

# 2018



# COMPREHENSIVE ANNUAL FINANCIAL REPORT

Fiscal Year ended December 31, 2018



Pittsfield Charter Township  
Michigan

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Pittsfield  
Charter  
Township,  
Michigan



Year Ended  
December 31,  
2018

Comprehensive  
Annual  
Financial  
Report

*Mandy Grewal, Ph.D., Township Supervisor*

*Tracy Watkins, Finance Director*

Prepared by: Finance Department

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# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Table of Contents

### Page

#### Introductory Section

Letter of Transmittal	1
GFOA Certificate of Achievement	7
Table of Organization	8
List of Elected and Appointed Officers	9

#### Financial Section

Independent Auditors' Report	13
Management's Discussion and Analysis	16
Basic Financial Statements:	
Government-wide Financial Statements:	
Statement of Net Position	27
Statement of Activities	28
Fund Financial Statements:	
Balance Sheet - Governmental Funds	32
Reconciliation - Fund Balances of Governmental Funds to Net Position of Governmental Activities	33
Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds	34
Reconciliation - Net Change in Fund Balances of Governmental Funds to Change in Net Position of Governmental Activities	35
Statement of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual:	
General Fund	36
Public Safety Special Revenue Fund	39
Statement of Net Position - Proprietary Funds	40
Reconciliation of Net Position of Enterprise Funds to Net Position of Business-type Activities	41
Statement of Revenues, Expenses and Changes in Fund Net Position - Proprietary Funds	42
Reconciliation of Change in Net Position of Enterprise Funds to Change in Net Position of Business-type Activities	43
Statement of Cash Flows - Proprietary Funds	44
Statement of Fiduciary Assets and Liabilities - Agency Funds	46
Notes to Financial Statements	48

#### Required Supplementary Information

MERS Agent Multiple-Employer Defined Benefit Pension Plan:	
Schedule of Changes in Net Pension Liability and Related Ratios	74
Schedule of Contributions	75
Other Postemployment Benefits Plan:	
Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios	76
Schedule of Contributions	77

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Table of Contents

### Page

#### Combining and Individual Fund Financial Statements and Schedules

##### Nonmajor Governmental Funds:

Combining Balance Sheet	80
Combining Statement of Revenues, Expenditures and Changes in Fund Balances	81
Combining Balance Sheet - Nonmajor Special Revenue Funds	82
Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Special Revenue Funds	84
Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual - Nonmajor Special Revenue Funds	86
Balance Sheet - Nonmajor Debt Service Fund	95
Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Debt Service Fund	96
Balance Sheet - Nonmajor Capital Projects Fund	97
Statement of Revenues, Expenditures and Changes in Fund Balance - Nonmajor Capital Projects Fund	99
Combining Statement of Fiduciary Assets and Liabilities - Agency Funds	100
Combining Statement of Changes in Fiduciary Assets and Liabilities - Agency Funds	102
Balance Sheet/Statement of Net Position - Economic Development Corporation Component Unit	103
Statement of Revenues, Expenditures and Changes in Fund Balance/Statement of Activities - Economic Development Corporation Component Unit	104

#### Statistical Section (Unaudited)

Description of Statistical Section	107
Net Position by Component	108
Changes in Net Position	110
Fund Balances - Governmental Funds	114
Changes in Fund Balances - Governmental Funds	116
Changes in Fund Balances - General Fund	118
Taxable and Estimated Actual Value of Property	120
Direct and Overlapping Property Tax Rates	122
Principal Property Taxpayers	124
Property Tax Levies and Collections	125
Ratios of Outstanding Debt by Type	126
Ratios of Net General Bonded Debt Outstanding	128
Computation of Net Direct and Overlapping Debt	129
Legal Debt Margin	130
Demographic and Economic Statistics	131
Principal Employers	133
Full-time Equivalent Government Employees by Function/Program	134
Operating Indicators by Function/Program	136
Capital Asset Statistics by Function/Program	138



## INTRODUCTORY SECTION

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## Pittsfield Charter Township

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### *Office of the Supervisor*

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May 15, 2019

To the Honorable Board of Trustees of Pittsfield Charter Township:

State law requires that all local governments, subject to certain size criteria, publish within six months of the close of each fiscal year a complete set of financial statements presented in conformance with generally accepted accounting principles (GAAP) and audited in conformity with auditing standards generally accepted in the United States of America by a firm of licensed certified public accountants. Pursuant to those requirements, we hereby issue the comprehensive annual financial report for Pittsfield Charter Township for the fiscal year ended December 31, 2018.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal controls should not exceed the anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

Rehmann Robson, Certified Public Accountants, has issued an unmodified (“clean”) opinion on the Township’s financial statements for the year ended December 31, 2018. The independent auditors’ report is located at the front of the financial section of this report.

Management’s discussion and analysis (MD&A) immediately follows the independent auditors’ report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and it should be read in conjunction with it.

#### Profile of the Government

Organized in 1834 and chartered in 1972, Pittsfield Charter Township, which is approximately 28 square miles with a population of 40,721, bridges the territory between the City of Ann Arbor and the City of Saline. Pittsfield Charter Township has the second largest tax base in Washtenaw County, second only to the City of Ann Arbor. Pittsfield has an outstanding Department of Public Safety which extends fire and police protection to all township residents with a response rate of 5 minutes or less. Pittsfield also provides rubbish collection and recycling, public water and sanitary sewer services. With about 1,100 acres of public park land, Pittsfield offers numerous recreational activities for youth, adults and seniors along with offering an outstanding variety of park and open spaces increasingly accessible by non-motorized amenities.

Pittsfield Charter Township is a vibrant community with a wide spectrum of land uses including commercial corridors, business parks, agricultural lands, park land, open spaces, and many strong residential neighborhoods representing a variety of housing options. The true hallmark of the Township, however, is the diversity and talent of its residents. Pittsfield is bordered by the three communities of Ann Arbor, Saline, and Ypsilanti. Pittsfield is uniquely poised to take advantage of the density supported by its proximity to these communities while simultaneously providing for existing larger-scale agricultural, residential, commercial, and business use developments. Leveraging the existing mix of urban, suburban, and rural influences, along with the various mixture of land uses and its demographic diversity, Pittsfield has taken a leadership role in establishing a new standard for mainstreaming non-motorized transportation, dense mixed-use, green/open space preservation and infill development within a township context.

Pittsfield Township has operated under the charter township form of government since 1972. A charter township status is a special township classification created by the Michigan Legislature in 1947 to provide additional powers and streamlined administration for governing a growing community. Pittsfield Township government is conducted by a township board consisting of seven members - a supervisor, clerk, treasurer, and four trustees - who are elected by Township residents.

Procedures for the Township's financial administration, such as budgets, accounting, investments and deposits, are closely regulated by the State. Township meetings must comply with Michigan's Open Meetings Act (*MCL 15.261-15.275*), and Township records must be stored and made available in conformance with specific laws, such as the Freedom of Information Act (*MCL 15.231-15.246*). The Charter Act (*MCL 42.1 - 42.34*) gives charter townships broad powers to enact and enforce a variety of ordinances. Zoning ordinances enacted under the Michigan Zoning Enabling Act (*MCL 125.3101 - 125.3702*) give townships the authority to regulate land use, while many other specific ordinances control activities that infringe on the rights of citizens. The Michigan Constitution and state statutes also limit the amount of property tax millage that townships can levy for general township operations. Charter townships may levy up to five mills. Townships also utilize other sources of revenue to support services. User fees, permits, fines and special assessments on real property are the most frequently used sources.

All powers of the Township shall be vested in and all matters of policy of the Township shall be exercised and determined by the Township board of trustees. The Township board typically holds two regular meetings per month. The Township board is the Township's legislative and policy making body. The Township board is responsible for adopting the annual budget, contracts, laws, ordinances and resolutions; approving purchases; and granting permits and license terms. Board members are elected at large to a four year term, and general elections are held in November of a Presidential election year. The Township board serves as the direct citizen's link to Township Hall.

The Township board appoints all boards, committees and commissions except for the Parks & Recreation Commission Board, which is independently elected. Statutorily, the Township supervisor, clerk and treasurer appoint their deputies. The government's three full-time elected officials (supervisor, clerk, and treasurer) are responsible for carrying out the policies and ordinances of the Township board, for supervising the day-to-day operations of the government, and for appointing the heads of the government's various operating departments.

The Township is also financially accountable for a legally separate entity, which is reported separately within the Townships' financial statements. Additional information on this legally separate entity can be found in the notes to the basic financial statements.

Pittsfield Township operates on a calendar year fiscal cycle. For its regular budget development schedule, the Charter Township Act provides that the Township must conduct a budget public hearing by December 15 or earlier, and adopt the budget by December 31 of the year preceding the calendar year for which the budget is being prepared. Concurrent with budget adoption, the Township board is required to provide for a tax levy necessary to meet the budget expenditures up to the authorized charter millage of the Township. This annual budget serves as the foundation for the Township's financial planning and control. The budget is prepared by fund, department, and function. The Township supervisor is authorized to approve transfers of budgetary funds within a cost center, excluding wages, salaries, overtime and fringes, in consultation with the effected department director and/or the Finance Director.

### Factors Affecting Economic Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the environment within which the Township operates as described below:

#### *Local economy*

Many municipalities in Michigan are struggling to address the fundamental flaws in the existing local government financing system. The combined effects of Proposal A and the Headlee Amendment caps a township's ability to generate revenue at the rate of inflation, while the cost of providing services continues to increase faster than inflation. The state and federal government also limit a township's ability to raise non-tax revenue.

The Township's 2018 ad valorem taxable valuation of \$1,848,874,444 represents a 2.66% increase from 2017. The ratio of total township tax collections to date for tax year 2018 (current and delinquent) to the current tax levy is 99.63%.

The State of Michigan is currently in the midst of a fundamental economic shift from a manufacturing base to a new economy. Many national forces are also having a profound impact on the State: a slowing national economy, the foreclosure crisis and volatile energy costs. While many would view this as a time to forego various projects, Pittsfield Township is moving forward on ensuring the economic health and vitality of the Township's future.

#### *Long-term financial planning*

Pittsfield Township continues to refine and update its financial forecast model to address changes and trends identified. By seeing what potential outcomes are available, the Township can position itself to more adequately deal with its future.

#### *Relevant financial policies*

The Township has recently reviewed some of its financial policies and procedures and made changes to ensure that adequate controls are in place. The Township is constantly undergoing a review of its current water and sewer rates in order to develop a long-term rate track plan. The plan will help to ensure the financial stability of the water and sewer utilities. The Township is in the process of evaluating outstanding debt generated from utility capital improvement projects and exploring what potential savings can be recognized.

### *Major initiatives*

In 2018, the Township initiated the process of rehabilitating and improving the Morgan Road Booster Station. The Morgan Road Booster Station was originally constructed in 1989, and received an additional pump in 2001. Since the commissioning of the Textile Booster Station, Morgan Road served as a redundant back-up connection. In the event of an emergency, the rehabilitation and improvement of this station will provide assurance that a greater distribution pressure will be maintained during an emergency. The cost of this project is estimated for \$400,000 and should be completed in 2019.

