actual	2017 Estimated	2018 Adopted
Grounds Maintenance **			
264-706 Wages	\$ 115,814	\$ -	\$ -
264-712 Overtime Wages	14,082	-	-
264-719 Fringe Benefits	59,269	-	-
264-725 Uniforms	1,097	-	-
264-740 Office Supplies	1,064	-	-
264-780 Landscaping	1,355	-	-
264-781 Equipment Maintenance	10,562	-	-
264-801 Contracted Services	1,150	-	-
264-852 Communications	582	-	-
264-863 Vehicle Maintenance	10,489	-	-
264-867 Gas & Oil	8,378	-	-
264-931 Ground Maintenance	12,164	-	-
264-960 Schooling/Seminars/Conferences	506	-	-
264-970 Capital Outlay	-	-	-
Total Operating Expenses for Grounds Maintenance	\$ 236,512	\$ -	\$ -
** Moved to Parks Budget in 2016			
Total Combined UT & Gds Maintenance	\$ 12,921,940	\$ 13,483,161	\$ 14,147,749
	\$ 764,004	\$ (826,663)	\$ 80,722