In 2011, Pittsfield Township began installing fiber optic cables to connect its municipal buildings in order to provide for data security and seamless access. The fiber network affords the Township the opportunity to have one ISP (Internet Service Provider), eliminating the need for multiple connections to each building. In the past, we utilized multiple means for outside connections, some of which included microwave and T1 (copper lines). Since 2011, Pittsfield Township has implemented two phases of fiber optic installation. This has tremendously improved the access to and reliability of data services for all departments, particularly public safety. In 2018, the Township started implementing the third phase that will connect the existing fiber line located at Merritt east of US-23 and continue east to Carpenter Road, the line will continue north on Carpenter to Textile and then turn east to Crane turning north towards Michigan Avenue. The fiber connection will be extended into the park for connectivity, including additional cameras. The fiber connection will then continue to Morgan and head west back to Carpenter, under I-94 and terminate at the existing connection into Fire Station II. This network will provide all township facilities with improved connectivity, allow for a single location to house equipment, reduce the need to repurchase equipment, eliminate multiple ISP connections, increase reliability, allow for increased network internet speeds, and overall require less maintenance support to manage the network. The projected cost of phase three is \$1,136,107 with 68% funding coming from the enterprise fund with the remaining 32% funding split equally from the Public Safety and Parks funds. This project should be completed in 2019.

After receipt of grant funds, the Township completed the design work in 2017 on the Platt-Textile Greenway (PTG) project. This project is the final link that will connect over six miles of existing greenways within Pittsfield Township. PTG will provide area residents with seamless non-motorized connectivity to nearly 600 acres of recreational, historic, and administration facilities. This pathway will consist of a ten foot wide pathway on the south side of Textile Road. In 2018, the construction phase commenced, in conjunction with a Michigan Department of Transportation (MDOT) funded project to pave Textile Road between Hines Drive and Michigan Avenue. The Township has received a Transportation Alternatives Program (TAP) grant in the amount of \$800,000 for the design and construction of PTG. The Township was also awarded a grant through the Washtenaw County Parks & Recreation Commission (WCPAC) in the amount of \$250,000 for this project with the remainder of the cost, \$387,500, to be funded by Township General Fund. The total estimated project cost is \$1,437,500 and should be completed in 2019.

## Awards and Acknowledgements

<http://pittsfield-mi.gov/awards>

The Government Finance Officers Association (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to Pittsfield Charter Township for its comprehensive annual financial report (CAFR) for the fiscal year ended December 31, 2017. This is the eighth consecutive year that the Township has received this prestigious award. In order to be awarded a Certificate of Achievement, the government had to publish an easily readable and efficiently organized CAFR that satisfied both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current CAFR continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

In May 2018, Pittsfield Charter Township was awarded the Michigan Employee Support of the Guard and Reserve (ESGR) Pro Patria Award for exemplary support of township employees who serve in the National Guard or Reserves. The ESGR, a U.S. Department of Defense program, has been recognizing exceptional support and treatment of guard and reserve members and their families by employers. The Pro Patria Award is the highest that can be bestowed by the Michigan ESGR Committee. It is presented annually to the public sector employer in each state that has demonstrated the greatest support to guard and reserve employees through their leadership and practices, including adopting personnel policies that make it easier for employees to participate in the National Guard and Reserves.

Pittsfield Township was awarded in June 2018, a Gold Certification in the Michigan Green Communities Challenge for commitment to sustainability. Michigan communities were honored in the statewide Michigan Green Communities Challenge for commitment to sustainability projects, from green infrastructure improvements to renewable energy projects. This is the second year that the Township has received this award. Program benefits include creating a roadmap for sustainability initiatives; establishing benchmarks for your community's progress toward sustainability initiatives; and the motivation of comparing and competing with other Michigan communities.

Pittsfield Township has been named, in the Niche.com annual list of the Best Places to Live in 2017, as the 8th most desirable community in the State of Michigan. The best places to live ranking provides a comprehensive assessment of the overall livability of an area. This ranking takes into account several key factors of a location, including the quality of local schools, crime rates, housing trends, employment statistics and access to amenities in an attempt to measure the overall quality of an area.

In March 2016, Pittsfield Charter Township was ranked among the top 50 safest places to live in the State of Michigan, coming in at #40.

In 2018, Pittsfield Charter Township was once again, recognized for its successes and efforts in contributing to Michigan's entrepreneurial growth and economic development in the annual eCities study conducted by researchers at iLabs, the University of Michigan-Dearborn's Center for Innovation Research. The program uniquely researches factors that contribute to economic success at the local level. Pittsfield Charter Township was selected, for the third consecutive year, as one of a handful in the state, to receive the highest designation of being a 5-star Best Practices Community for clearly identifying and implementing a vision to foster economic success, including articulating a placemaking strategy.

The Southeast Michigan Council of Governments (SEMCOG) selected Pittsfield Charter Township to receive the Sustainable Community Leader Award at the gold level in December 2014. Pittsfield is the first community in Washtenaw County and the 14th in southeast Michigan to receive this award and distinction. This award recognizes SEMCOG member communities that are incorporating sustainable practices.

For local governments, sustainability is about achieving economic prosperity while protecting the environment and providing a high quality of life for resident. SEMCOG supported initiatives help local governments achieve and maintain sustainability along economic, fiscal, environmental, placemaking, and accessibility parameters.

In addition, Pittsfield Township Parks and Recreation received its third Marketing Award for Best Single Brochure for Fall 2012 and Winter 2013 from the Michigan Recreation and Park Association (MRPA) on March 1, 2013.

The MRPA honors exemplary parks and recreation professionals and citizen advocates through the Association's annual awards. Honorees embody the core values of the profession, demonstrate the highest level of performance in their job duties and maintain a tremendous commitment to MRPA and its membership. Marketing Awards honor outstanding promotional activities of members and agencies, recognizing single and special brochures, web sites, integrated marketing campaigns, videos and media advocates.

The preparation of this report would not have been possible without the efficient and dedicated services of the entire staff of the accounting and administration departments. We wish to express our appreciation to all members of the departments who assisted and contributed to the preparation of this report. Credit also must be given to the governing township board for its unfailing support for maintaining the highest standards of professionalism in the management of Pittsfield Charter Township's finances.

Respectfully submitted,

*Signature not included for security purposes*

Mandy Grewal, Ph.D.  
Township Supervisor

Tracy Watkins  
Finance Director



Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Pittsfield Charter Township  
Michigan**

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended

**December 31, 2017**

*Christopher P. Morrill*

Executive Director/CEO



# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## LIST OF ELECTED AND APPOINTED OFFICERS

For the Year Ended December 31, 2018

### Elected Officials

Mandy Grewal, Township Supervisor  
Michelle Anzaldi, Clerk  
Patricia Tupacz Scribner, Treasurer  
Linda Edwards-Brown, Trustee  
Gerald Krone, Trustee  
Yameen Jaffer, Trustee  
George Ralph, Trustee

### Appointed Officials

Lyn Sebestyen, Deputy Clerk  
Orna Angus, Deputy Treasurer

### Administration

Matthew Harshberger, Public Safety Director  
Craig Lyons, Utilities and Municipal Services Director  
Patricia Denig, Human Resources Director  
Tracy Watkins, Finance Director  
Kurt Weiland, Building Director  
Barbara McDermott, Assessor  
John Adams, Information Technology Director  
Phillip Biscorner, Parks and Recreation Director

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## FINANCIAL SECTION

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**INDEPENDENT AUDITORS' REPORT**

May 15, 2019

To the Board of Trustees  
Pittsfield Charter Township  
Ann Arbor, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of *Pittsfield Charter Township, Michigan* (the "Township"), as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Township's basic financial statements as listed in the table of contents.

*Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

*Independent Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on auditor judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information of the Township, as of December 31, 2018, and the respective changes in financial position and where applicable, cash flows thereof and the respective budgetary comparisons for the general fund and the major special revenue fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Implementation of GASB Statement No. 75*

As described in Note 16, the Township implemented the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, in the current year. Accordingly, beginning net position of the governmental activities, business-type activities and the major enterprise fund were restated. Our opinion is not modified with respect to this matter.

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and the schedules for the pension and other postemployment benefits plans, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township's basic financial statements. The combining and individual fund financial statements and schedules, the introductory section, and the statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



## MANAGEMENT'S DISCUSSION AND ANALYSIS

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Management's Discussion and Analysis

As management of Pittsfield Charter Township, Michigan (the "Township"), we offer readers of the Township's financial statements this narrative overview and analysis of the financial activities of the Township for the fiscal year ended December 31, 2018. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal.

### Financial Highlights

· Total net position	\$70,924,891
· Change in total net position	423,859
· Fund balances, governmental funds	10,449,011
· Change in fund balances, governmental funds	810,352
· Unassigned fund balance, general fund	3,892,531
· Change in fund balance, general fund	(72,108)
· Bonded debt outstanding	6,601,080
· Change in bonded debt	(610,000)

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Township's basic financial statements. The Township's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide Financial Statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the Township's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Township's assets, deferred outflows of resources, liabilities, and deferred inflows of resources, with the remaining amount reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Township is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Township that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Township include general government, public safety, public works, planning and zoning, and culture and recreation. The business-type activities of the Township are water and sewer.

The government-wide financial statements include not only the Township itself (known as the primary government), but also a legally separate entity for which the Township is financially accountable. Financial information for the Economic Development Corporation component unit is reported separately from the financial information presented for the primary government itself.

## PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

### Management's Discussion and Analysis

**Fund Financial Statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Township, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Township can be divided into three categories: governmental, proprietary, and fiduciary funds.

**Governmental Funds.** *Governmental funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Township maintains numerous individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the general fund, public safety special revenue fund, and the Michigan Avenue East debt service fund, all of which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. The combining statements referred to earlier in connection with nonmajor and fiduciary funds are presented immediately following the required supplementary information.

The Township adopts an annual appropriated budget for its general fund and special revenue funds. Budgetary comparison statements or schedules have been provided for these funds to demonstrate compliance with the budgets.

**Proprietary Funds.** The Township has two types of proprietary fund. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide financial statements, only in more detail. The Township uses an enterprise fund to account for its combined water and sewer operations, which is considered to be a major fund of the Township. *Internal service funds* are an accounting device used to accumulate and allocate costs internally among the Township's various functions. The Township uses an internal service fund to account for its insurance. Because this service predominately benefits governmental rather than business-type functions, it has been included within governmental activities in the government-wide financial statements.

**Fiduciary Funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the Township's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

**Notes to the Financial Statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Other Information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information*. This is limited to this management's discussion and analysis and schedules concerning the Township's progress in funding its obligation to provide pension and other postemployment benefits to certain employees.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Management's Discussion and Analysis

### Government-wide Financial Analysis

The Township implemented GASB Statement No. 68, *Accounting and Financial Reporting for Pensions*, in fiscal year 2015 and GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, in the current year. In addition to expanded disclosure requirements, the Township is required to report its net pension liability and net other postemployment benefit liability on the statement of net position. These changes have contributed to the ending total net position of \$70,924,891.

	Net Position					
	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
<b>Assets</b>						
Current and other assets	\$14,186,307	\$13,947,334	\$14,662,168	\$13,535,049	\$28,848,475	\$27,482,383
Capital assets, net	32,076,247	32,160,625	32,214,043	33,216,611	64,290,290	65,377,236
<b>Total assets</b>	<b>46,262,554</b>	<b>46,107,959</b>	<b>46,876,211</b>	<b>46,751,660</b>	<b>93,138,765</b>	<b>92,859,619</b>
<b>Deferred outflows of resources</b>	<b>4,117,999</b>	<b>2,182,733</b>	<b>455,964</b>	<b>276,147</b>	<b>4,573,963</b>	<b>2,458,880</b>
<b>Liabilities</b>						
Other liabilities	2,117,682	1,925,667	1,470,965	1,354,669	3,588,647	3,280,336
Long-term liabilities	2,516,282	2,508,179	6,685,178	7,307,978	9,201,460	9,816,157
Other noncurrent liabilities	12,827,657	8,222,196	1,170,073	722,752	13,997,730	8,944,948
<b>Total liabilities</b>	<b>17,461,621</b>	<b>12,656,042</b>	<b>9,326,216</b>	<b>9,385,399</b>	<b>26,787,837</b>	<b>22,041,441</b>
<b>Deferred inflows of resources</b>	<b>-</b>	<b>1,301,069</b>	<b>-</b>	<b>114,367</b>	<b>-</b>	<b>1,415,436</b>
<b>Net position</b>						
Net investment in capital assets	32,076,247	32,160,625	25,687,327	26,089,810	57,763,574	58,250,435
Restricted	5,859,102	4,237,293	-	-	5,859,102	4,237,293
Unrestricted (deficit)	(5,016,417)	(2,064,337)	12,318,632	11,438,231	7,302,215	9,373,894
<b>Total net position</b>	<b>\$32,918,932</b>	<b>\$34,333,581</b>	<b>\$38,005,959</b>	<b>\$37,528,041</b>	<b>\$70,924,891</b>	<b>\$71,861,622</b>

The largest portion of the Township's net position (81.4% or \$57,763,574) reflects its investment in capital assets (e.g., land and easements, construction in progress, buildings and improvements, infrastructure, and machinery and equipment) less any related debt used to acquire those assets that are still outstanding. The Township uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Township's net investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Township's net position (6.9% or \$4,857,361) represents resources that are subject to external restrictions on how they may be used. The remaining balance of *unrestricted net position* (11.7% or \$8,303,956) may be used to meet the government's ongoing obligations. The Township's total net position decreased approximately 1.3% from the prior year, remaining relatively consistent with the prior year.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Management's Discussion and Analysis

Governmental activities revenues increased slightly, by approximately 3.8% from the prior year, remaining relatively consistent. Governmental expenses increased by approximately 7.5% from the prior year, largely due to the increase in general government expenses. This increase is the result of the cost of running the 2018 general election.

Business-type activities revenues and expenses increased slightly, by approximately 2.6% and 4.9%, respectively, from the prior year, remaining relatively consistent.

	Change in Net Position					
	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
<b>Revenues</b>						
Program revenues:						
Charges for services	\$ 6,595,581	\$ 5,989,538	\$13,705,805	\$13,478,573	\$20,301,386	\$19,468,111
Grants/contributions:						
Operating	229,733	354,501	-	-	229,733	354,501
Capital	194,667	78,878	647,034	577,346	841,701	656,224
General revenues:						
Property taxes	11,981,580	11,722,320	-	-	11,981,580	11,722,320
State shared revenue	3,042,482	2,963,638	-	-	3,042,482	2,963,638
Unrestricted investment earnings	73,638	64,915	46,120	29,479	119,758	94,394
Gain on sale of capital assets	-	-	92,033	32,184	92,033	32,184
<b>Total revenues</b>	<b>22,117,681</b>	<b>21,173,790</b>	<b>14,490,992</b>	<b>14,117,582</b>	<b>36,608,673</b>	<b>35,291,372</b>
<b>Expenses</b>						
General government	5,128,492	3,873,204	-	-	5,128,492	3,873,204
Public safety	11,661,957	11,100,671	-	-	11,661,957	11,100,671
Public works	3,286,464	3,669,446	-	-	3,286,464	3,669,446
Planning and zoning	531,653	545,261	-	-	531,653	545,261
Culture and recreation	1,579,556	1,315,306	-	-	1,579,556	1,315,306
Interest on debt	43,823	41,477	-	-	43,823	41,477
Water and sewer	-	-	13,952,869	13,302,595	13,952,869	13,302,595
<b>Total expenses</b>	<b>22,231,945</b>	<b>20,545,365</b>	<b>13,952,869</b>	<b>13,302,595</b>	<b>36,184,814</b>	<b>33,847,960</b>
Change in net position, before transfers	(114,264)	628,425	538,123	814,987	423,859	1,443,412
Transfers	-	4,412	-	(4,412)	-	-
Change in net position	(114,264)	632,837	538,123	810,575	423,859	1,443,412
<b>Net position:</b>						
Beginning of year	34,333,581	33,700,744	37,528,041	36,717,466	71,861,622	70,418,210
Restatement - GASB 75	(1,300,385)	-	(60,205)	-	(1,360,590)	-
<b>End of year</b>	<b>\$32,918,932</b>	<b>\$34,333,581</b>	<b>\$38,005,959</b>	<b>\$37,528,041</b>	<b>\$70,924,891</b>	<b>\$71,861,622</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Management's Discussion and Analysis

### Financial Analysis of the Township's Funds

As noted earlier, the Township uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds.** The focus of the Township's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Township's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Township's governmental funds reported combined ending fund balances of \$10,449,001, an increase of \$810,352 from the prior year. Approximately 37.3% of this total amount (or \$3,892,531) constitutes *unassigned fund balance*, which is available for spending at the government's discretion. The remainder of fund balance is nonspendable, restricted or committed to indicate that it is not available for new spending.

The general fund is the chief operating fund of the Township. At the end of the current fiscal year, the total fund balance of the general fund was \$5,232,110, of which \$3,892,531 was unassigned. As a measure of the general fund's liquidity, it may be useful to compare unassigned fund balance to total general fund expenditures and transfers out. Unassigned fund balance represents 29.3% of total general fund expenditures and transfers out. Overall, the fund balance of the general fund decreased by \$72,108 for the year, yet still resulting in a final favorable budget variance of \$1,175,690.

Other factors affecting the general fund financial results for the year include:

- Total general fund revenues decreased approximately 0.5% compared to the prior fiscal year. Most of the general fund revenues are provided by property tax collections, which were higher by 1.9% compared to last fiscal year. State shared revenue increased approximately 2.7% from the previous year.
- The Township transferred \$6.0 million to the public safety fund to support its operations.

The public safety special revenue fund had an ending fund balance of \$1,615,493. This balance is an increase from the previous year of \$474,529 due to an additional transfer of General Fund funds to cover increased operational costs. The Township previously elected to maintain these operations under a single separate fund to accurately reflect the true total costs of the public safety department and account for the related special-voted property tax millage.

The Michigan Avenue East debt service fund is used to account for special assessment revenue and the repayment of principal and interest. The fund had expenditures of \$109,351 during the year that were financed by special assessments revenues and transfers in. The fund has \$878,936 of special assessments receivable at year end.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Management's Discussion and Analysis

### General Fund Budgetary Highlights

The Township takes an active role in monitoring all departmental needs and budget requests throughout the fiscal year. The Township will continue to find ways to reduce costs and still provide the essential services to the citizens of Pittsfield, allowing for favorable budgetary results.

	Final Budget	Actual	Actual Over (Under) Final Budget	Percentage Over (Under) Final Budget
Revenues	\$13,065,148	\$13,095,530	\$ 30,382	0.23%
Expenditures	8,051,271	6,905,963	(1,145,308)	-14.23%
Other financing sources (uses)	(6,261,675)	(6,261,675)	-	0.00%

Revenues were relatively consistent with the amended budget amounts.

Expenditures were under the amended budget amounts. Some of the contributing factors were as follows:

	Final Budget	Actual	Actual Over (Under) Final Budget	Percentage Over (Under) Final Budget
Public works -				
Highways, streets and drains	\$ 1,990,000	\$ 1,603,584	\$ (386,416)	-19.42%
Planning and zoning -				
Municipal services	711,620	499,504	(212,116)	-29.81%
Other unallocated	479,100	328,930	(150,170)	-31.34%
Capital outlay	682,595	511,420	(171,175)	-25.08%

Public works expenditures were under budget for highways and streets. This was due to a decrease in the number of road projects contracted with the Washtenaw Road Commission.

Planning and zoning expenditures were under budget for municipal services. This was due to not filling two full-time vacancies.

Other unallocated expenditures were under budget. This is due to a slight decrease in general liability property insurance premiums and a lower than anticipated tax tribunal settlement claims.

Capital outlay expenditures were under budget. This was due to project delays from unexpected inclement weather on all projects, locally and state-wide.

## PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

### Management's Discussion and Analysis

#### Capital Asset and Debt Administration

**Capital Assets.** At the end of fiscal 2018, the Township had \$64,290,290 invested in a broad range of net capital assets including land and easements, construction in progress, buildings and improvements, infrastructure, and machinery and equipment.

	Capital Assets (Net of Depreciation)					
	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
Land and easements	\$24,225,468	\$24,078,168	\$ 379,578	\$ 510,118	\$24,605,046	\$24,588,286
Construction in progress	-	-	296,649	-	296,649	-
Buildings/improvements	1,268,228	1,527,025	379,725	411,369	1,647,953	1,938,394
Infrastructure	5,429,219	5,265,105	30,334,191	31,531,695	35,763,410	36,796,800
Machinery and equipment	1,153,332	1,290,327	823,900	763,429	1,977,232	2,053,756
<b>Total capital assets, net</b>	<b>\$32,076,247</b>	<b>\$32,160,625</b>	<b>\$32,214,043</b>	<b>\$33,216,611</b>	<b>\$64,290,290</b>	<b>\$65,377,236</b>

Major capital asset events during the current fiscal year included:

- Received donated land
- Completed the parking lot projects
- Purchased 2 Ford F250 pick-up trucks, 2 Chevrolet Tahoes, and 2 Ford Explorers
- Purchased a Michigan Caterpillar dump truck

Additional information on the Township's capital asset activity may be found in Note 5 of the notes to the financial statements.

**Long-term Debt.** At the end of the current fiscal year, the Township had total long-term debt (excluding compensated absences and unamortized premiums) outstanding of \$7,930,700, which is backed by the full faith and credit of the government.

	Outstanding Debt					
	Governmental Activities		Business-type Activities		Total	
	2018	2017	2018	2017	2018	2017
General obligation bonds	\$ -	\$ -	\$ 6,601,080	\$ 7,211,080	\$ 6,601,080	\$ 7,211,080
Special assessments debt w/ government commitment	1,329,620	1,414,620	-	-	1,329,620	1,414,620
<b>Total outstanding debt</b>	<b>\$ 1,329,620</b>	<b>\$ 1,414,620</b>	<b>\$ 6,601,080</b>	<b>\$ 7,211,080</b>	<b>\$ 7,930,700</b>	<b>\$ 8,625,700</b>

The Township has an AA+ rating from Standard & Poor's on its general obligation bonds.

Additional information on the Township's long-term debt activity can be found in Note 8 of the notes to the financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Management's Discussion and Analysis

### Economic Factors and Next Year's Budget and Rates

The Township's expenditure budget for next fiscal year is \$98,375 higher than the current year amended budget which includes \$1,010,281 of fund balance that will be used for capital expenditures. Revenues are budgeted to be \$37,517 higher. This increase in the budget is due to the slight growth in the Township taxable value for fiscal year 2019. The Township has anticipated a slow rebound in assessed property values and continues to seek cost savings and other grant funding sources. The Township's goal is to preserve jobs with no reduction in service levels.

### Contacting the Township's Management

This financial report is intended to provide our citizens, taxpayers, customers and investors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional information, you are welcome to contact the Clerk's Office at (734) 822-3120.

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## BASIC FINANCIAL STATEMENTS

## GOVERNMENT-WIDE FINANCIAL STATEMENTS

PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

Statement of Net Position

December 31, 2018

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	Economic Development Corporation
<b>Assets</b>				
Cash and cash equivalents	\$ 11,630,803	\$ 12,374,498	\$ 24,005,301	\$ 8,939
Receivables	2,600,964	1,940,514	4,541,478	-
Internal balances	(72,568)	72,568	-	-
Other assets	27,108	274,588	301,696	-
Capital assets not being depreciated	24,225,468	676,227	24,901,695	-
Capital assets being depreciated, net	7,850,779	31,537,816	39,388,595	-
<b>Total assets</b>	<b>46,262,554</b>	<b>46,876,211</b>	<b>93,138,765</b>	<b>8,939</b>
<b>Deferred outflows of resources</b>				
Deferred pension amounts	3,384,928	301,820	3,686,748	-
Deferred other postemployment benefit amounts	733,071	79,780	812,851	-
Deferred charge on refunding	-	74,364	74,364	-
<b>Total deferred outflows of resources</b>	<b>4,117,999</b>	<b>455,964</b>	<b>4,573,963</b>	<b>-</b>
<b>Liabilities</b>				
Accounts payable	1,787,939	1,424,250	3,212,189	7,935
Accrued liabilities	262,562	46,715	309,277	-
Unearned revenue	67,181	-	67,181	-
Long-term liabilities:				
Due within one year	762,119	670,000	1,432,119	-
Due in more than one year	1,754,163	6,015,178	7,769,341	-
Other noncurrent liabilities due in more than one year:				
Net pension liability	11,491,103	1,024,616	12,515,719	-
Net other postemployment benefit liability	1,336,554	145,457	1,482,011	-
<b>Total liabilities</b>	<b>17,461,621</b>	<b>9,326,216</b>	<b>26,787,837</b>	<b>7,935</b>
<b>Net position</b>				
Net investment in capital assets	32,076,247	25,687,327	57,763,574	-
Restricted for:				
General government	464,208	-	464,208	-
Public safety	2,525,748	-	2,525,748	-
Public works	525,422	-	525,422	-
Culture and recreation	886,257	-	886,257	-
Debt service	1,215,881	-	1,215,881	-
Other governmental programs	241,586	-	241,586	-
Unrestricted (deficit)	(5,016,417)	12,318,632	7,302,215	1,004
<b>Total net position</b>	<b>\$ 32,918,932</b>	<b>\$ 38,005,959</b>	<b>\$ 70,924,891</b>	<b>\$ 1,004</b>

The accompanying notes are an integral part of these basic financial statements.

PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

Statement of Activities

For the Year Ended December 31, 2018

Functions / Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Primary government					
Governmental activities:					
General government	\$ 5,128,492	\$ 5,227,334	\$ 195,348	\$ 147,925	\$ 442,115
Public safety	11,661,957	611,259	31,379	2,111	(11,017,208)
Public works	3,286,464	388,227	-	37,631	(2,860,606)
Planning and zoning	531,653	78,188	-	-	(453,465)
Culture and recreation	1,579,556	290,573	3,006	7,000	(1,278,977)
Interest on long-term debt	43,823	-	-	-	(43,823)
Total governmental activities	22,231,945	6,595,581	229,733	194,667	(15,211,964)
Business-type activities -					
Water and sewer	13,952,869	13,705,805	-	647,034	399,970
Total primary government	\$ 36,184,814	\$ 20,301,386	\$ 229,733	\$ 841,701	\$ (14,811,994)
Component unit					
Economic Development Corporation	\$ 1,599	\$ -	\$ -	\$ -	\$ (1,599)

continued...

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Activities

For the Year Ended December 31, 2018

	Primary Government			Component Unit
	Governmental Activities	Business-type Activities	Total	
Changes in net position				
Net (expense) revenue	\$ (15,211,964)	\$ 399,970	\$ (14,811,994)	\$ (1,599)
General revenues:				
Property taxes	11,981,580	-	11,981,580	-
State shared revenue	3,042,482	-	3,042,482	-
Unrestricted investment earnings	73,638	46,120	119,758	-
Gain on sale of capital assets	-	92,033	92,033	-
Total general revenues	15,097,700	138,153	15,235,853	-
Change in net position	(114,264)	538,123	423,859	(1,599)
Net position, beginning of year, restated	33,033,196	37,467,836	70,501,032	2,603
Net position, end of year	\$ 32,918,932	\$ 38,005,959	\$ 70,924,891	\$ 1,004

concluded.

The accompanying notes are an integral part of these basic financial statements.

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## FUND FINANCIAL STATEMENTS

PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

**Balance Sheet**  
 Governmental Funds  
 December 31, 2018

	General	Public Safety	Michigan Avenue East	Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets</b>					
Cash and cash equivalents	\$ 5,694,554	\$ 1,863,540	\$ 151,529	\$ 3,224,962	\$ 10,934,585
Receivables:					
Accounts	792,929	131,248	-	675,046	1,599,223
Special assessments	-	-	878,936	122,805	1,001,741
Due from other funds	7,518	19,245	-	5,041	31,804
Prepaid items	14,241	12,100	-	767	27,108
<b>Total assets</b>	<b>\$ 6,509,242</b>	<b>\$ 2,026,133</b>	<b>\$ 1,030,465</b>	<b>\$ 4,028,621</b>	<b>\$ 13,594,461</b>
<b>Liabilities</b>					
Negative equity in cash and cash equivalents	\$ -	\$ -	\$ -	\$ 247,447	\$ 247,447
Accounts payable	489,509	224,054	-	158,731	872,294
Accrued liabilities	7,801	167,376	-	7,197	182,374
Due to other funds	19,210	-	-	29,755	48,965
Due to other governments	77,318	-	-	-	77,318
Escrow payable	635,323	-	-	12,807	648,130
Unearned revenue	47,971	19,210	-	-	67,181
<b>Total liabilities</b>	<b>1,277,132</b>	<b>410,640</b>	<b>-</b>	<b>455,937</b>	<b>2,143,709</b>
<b>Deferred inflows of resources</b>					
Unavailable revenue - special assessments	-	-	878,936	122,805	1,001,741
<b>Fund balances</b>					
Nonspendable - prepaid items	14,241	12,100	-	767	27,108
Restricted for:					
General government	-	-	-	464,208	464,208
Public safety	-	1,022,145	-	1,503,603	2,525,748
Public works	-	-	-	525,422	525,422
Culture and recreation	-	-	-	886,257	886,257
Debt service	-	-	151,529	67,217	218,746
Drug enforcement	-	68,363	-	-	68,363
Right-a-way	151,398	-	-	-	151,398
Police/Dispatch training grants	-	9,285	-	-	9,285
Donations	8,940	3,600	-	-	12,540
Committed for:					
Capital projects	200,000	500,000	-	2,405	702,405
Budget stabilization	965,000	-	-	-	965,000
Unassigned	3,892,531	-	-	-	3,892,531
<b>Total fund balances</b>	<b>5,232,110</b>	<b>1,615,493</b>	<b>151,529</b>	<b>3,449,879</b>	<b>10,449,011</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 6,509,242</b>	<b>\$ 2,026,133</b>	<b>\$ 1,030,465</b>	<b>\$ 4,028,621</b>	<b>\$ 13,594,461</b>

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Reconciliation

Fund Balances of Governmental Funds to Net Position of  
Governmental Activities  
December 31, 2018

Fund balances - total governmental funds	\$ 10,449,011
Amounts reported for <i>governmental activities</i> in the statement of net position are different because:	
Capital assets used in governmental activities are not financial resources, and therefore are not reported in the fund statement.	
Capital assets not being depreciated	24,225,468
Capital assets being depreciated, net	7,850,779
Internal service funds are used by management to charge the costs of certain equipment usage to individual governmental funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position.	
Net position of governmental internal service funds	677,886
Portion of internal service funds net position attributed to business-type funds	(55,407)
Unavailable revenue is not a current financial resource and therefore is not reported as revenue in the governmental funds.	
	1,001,741
Certain liabilities, such as bonds payable, are not due and payable in the current period, and therefore are not reported in the funds.	
Special assessments payable	(1,329,620)
Unamortized premium on refunding bonds	(24,655)
Accrued interest on special assessments payable	(4,606)
Compensated absences	(1,162,007)
Certain pension and other postemployment benefit-related amounts, such as the net pension and other postemployment benefit liabilities and deferred amounts are not due and payable in the current period or do not represent current financial resources and therefore are not reported in the funds.	
Net pension liability	(11,491,103)
Deferred outflows related to the net pension liability	3,384,928
Net other postemployment benefit liability	(1,336,554)
Deferred outflows related to the net other postemployment benefit liability	733,071
Net position of governmental activities	<u>\$ 32,918,932</u>

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Changes in Fund Balances

Governmental Funds

For the Year Ended December 31, 2018

	General	Public Safety	Michigan Avenue East	Nonmajor Governmental Funds	Total Governmental Funds
<b>Revenues</b>					
Taxes and special assessments	\$ 7,638,208	\$ 3,568,970	\$ 57,226	\$ 918,419	\$ 12,182,823
Licenses and permits	172,602	37,407	-	1,235,978	1,445,987
Intergovernmental	3,055,699	33,664	-	-	3,089,363
Charges for services	1,575,317	24,621	-	1,985,678	3,585,616
Fines and forfeitures	3,600	132,857	-	-	136,457
Franchise fees	538,167	-	-	-	538,167
Interest income	49,676	13,609	350	10,003	73,638
Donations	5,625	2,111	-	-	7,736
Other revenues	56,636	59,175	-	179,850	295,661
<b>Total revenues</b>	<b>13,095,530</b>	<b>3,872,414</b>	<b>57,576</b>	<b>4,329,928</b>	<b>21,355,448</b>
<b>Expenditures</b>					
<b>Current:</b>					
General government	3,065,677	-	-	-	3,065,677
Public safety	136,608	9,123,420	-	977,844	10,237,872
Public works	1,603,584	-	-	1,592,104	3,195,688
Planning and zoning	499,504	-	-	-	499,504
Culture and recreation	760,240	-	-	676,806	1,437,046
Other unallocated	328,930	-	-	-	328,930
<b>Debt service:</b>					
Principal	-	-	85,000	-	85,000
Interest and fiscal charges	-	-	24,351	21,996	46,347
Capital outlay	511,420	275,078	-	862,534	1,649,032
<b>Total expenditures</b>	<b>6,905,963</b>	<b>9,398,498</b>	<b>109,351</b>	<b>4,131,284</b>	<b>20,545,096</b>
<b>Revenues over (under) expenditures</b>	<b>6,189,567</b>	<b>(5,526,084)</b>	<b>(51,775)</b>	<b>198,644</b>	<b>810,352</b>
<b>Other financing sources (uses)</b>					
Transfers in	120,000	6,000,613	54,675	327,000	6,502,288
Transfers out	(6,381,675)	-	-	(120,613)	(6,502,288)
<b>Total other financing sources (uses)</b>	<b>(6,261,675)</b>	<b>6,000,613</b>	<b>54,675</b>	<b>206,387</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>(72,108)</b>	<b>474,529</b>	<b>2,900</b>	<b>405,031</b>	<b>810,352</b>
<b>Fund balances, beginning of year</b>	<b>5,304,218</b>	<b>1,140,964</b>	<b>148,629</b>	<b>3,044,848</b>	<b>9,638,659</b>
<b>Fund balances, end of year</b>	<b>\$ 5,232,110</b>	<b>\$ 1,615,493</b>	<b>\$ 151,529</b>	<b>\$ 3,449,879</b>	<b>\$ 10,449,011</b>

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Reconciliation

Net Change in Fund Balances of Governmental Funds to  
Change in Net Position of Governmental Activities  
For the Year Ended December 31, 2018

Net change in fund balances - total governmental funds	\$ 810,352
Amounts reported for <i>governmental activities</i> in the statement of activities are different because:	
Collection of special assessments levied in the prior years provides current financial gain in the funds, but do not affect net position.	(98,427)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital outlay	761,321
Donated capital assets	147,300
Depreciation expense	(992,999)
Bond proceeds provide current financial resources to governmental funds in the period issued, but issuing bonds increases long-term liabilities in the statement of net position. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	
Principal payments on long-term liabilities	85,000
Accrued interest expense on bonds and the amortization of bond premiums and deferred losses are not recorded by governmental funds, but are reported under interest and fiscal charges for purposes of net position.	
Change in accrued interest payable on special assessments	283
Amortization of premium	2,241
Internal service funds are used by management to charge the costs of medical insurance to individual governmental funds. The net revenues (expense) attributable to those funds is reported with governmental activities.	
Net operating gain from governmental activities in internal service funds	85,430
Interest income from governmental internal service fund	4,080
Internal service fund change in net position accounted for in business-type activities	(7,581)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Change in the net pension liability and related deferred amounts	(765,643)
Change in net other postemployment benefit liability and related deferred amounts	(50,277)
Change in the accrual for compensated absences	(95,344)
Change in net position of governmental activities	<u>\$ (114,264)</u>

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - General Fund

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ 7,642,484	\$ 7,642,484	\$ 7,638,208	\$ (4,276)
Licenses and permits	107,800	107,800	172,602	64,802
Intergovernmental	2,970,064	2,970,064	3,055,699	85,635
Charges for services	1,582,600	1,582,600	1,575,317	(7,283)
Fines and forfeitures	10,000	10,000	3,600	(6,400)
Franchise fees	590,000	590,000	538,167	(51,833)
Interest income	45,000	45,000	49,676	4,676
Donations	5,000	13,000	5,625	(7,375)
Other revenues	104,200	104,200	56,636	(47,564)
<b>Total revenues</b>	<b>13,057,148</b>	<b>13,065,148</b>	<b>13,095,530</b>	<b>30,382</b>
<b>Expenditures</b>				
<b>General government:</b>				
Township board	72,050	72,050	66,571	(5,479)
Township supervisor	190,384	190,384	176,810	(13,574)
Elections	229,785	239,385	237,901	(1,484)
Finance	357,000	374,000	358,118	(15,882)
Assessor	527,150	527,150	471,166	(55,984)
Township clerk	396,050	396,050	338,864	(57,186)
Human resources / community development	680,870	685,870	586,768	(99,102)
Board of review	4,325	4,325	2,586	(1,739)
Administrative	55,282	55,282	35,175	(20,107)
Professional services	175,000	284,300	273,803	(10,497)
Township treasurer	476,925	476,925	460,103	(16,822)
Information technology	424,950	424,950	381,543	(43,407)
Building and grounds	193,100	249,200	232,948	(16,252)
Less: reimbursements	(780,000)	(780,000)	(556,679)	223,321
<b>Total general government</b>	<b>3,002,871</b>	<b>3,199,871</b>	<b>3,065,677</b>	<b>(134,194)</b>
<b>Public safety -</b>				
Property maintenance inspections	169,465	169,465	136,608	(32,857)
<b>Public works -</b>				
Highways, streets and drains	1,990,000	1,990,000	1,603,584	(386,416)

continued...

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - General Fund

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
Expenditures (concluded)				
Planning and zoning -				
Municipal services	\$ 711,620	\$ 711,620	\$ 499,504	\$ (212,116)
Culture and recreation:				
Parks and recreation	780,345	800,090	755,059	(45,031)
Historical commission	18,530	18,530	5,181	(13,349)
Total culture and recreation	798,875	818,620	760,240	(58,380)
Other unallocated	735,000	479,100	328,930	(150,170)
Capital outlay	642,440	682,595	511,420	(171,175)
<b>Total expenditures</b>	<b>8,050,271</b>	<b>8,051,271</b>	<b>6,905,963</b>	<b>(1,145,308)</b>
Revenues over expenditures	5,006,877	5,013,877	6,189,567	1,175,690
Other financing sources (uses)				
Transfers in	-	120,000	120,000	-
Transfers out	(6,054,675)	(6,381,675)	(6,381,675)	-
<b>Total other financing uses</b>	<b>(6,054,675)</b>	<b>(6,261,675)</b>	<b>(6,261,675)</b>	<b>-</b>
<b>Net change in fund balances</b>	<b>(1,047,798)</b>	<b>(1,247,798)</b>	<b>(72,108)</b>	<b>1,175,690</b>
Fund balances, beginning of year	5,304,218	5,304,218	5,304,218	-
<b>Fund balances, end of year</b>	<b>\$ 4,256,420</b>	<b>\$ 4,056,420</b>	<b>\$ 5,232,110</b>	<b>\$ 1,175,690</b>

concluded.

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Public Safety Special Revenue Fund

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ 3,558,914	\$ 3,558,914	\$ 3,568,970	\$ 10,056
Licenses and permits	37,000	37,000	37,407	407
Intergovernmental	29,000	29,000	33,664	4,664
Charges for services	30,356	30,356	24,621	(5,735)
Fines and forfeitures	145,000	145,000	132,857	(12,143)
Interest income	10,000	10,000	13,609	3,609
Donations	500	500	2,111	1,611
Other revenue	55,500	55,500	59,175	3,675
<b>Total revenues</b>	<b>3,866,270</b>	<b>3,866,270</b>	<b>3,872,414</b>	<b>6,144</b>
<b>Expenditures</b>				
Public safety	9,576,551	9,554,351	9,123,420	(430,931)
Capital outlay	253,500	275,700	275,078	(622)
<b>Total expenditures</b>	<b>9,830,051</b>	<b>9,830,051</b>	<b>9,398,498</b>	<b>(431,553)</b>
Revenues under expenditures	(5,963,781)	(5,963,781)	(5,526,084)	437,697
<b>Other financing sources</b>				
Transfers in	6,000,000	6,000,000	6,000,613	613
<b>Net change in fund balances</b>	<b>36,219</b>	<b>36,219</b>	<b>474,529</b>	<b>438,310</b>
Fund balances, beginning of year	1,140,964	1,140,964	1,140,964	-
<b>Fund balances, end of year</b>	<b>\$ 1,177,183</b>	<b>\$ 1,177,183</b>	<b>\$ 1,615,493</b>	<b>\$ 438,310</b>

The accompanying notes are an integral part of these basic financial statements.

PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

Statement of Net Position

Proprietary Funds  
December 31, 2018

	Business-type Activities - Water and Sewer Enterprise Fund	Governmental Activities - Medical Insurance Internal Service Fund
<b>Assets</b>		
Current assets:		
Cash and cash equivalents	\$ 12,374,498	\$ 943,665
Accounts receivable	1,940,514	-
Due from other funds	22,202	-
Inventory	265,691	-
Prepaid items	8,897	-
Total current assets	<u>14,611,802</u>	<u>943,665</u>
Noncurrent assets:		
Capital assets not being depreciated	676,227	-
Capital assets being depreciated, net	31,537,816	-
Total noncurrent assets	<u>32,214,043</u>	<u>-</u>
Total assets	<u>46,825,845</u>	<u>943,665</u>
Deferred outflows of resources		
Deferred pension amounts	301,820	-
Deferred other postemployment benefit amounts	79,780	-
Deferred charge on refunding	74,364	-
Total deferred outflows of resources	<u>455,964</u>	<u>-</u>
<b>Liabilities</b>		
Current liabilities:		
Accounts payable	1,145,315	190,197
Accrued liabilities	16,633	75,582
Accrued interest	30,082	-
Escrow payable	278,935	-
Due to other funds	5,041	-
Compensated absences, current portion	45,000	-
Bonds payable, current portion	625,000	-
Total current liabilities	<u>2,146,006</u>	<u>265,779</u>
Noncurrent liabilities:		
Net pension liability	1,024,616	-
Net other postemployment benefit liability	145,457	-
Compensated absences, net of current portion	39,098	-
Bonds payable, net of current portion	5,976,080	-
Total noncurrent liabilities	<u>7,185,251</u>	<u>-</u>
Total liabilities	<u>9,331,257</u>	<u>265,779</u>
Net position		
Net investment in capital assets	25,687,327	-
Unrestricted	12,263,225	677,886
Total net position	<u>\$ 37,950,552</u>	<u>\$ 677,886</u>

The accompanying notes are an integral part of these basic financial statements.

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# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Reconciliation

Net Position of Enterprise Funds  
to Net Position of Business-type Activities  
December 31, 2018

Net position - enterprise fund \$ 37,950,552

Amounts reported for *business-type activities* in the statement of net position  
are different because:

Internal service funds are used by management to charge the costs of certain services  
to individual governmental and enterprise funds. The net revenues (expense) of  
the internal service funds are allocated to governmental and business-type activities.

Portion of internal service fund cumulative net operating income  
attributed to enterprise fund.

55,407

Net position of business-type activities

\$ 38,005,959

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenses and Changes in Fund Net Position

Proprietary Funds

For the Year Ended December 31, 2018

	Business-type Activities - Water and Sewer Enterprise Fund	Governmental Activities - Medical Insurance Internal Service Fund
Operating revenues		
Charges for services	\$ 13,705,805	\$ 2,042,787
Operating expenses		
Personal services	1,276,631	-
Materials and supplies	9,760,129	-
Contractual	416,763	-
Insurance	37,594	-
Maintenance	317,382	-
Benefits and insurance premiums	-	1,957,357
Other expense	570,991	-
Depreciation	1,416,467	-
Total operating expenses	13,795,957	1,957,357
Operating income (loss)	(90,152)	85,430
Nonoperating revenues (expenses)		
Interest income	46,120	4,080
Gain on sale of capital assets	92,033	-
Interest expense and fees	(164,493)	-
Total nonoperating revenues (expenses)	(26,340)	4,080
Income (loss) before contributions	(116,492)	89,510
Capital contributions - tap fees and other	647,034	-
Change in net position	530,542	89,510
Net position, beginning of year, restated	37,420,010	588,376
Net position, end of year	\$ 37,950,552	\$ 677,886

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Reconciliation

Change in Net Position of Enterprise Funds  
to Change in Net Position of Business-type Activities  
For the Year Ended December 31, 2018

Change in net position - enterprise fund \$ 530,542

Amounts reported for *business-type activities* in the statement of activities  
are different because:

Internal service funds are used by management to charge the costs of certain services  
to individual governmental and enterprise funds. The current year net operating gain of  
the internal service fund is allocated to governmental and business-type activities.

7,581

Change in net position of business-type activities \$ 538,123

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Cash Flows

Proprietary Funds

For the Year Ended December 31, 2018

	Business-type Activities - Water and Sewer Enterprise Fund	Governmental Activities - Medical Insurance Internal Service Fund
Cash flows from operating activities		
Receipts from customers and users	\$ 13,961,528	\$ -
Receipts from interfund services	-	2,042,787
Payments to suppliers	(10,922,122)	(1,847,141)
Payments to employees	(1,285,366)	-
Net cash provided by operating activities	<u>1,754,040</u>	<u>195,646</u>
Cash flows from capital and related financing activities		
Principal paid on debt	(610,000)	-
Interest paid on debt	(157,172)	-
Purchase of capital assets	(551,866)	-
Proceeds from sale of capital assets	230,000	-
Cash contributions for tap fees	647,034	-
Net cash used in capital and related financing activities	<u>(442,004)</u>	<u>-</u>
Cash flows provided by investing activities		
Interest income received	<u>46,120</u>	<u>4,080</u>
Change in cash and cash equivalents	1,358,156	199,726
Cash and cash equivalents, beginning of year	<u>11,016,342</u>	<u>743,939</u>
Cash and cash equivalents, end of year	<u>\$ 12,374,498</u>	<u>\$ 943,665</u>

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# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Cash Flows

Proprietary Funds

For the Year Ended December 31, 2018

	Business-type Activities - Water and Sewer Enterprise Fund	Governmental Activities - Medical Insurance Internal Service Fund
Cash flows from operating activities		
Operating income (loss)	\$ (90,152)	\$ 85,430
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:		
Depreciation expense	1,416,467	-
Change in:		
Accounts receivable	255,723	-
Due from other funds	(2,559)	-
Inventory	19,225	-
Prepaid items	2,431	-
Deferred outflows of resources:		
Pension amounts	(109,952)	-
Other postemployment benefit amounts	(79,780)	-
Accounts payable	37,389	44,565
Accrued liabilities	4,065	65,651
Escrow payable	77,436	-
Due to other funds	(36,202)	-
Net pension liability	301,864	-
Net other postemployment benefit liability	85,252	-
Compensated absences	(12,800)	-
Deferred inflows of resources:		
Pension amounts	(114,367)	-
Net cash provided by operating activities	<u>\$ 1,754,040</u>	<u>\$ 195,646</u>

concluded.

The accompanying notes are an integral part of these basic financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Fiduciary Assets and Liabilities

Agency Funds  
December 31, 2018

Assets	
Cash and cash equivalents	<u>\$ 11,644,021</u>
Liabilities	
Undistributed receipts	<u>\$ 11,644,021</u>

The accompanying notes are an integral part of these basic financial statements.

## NOTES TO FINANCIAL STATEMENTS

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Pittsfield Charter Township, Washtenaw County, Michigan (the "Township") have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the Township's accounting policies are described below.

#### *Reporting Entity*

As required by generally accepted accounting principles, these financial statements present the government and its component unit, an entity for which the government is considered to be financially accountable. Blended component units, if any, although legally separate entities, are, in substance, part of the government's operations and so data from these units are combined with data of the primary government. Discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government.

#### *Discretely Presented Component Unit*

Pittsfield Township Economic Development Corporation (the "EDC") - The EDC, established pursuant to State statutes, was formed to assist economic activity in the Township, primarily through the issuance of tax-exempt bonds. The Township has no obligation to fund deficits of the EDC nor does it guarantee its debt. Members of the EDC's Board of Directors are appointed by the Township's Board of Trustees. Although the EDC does not otherwise meet the criteria for inclusion, the Township has determined that its exclusion would render the financial statements misleading. Separate financial statements are not issued for the EDC. Instead, the activities of the EDC are presented in the statements of net position and activities (and no adjustments are required for this accrual basis presentation).

#### *Government-wide and Fund Financial Statements*

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component unit. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the *direct expenses* of given functions or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. *Program revenues* include: 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

Separate financial statements are provided for governmental, proprietary, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental and enterprise funds are reported as separate columns in the respective fund financial statements.

### *Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, or within one year for reimbursement based grants. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, state shared revenue, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The Township reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those accounted for and reported in another fund.

The *public safety special revenue fund* accounts for the public safety millage revenue and related expenditures.

The *Michigan Avenue East debt service fund* accounts for the resources accumulated and payments made for principal and interest on the Michigan Avenue East drain assessment debt.

The government reports the following major proprietary fund:

The *water and sewer enterprise fund* accounts for the activities of the water distribution and the sewage disposal and treatment system, which are financed primarily by user charges.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

Additionally, the government reports the following fund types:

The *special revenue funds* are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The *debt service funds* are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

The *capital projects funds* are used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

The *internal service fund* accounts for the self-insurance services provided to other departments or funds on a cost reimbursement basis.

The *agency funds* are custodial in nature and do not present results of operations or have a measurement focus. These funds are used to account for assets that the government holds for others in an agency capacity (such as taxes collected for other governments).

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments in lieu of taxes and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include: 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### *Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources and Equity*

#### *Deposits and Investments*

The Township's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

State statutes authorize the government to deposit in the accounts of federally insured banks, credit unions and savings and loan associations and to invest in obligations of the United States, certain commercial paper, repurchase agreements, banker acceptances and mutual funds composed of otherwise legal investments.

#### *Receivables and Payables*

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non current portion of interfund loans). All other outstanding balances between funds are reported as *due to/from other funds*. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide statements as *internal balances*. Advances between funds, if any, are offset by a nonspendable fund balance account in applicable governmental funds to indicate they are not available for appropriation and are not expendable available financial resources.

#### *Other Assets*

Inventory is valued at cost, which approximates market, using the first in/first out method. The costs of governmental fund type inventory is primarily recorded as expenditures when purchased rather than when consumed.

Payments made to vendors for services that will benefit future periods are recorded as prepaid items, using the consumption method, in both government-wide and fund financial statements.

#### *Capital Assets*

Capital assets, which include land, buildings, equipment, vehicles and infrastructure assets (e.g., roads, bridges, drains and similar items), with an initial cost greater than \$5,000, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition cost at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

Capital assets of the primary government are depreciated using the straight-line method over the useful lives of the assets as follows:

Asset	Years
Buildings and improvements	15-30
Infrastructure	15-50
Machinery and equipment	5-20

### *Deferred Outflows of Resources*

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources until then. The Township has two items that qualify for reporting in this category, reported in the government-wide statement of net position. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The Township also reports deferred outflows of resources for change in expected and actual investment returns, assumptions, and benefits provided in its pension and other postemployment benefit plans.

### *Compensated Absences*

In accordance with contracts negotiated with the various employee groups of the Township, individual employees have vested rights upon termination of employment to receive payment for unused vacation and sick leave under formulas and conditions specified in the contracts. All sick and vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only when they have matured or come due. The compensated absences balance related to the governmental funds is a liability recorded in the statement of net position.

### *Long-term Obligations*

In the government-wide and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### *Deferred Inflows of Resources*

In addition to liabilities, the statement of net position and governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to future periods and so will not be recognized as an inflow of resources (revenue) until that time. The governmental funds report unavailable revenues, which arises only under a modified accrual basis of accounting, from special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

### *Fund Equity and Net Position Flow Assumption*

Governmental funds report *nonspendable* fund balance for amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. *Restricted* fund balance is reported when externally imposed constraints are placed on the use of resources by grantors, contributors, or laws or regulations of other governments. *Committed* fund balance is reported for amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Trustees (the government's highest level of decision-making authority). A formal resolution of the Board of Trustees is required to establish, modify, or rescind a fund balance commitment. The Township may report *assigned* fund balance for amounts that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed; however, the Board of Trustees has not yet authorized anyone to assign fund balance. *Unassigned* fund balance is the residual classification for the general fund or deficit fund balances in other funds, of which there are none.

The Township Board of Trustees has established a budget stabilization policy whose goal is to keep a reserve not to exceed either 15 percent of the General Fund operating budget or 15 percent of the average of the municipality's five most recent General Fund operating budgets, whichever is less. If the Budget Stabilization balance exceeds the maximum, the excess money shall be appropriated in the Township's next General Fund operating budget, but shall not be appropriated to the fund. As of December 31, 2018, the balance in the stabilization arrangement was \$965,000, which is reported in the General Fund within committed fund balance.

When the government incurs an expenditure for purposes for which various fund balance classifications can be used, it is the government's policy to use restricted fund balance first, then committed, assigned, and finally unassigned fund balance.

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amount to restricted and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### 2. BUDGETARY INFORMATION

Annual appropriated budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at year-end. Public hearings are conducted in September and October to obtain citizen comment. Prior to December 15 of each year, the Township Supervisor submits to the Township Board a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year. A budget is legally enacted by the Township Board through the passage of a budget resolution on or before December 15. Line item budgets are adopted for internal financial management; however, the legal level of control for the budgets is at the departmental basis. Formal budgetary integration is employed as a management control device for the general and special revenue funds; budgets for these funds are prepared and adopted on a basis consistent with generally accepted accounting principles. The Township does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds.

During the year ended December 31, 2018, the Township incurred expenditures in certain budgetary funds which were in excess of the amounts budgeted, as follows:

	Final Budget	Actual	Actual Over Final Budget
Fire FEMA Grant Fund - Transfers out	\$ -	\$ 613	\$ 613

### 3. DEPOSITS AND INVESTMENTS

Following is a reconciliation of deposits and investments as of December 31, 2018:

	Primary Government	Component Unit	Totals
Statement of Net Position			
Cash and cash equivalents	\$ 24,005,301	\$ 8,939	\$ 24,014,240
Statement of Fiduciary Assets and Liabilities			
Cash and cash equivalents	11,644,021	-	11,644,021
<b>Total</b>	<b>\$ 35,649,322</b>	<b>\$ 8,939</b>	<b>\$ 35,658,261</b>
Deposits and investments			
Bank deposits (checking, savings and certificates of deposit)			\$ 29,006,762
Collateralized sweep accounts			6,650,799
Cash on hand			700
<b>Total</b>			<b>\$ 35,658,261</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Custodial Credit Risk - Deposits.* Custodial credit risk for deposits is the risk that, in the event of a bank failure, the Township's deposits may not be returned. Deposits are exposed to custodial credit risk if they are not covered by depository insurance. State law does not require and the Township does not have a policy for deposit custodial credit risk.

At year-end, \$4,166,078 of the combined bank balance of \$29,470,458 of deposits and collateralized sweep accounts (total book balance of \$35,657,561) was exposed to custodial credit risk as it was uninsured and uncollateralized. The Township believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all bank deposits. As a result, the Township evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable level are used as depositories.

### 4. RECEIVABLES

Receivables of the primary government are comprised of the following at year end:

	Governmental Activities	Business-type Activities
Accounts receivable	\$ 1,599,223	\$ 1,940,514
Special assessments	1,001,741	-
	<u>\$ 2,600,964</u>	<u>\$ 1,940,514</u>
Amount not expected to be collected within one year	<u>\$ 1,001,741</u>	<u>\$ -</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### 5. CAPITAL ASSETS

#### Primary government

Capital asset activity for the primary government for the year ended December 31, 2018, was as follows:

	Beginning Balance	Transfers	Additions	Disposals	Ending Balance
Governmental activities					
Capital assets not being depreciated:					
Land and easements	\$ 24,078,168	\$ -	\$ 147,300	\$ -	\$ 24,225,468
Capital assets being depreciated:					
Buildings and improvements	6,160,488	-	-	-	6,160,488
Infrastructure	16,397,556	-	474,030	-	16,871,586
Machinery and equipment	9,085,738	-	287,291	(37,461)	9,335,568
	<u>31,643,782</u>	<u>-</u>	<u>761,321</u>	<u>(37,461)</u>	<u>32,367,642</u>
Less accumulated depreciation for:					
Buildings and improvements	(4,633,463)	-	(258,797)	-	(4,892,260)
Infrastructure	(11,132,451)	-	(309,916)	-	(11,442,367)
Machinery and equipment	(7,795,411)	-	(424,286)	37,461	(8,182,236)
	<u>(23,561,325)</u>	<u>-</u>	<u>(992,999)</u>	<u>37,461</u>	<u>(24,516,863)</u>
Total capital assets being depreciated, net	<u>8,082,457</u>	<u>-</u>	<u>(231,678)</u>	<u>-</u>	<u>7,850,779</u>
Governmental activities capital assets, net	<u>\$ 32,160,625</u>	<u>\$ -</u>	<u>\$ (84,378)</u>	<u>\$ -</u>	<u>\$ 32,076,247</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

General government	\$ 443,852
Public safety	415,503
Public works	90,776
Planning and zoning	16,741
Parks and recreation	26,127
	<u>992,999</u>
Total depreciation expense	<u>\$ 992,999</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

	Beginning Balance	Transfers	Additions	Disposals	Ending Balance
<b>Business-type activities</b>					
Capital assets not being depreciated:					
Land	\$ 510,118	\$ -	\$ -	\$ (130,540)	\$ 379,578
Construction in progress	-	-	296,649	-	296,649
	<u>510,118</u>	<u>-</u>	<u>296,649</u>	<u>(130,540)</u>	<u>676,227</u>
Capital assets being depreciated:					
Infrastructure	55,241,459	-	19,160	-	55,260,619
Buildings	949,314	-	-	-	949,314
Machinery and equipment	2,058,506	-	236,057	(56,540)	2,238,023
	<u>58,249,279</u>	<u>-</u>	<u>255,217</u>	<u>(56,540)</u>	<u>58,447,956</u>
Less accumulated depreciation for:					
Infrastructure	(23,709,764)	-	(1,216,664)	-	(24,926,428)
Buildings	(537,945)	-	(31,644)	-	(569,589)
Machinery and equipment	(1,295,077)	-	(168,159)	49,113	(1,414,123)
	<u>(25,542,786)</u>	<u>-</u>	<u>(1,416,467)</u>	<u>49,113</u>	<u>(26,910,140)</u>
Total capital assets being depreciated, net	<u>32,706,493</u>	<u>-</u>	<u>(1,161,250)</u>	<u>(7,427)</u>	<u>31,537,816</u>
Business-type activities capital assets, net	<u>\$ 33,216,611</u>	<u>\$ -</u>	<u>\$ (864,601)</u>	<u>\$ (137,967)</u>	<u>\$ 32,214,043</u>

At December 31, 2018 the Township's business-type activities had outstanding commitments through construction contracts of approximately \$1,142,000.

## 6. PAYABLES

Payables are comprised of the following at year end:

	Governmental Activities	Business-type Activities	Component Units
Accounts payable	\$ 1,062,491	\$ 1,145,315	\$ 7,935
Due to other governments	77,318	-	-
Escrow payable	648,130	278,935	-
	<u>\$ 1,787,939</u>	<u>\$ 1,424,250</u>	<u>\$ 7,935</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### 7. INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

At December 31, 2018, amounts due from and due to other funds were as follows:

Receivable funds	Payable Funds			Totals
	General	Nonmajor Governmental	Water and Sewer	
General	\$ -	\$ 7,518	\$ -	\$ 7,518
Public safety	19,210	35	-	19,245
Nonmajor governmental	-	-	5,041	5,041
Water and sewer	-	22,202	-	22,202
	<u>\$ 19,210</u>	<u>\$ 29,755</u>	<u>\$ 5,041</u>	<u>\$ 54,006</u>

Due to/from balances result primarily from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and/or payments between funds are made. Interfund receivables and payables represent routine and temporary cash flow assistance.

Transfers are used to: (1) move unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations or (2) move revenues from the fund that is required to collect them to the fund that is required or allowed to expend them.

Transfers Out	Transfers In				Totals
	General	Public Safety	Michigan Avenue East	Nonmajor Governmental	
General	\$ -	\$ 6,000,000	\$ 54,675	\$ 327,000	\$ 6,381,675
Nonmajor governmental	120,000	613	-	-	120,613
	<u>\$ 120,000</u>	<u>\$ 6,000,613</u>	<u>\$ 54,675</u>	<u>\$ 327,000</u>	<u>\$ 6,502,288</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### 8. LONG-TERM DEBT

Special assessment debt with government commitment. The government has been assessed for its at-large share of certain drainage district project costs, payable over a multiyear period with interest at 1.625% to 5.0%. Special assessment debt with government commitment, for which debt proceeds are received and expended by the Washtenaw County Drain Commission (and the resulting infrastructure capital asset is its property), currently outstanding is as follows:

\$2,180,000 2006 Mallets Creek Serial Bonds due in annual installments of \$19,878 to \$23,664 through 2026, interest 1.625%. The Township's share of the bond is \$412,706 or 17.86% and Washtenaw County's share of the bond is \$1,767,294 or 82.14%.	\$ 169,620
\$1,340,000 2016 Refunding of Michigan Avenue East Serial Bonds due in annual installments of \$85,000 to \$125,000 through 2029, interest at 2.00% to 3.00%.	<u>1,160,000</u>
Total special assessment debt with government commitment	<u><u>\$ 1,329,620</u></u>

Annual debt service requirements to maturity for drain assessments are as follows:

Year Ended December 31,	Governmental Activities	
	Principal	Interest
2019	\$ 109,878	\$ 25,356
2020	114,878	23,183
2021	119,879	20,905
2022	120,825	18,587
2023	126,771	16,199
2024-2028	617,389	43,506
2029	120,000	1,350
	<u>\$ 1,329,620</u>	<u>\$ 149,086</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

General obligation bonds - business-type activities. The government issues general obligation bonds to provide funds for the acquisition and construction of major water and sewer system capital infrastructure. The original amount of the outstanding general obligation bonds was \$9,484,650.

General obligation bonds currently outstanding are as follows:

\$4,630,000 2016 Refunding of the 2004 Capital Improvement Serial Bonds due in annual installments of \$405,000 to \$525,000 through 2026, interest at 1.99%.	\$ 3,810,000
\$4,854,650 2010 Drinking Water Revolving Bonds due in annual installments of \$185,000 to \$266,080 through 2030, interest at 2.50%.	<u>2,791,080</u>
Total general obligation bonds	<u><u>\$ 6,601,080</u></u>

Annual debt service requirements to maturity for general obligation bonds are as follows:

Year Ended December 31,	Business-type Activities	
	Principal	Interest
2019	\$ 625,000	\$ 141,368
2020	645,000	127,762
2021	665,000	113,730
2022	690,000	99,277
2023	710,000	84,274
2024-2028	2,740,000	203,956
2029-2030	<u>526,080</u>	<u>19,804</u>
	<u><u>\$ 6,601,080</u></u>	<u><u>\$ 790,171</u></u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

Changes in long-term debt. Long-term debt activity for the year ended December 31, 2018 was as follows:

	Beginning Balance	Additions	Deductions	Ending Balance	Due Within One Year
<b>Governmental activities</b>					
Special assessment debt with government commitment	\$ 1,414,620	\$ -	\$ (85,000)	\$ 1,329,620	\$ 109,878
Unamortized premium	26,896	-	(2,241)	24,655	2,241
Compensated absences	1,066,663	1,039,398	(944,054)	1,162,007	650,000
<b>Total governmental activities</b>	<b>\$ 2,508,179</b>	<b>\$ 1,039,398</b>	<b>\$ (1,031,295)</b>	<b>\$ 2,516,282</b>	<b>\$ 762,119</b>
<b>Business-type activities</b>					
General obligation bonds	\$ 7,211,080	\$ -	\$ (610,000)	\$ 6,601,080	\$ 625,000
Compensated absences	96,898	89,382	(102,182)	84,098	45,000
<b>Total business-type activities</b>	<b>\$ 7,307,978</b>	<b>\$ 89,382</b>	<b>\$ (712,182)</b>	<b>\$ 6,685,178</b>	<b>\$ 670,000</b>

The governmental activities compensated absences are generally liquidated by the general fund.

## 9. OPERATING LEASES

The Township has lease agreements for five copy machines, one each expiring on September 5, 2021, September 18, 2021, September 20, 2021, February 22, 2022, and December 12, 2022. Rent expense totaled \$11,165 for the year ended December 31, 2018. The remaining future commitments are as follows:

Year Ended December 31,	Amount
2019	\$ 9,146
2020	9,146
2021	6,640
2022	501
<b>Total</b>	<b>\$ 25,433</b>

## 10. RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. During the year ended December 31, 2018, the government carried commercial insurance to cover all risks of losses. The Township has had no settled claims from these risks that exceeded its commercial coverage in any of the past three fiscal years.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

The general, public safety, building department, parks millage, and water and sewer funds of the Township make payments to the medical insurance internal service fund based on rates established to fund estimated actual liabilities. The total claims liability of \$75,582 reported in the fund at December 31, 2018, is based on the requirements that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements. The Township has estimated its ultimate liability based upon estimates of known claims and actuarial based computations of incurred but not reported claims.

Changes in the fund's claims liability amount was:

	2018	2017
Balance at the beginning of year	\$ 9,931	\$ 111,716
Current year claims and changes in estimates	2,055,061	2,135,084
Claims paid	<u>(1,989,410)</u>	<u>(2,236,869)</u>
Balance at end of year	<u>\$ 75,582</u>	<u>\$ 9,931</u>

## 11. CONTINGENT LIABILITIES

Amounts received or receivable from grantor agencies are subject to audit and potential adjustment by federal and state grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

The government and its component unit, individually or jointly, are the defendant in various lawsuits. Although the outcome of these lawsuits is not presently determinable, it is the opinion of the government and component unit's counsel that resolution of these matters will not have a material adverse effect on the financial condition of the government.

## 12. PROPERTY TAXES AND ABATEMENTS

Property taxes become an enforceable lien on the property as of December 31. Taxes are levied on December 1 and are due in February of the following year. The Township bills and collects its own property taxes along with collecting taxes for various other taxing jurisdictions. Township tax revenues are recognized in the fiscal year following the December 1 levy date. Taxes are considered delinquent on March 1, at which time the applicable property is subject to lien and penalty and interest is assessed.

Assessed values, as established annually by the government, are subject to acceptance by the County and equalized by the State at an estimated 50% of current market value. The taxable value of real and personal property in the Township totaled \$1,848,874,444. The government's general operating tax rate for fiscal year 2018 was 4.0914 mills, with an additional 1.9195 and 0.4778 special-voted mills for public safety and parks, respectively.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

The Township received reduced property tax revenues during 2018 as a result of industrial facilities tax exemptions (IFT's). The IFT's were entered into based upon the Plant Rehabilitation and Industrial Development Districts Act, (known as the Industrial Facilities Exemption), PA 198 of 1974, as amended. IFT's provide a tax incentive to manufacturers to enable renovation and expansion of aging facilities, assist in the building of new facilities, and to promote the establishment of high tech facilities. Properties qualifying for IFT status are taxed at 50% of the millage rate applicable to other real and personal property in the Township. The abatements amounted to \$52,000 in reduced Township tax revenues for 2018.

### 13. PENSION PLAN

#### *General Information About the Plan*

*Plan Description.* The Township participates in the Municipal Employees' Retirement System (MERS) of Michigan, a defined benefit pension plan providing certain retirement, disability and death benefits to plan members and beneficiaries. MERS is an agent multiple-employer, statewide public employee pension plan established by the Michigan Legislature under Public Act 135 of 1945 and administered by a nine member Retirement Board. Public Act 427 of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. MERS issues a publicly available financial report that includes financial statements and required supplementary information. This report may be obtained by accessing the MERS website at [www.mersofmich.com](http://www.mersofmich.com).

*Benefits Provided.* Pension benefits vary by division/bargaining unit and are calculated as final average compensation (based on a 3 year period) and multipliers ranging from 1.50% to 2.50%. Participants vesting requirements range from 6 to 10 years. Normal retirement age is 60 with early retirement at age 50 or 55 with 25 or 15 years of service, respectively. Member contributions range from 0.00% to 9.06%. The plan is closed to certain union and non-union employees.

*Employees Covered by Benefit Terms.* At December 31, 2018, plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits	56
Inactive employees entitled to but not yet receiving benefits	30
Active employees	<u>133</u>
Total membership	<u><u>219</u></u>

*Contributions.* The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS Retirement Board. The actuarially determined rate is the estimated amount necessary to finance the cost of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees. During the year ended December 31, 2018, the Township's contributions ranged from 5.96% to 8.16% of annual payroll for open divisions. Closed divisions employer contributions ranged from \$543 to \$41,874 per month. Employee contributions ranged from 2.00% to 9.06%.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Net Pension Liability.* The Township's net pension liability was measured as of December 31, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2017 (rolled forward to December 31, 2018).

*Actuarial Assumptions.* The total pension liability was determined by an actuarial valuation as of December 31, 2017 (and rolled forward to December 31, 2018, the measurement date), using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary Increases	3.75% in the long-term
Investment rate of return	7.75%, net of investment expense and including inflation

Although no explicit price inflation assumption is used in the valuation, the long-term annual rate of price inflation implicit in the 3.75% base wage inflation is 2.50%.

Mortality rates used were based on the RP-2014 Group Annuity Mortality Table of a 50% Male and 50% Female blend.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study of 2009-2013.

The long-term expected rate of return on pension plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return	Expected Money-Weighted Rate of Return
Global equity	55.50%	6.15%	3.41%
Global fixed income	18.50%	1.26%	0.23%
Real assets	13.50%	7.22%	0.98%
Diversifying strategies	12.50%	5.00%	0.63%
	<u>100.00%</u>		
Inflation			2.50%
Administrative expenses netted above			<u>0.25%</u>
Investment rate of return			<u>8.00%</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Discount Rate.* The discount rate used to measure the total pension liability is 8.0% for 2018. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Changes in Net Pension Liability.* The components of the change in the net pension liability are summarized as follows:

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at December 31, 2017	\$ 36,752,095	\$ 27,807,147	\$ 8,944,948
Changes for the year:			
Service cost	979,549	-	979,549
Interest	2,924,157	-	2,924,157
Difference between expected and actual experience	357,535	-	357,535
Employer contributions	-	1,487,963	(1,487,963)
Employee contributions	-	389,763	(389,763)
Net Investment loss	-	(1,126,793)	1,126,793
Benefit payments, including refunds of employee contributions	(1,379,821)	(1,379,821)	-
Administrative expense	-	(54,738)	54,738
Other changes	5,725	-	5,725
Net changes	2,887,145	(683,626)	3,570,771
Balances at December 31, 2018	\$ 39,639,240	\$ 27,123,521	\$ 12,515,719

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate.* The following presents the net pension liability of the Township, calculated using the discount rate of 8.0%, as well as what the Township's net pension liability would be if it were calculated using a discount rate that is 1% lower (7.0%) or 1% higher (9.0%) than the current rate:

	1% Decrease (7.0%)	Current Discount Rate (8.0%)	1% Increase (9.0%)
Township's net pension liability	\$ 18,111,966	\$ 12,515,719	\$ 7,913,704

*Pension Plan Fiduciary Net Position.* Detailed information about the pension plan's fiduciary net position is available in the separately issued Plan financial statements.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Pension Expense and Deferred Outflows of Resources Related to Pensions.* For the year ended December 31, 2018, the Township recognized pension expense of \$2,331,151. The Township reported deferred outflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources
Difference between expected and actual	\$ 680,994
Changes in assumptions	941,178
Net difference between projected and actual earnings on pension plan investments	<u>2,064,576</u>
	<u><u>\$ 3,686,748</u></u>

Amounts reported as pension-related deferred outflows of resources will be recognized in pension expense as follows:

Year Ended December 31,	Amount
2019	\$ 999,046
2020	601,174
2021	733,190
2022	988,038
2023	314,221
Thereafter	<u>51,079</u>
Total	<u><u>\$ 3,686,748</u></u>

*Payable to the Pension Plan.* At December 31, 2018, the Township reported a payable of \$133,004 for the outstanding amount of contributions required for the year ended December 31, 2018.

The governmental activities net pension liability is generally liquidated by the general fund.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

### 14. OTHER POSTEMPLOYMENT BENEFITS PLAN

*General Information About the Plan*

*Plan Description.* The Township participates in the Municipal Employees’ Retirement System (MERS) Retirement Health Funding Vehicle, a single-employer other postemployment benefit plan that provides healthcare benefits to eligible retirees and their beneficiaries. The Plan was adopted and established by the Township Board of Trustees.

The MERS Retiree Health Funding Vehicle became operational in the fall of 2004, and was made available to all municipalities in Michigan. Participating municipalities can contribute monies to the Trust as desired and no contribution method is imposed. These funds constitute a health care fund, which enable municipalities to accumulate monies to provide or subsidize health benefits for retirees and beneficiaries as defined by Code Section 213. The Retiree Health Funding Vehicle accounts are invested in the MERS portfolio choices and earnings are tax exempt as a result of the MERS Private Letter Ruling. Plan provisions and requirements are specified in the MERS Health Care Savings Program and Retiree Health Funding Vehicle Plan Document and Trust.

*Benefits Provided.* The Townships provides other postemployment benefits, as follows:

Employee Type	Benefits Provided
Non-represented employees (excluding elected officials), police (TPOAM), dispatchers, and firefighters (IAFF)	Employees hired before December 31, 2006 (December 31, 2007 for non-represented members), the Township will pay a portion of the cost of medical plan premiums for the retiree and spouse for life. The Township portion of premiums is 100% for employees with 10 or more years of service as of 12/31/2009 and 90% for all others. Benefits continue to the surviving spouse after the retiree's death.
	Employees hired after December 31, 2006 (December 31, 2007 for non-represented members), the Township will pay a portion of the retiree-only medical plan premiums for life. The maximum amount payable by the Township is \$600 per month, and this amount is not indexed. No benefits are payable for spouse coverage or surviving spouse coverage.
Class 1: Full-time elected officials	For Class I Full-Time Elected Officials elected before December 31, 2007, the Township will pay 90% of the applicable premium for both the eligible Elected Official and their spouse at the time of retirement (provided he/she remains the spouse). When the eligible retiree or his/her spouse at the time of retirement reaches age sixty-five (65) (or the Medicare eligibility age, if higher), the retiree or spouse must. apply for Medicare Coverage (Parts A and B) and pay the applicable premium. The retiree or spouse will then be enrolled in a Township provided supplemental health insurance plan and the Employer will pay the premium to provide said supplemental coverage for the eligible retiree and spouse at the time of retirement Benefits continue to the surviving spouse after the retiree's death.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

Employee Type	Benefits Provided
Class 1: Full-time elected officials (concluded)	For Class I Full-Time Elected Officials elected after December 31, 2007, the Township shall only pay the cost of single subscriber coverage up to \$600 per month for the retiree. When the eligible retiree reaches age sixty-five (65) (or the Medicare eligibility age, if higher), the retiree must apply for Medicare Coverage (Parts A and B) and pay the applicable premium. The retiree will then be enrolled in a Township provided supplemental plan and the Employer will pay up to \$600 per month towards the supplemental premium to provide said supplemental coverage for the eligible retiree. No benefits are payable for spouse coverage or surviving spouse coverage.
Police Patrol (POAM)	Prior to age 55, retirees may purchase coverage through the Township but the full amount of the premium is paid by the retiree. Beginning at age 55, the Township will pay a portion of the cost of medical plan premiums for the retiree and his/her spouse for life. The Township portion of premiums is 100% for employees hired before January 1, 2007 and 50% for those hired after. Benefits continue to the surviving spouse after the retiree's death.
Police Command	The Township will pay 100% of the cost of medical plan premiums for the retiree and his/her spouse for life. Benefits continue to the surviving spouse after the retiree's death. Retirees who then work for another township in the same capacity have their retiree medical coverage suspended. When the retiree is no longer working, he/she can resume medical coverage with Pittsfield.

*Employees Covered by Benefit Terms.* At December 31, 2018, plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits	12
Inactive employees entitled to but not yet receiving benefits	2
Active employees	127
Total membership	141

*Net Other Postemployment Benefits Liability.* The Township's net other postemployment benefits liability was measured as of December 31, 2018, and the total other postemployment benefits liability used to calculate the net other postemployment benefits liability was determined by an actuarial valuation as of January 1, 2017 (rolled forward to December 31, 2018).

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Actuarial Assumptions.* The total other postemployment benefits liability was determined by an actuarial valuation as of January 1, 2017 (and rolled forward to December 31, 2018, the measurement date), using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.5%
Salary Increases	3.75%
Investment rate of return	7.0%
Healthcare trend rate	8.67% graded down to 4.0%
Retirement age	Rates of retirement are based on those that were adopted by the Municipal Employees' Retirement System of Michigan (MERS) Board for the December 31, 2015 valuation based upon the results of an actuarial experience study covering the period January 1, 2009 through December 31, 2013.

Mortality rates used were based on the RP-2014 Group Annuity Mortality Table of a 50% Male and 50% Female blend.

The actuarial assumptions used in valuation were based on the results of the most recent actuarial experience study of 2009-2013.

The long-term expected rate of return on other postemployment benefits plan investments was determined using a model method in which the best-estimate ranges of expected future real rates of return (expected returns, net of investment and administrative expenses and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-term Expected Real Rate of Return	Expected Money-Weighted Rate of Return
Global equity	55.50%	6.15%	3.41%
Global fixed income	18.50%	1.26%	0.23%
Real assets	13.50%	7.22%	0.98%
Diversifying strategies	12.50%	5.00%	0.63%
	<u>100.00%</u>		
Inflation			2.50%
Risk adjustment			<u>-0.75%</u>
Investment rate of return			<u>7.00%</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Discount Rate.* The discount rate used to measure the total other postemployment benefits liability is 7.0% for 2018. The projection of cash flows used to determine the discount rate assumes that employer and employee contributions will be made at the rates agreed upon for employees and the actuarially determined rates for employers. Based on these assumptions, the other postemployment benefits plan's fiduciary net position was projected to be available to pay all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on other postemployment benefits plan investments was applied to all periods of projected benefit payments to determine the total other postemployment benefits liability.

*Changes in Net Other Postemployment Benefits Liability.* The components of the change in the net other postemployment benefits (OPEB) liability are summarized as follows:

	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at December 31, 2017	\$ 9,994,588	\$ 9,381,177	\$ 613,411
Changes for the year:			
Service cost	251,620	-	251,620
Interest	712,082	-	712,082
Employer contributions	-	467,310	(467,310)
Net investment loss	-	(349,245)	349,245
Benefit payments, including refunds of employee contributions	(149,747)	(149,747)	-
Administrative expense	-	(22,963)	22,963
Net changes	813,955	(54,645)	868,600
Balances at December 31, 2018	\$ 10,808,543	\$ 9,326,532	\$ 1,482,011

*Sensitivity of the Net Other Postemployment Benefits Liability to Changes in the Discount Rate.* The following presents the net other postemployment benefits liability of the Township, calculated using the discount rate of 7.0%, as well as what the Township's net other postemployment benefits liability would be if it were calculated using a discount rate that is 1% lower (6.0%) or 1% higher (8.0%) than the current rate:

	1% Decrease (6.0%)	Current Discount Rate (7.0%)	1% Increase (8.0%)
Township's net other postemployment benefits liability	\$ 3,308,104	\$ 1,482,011	\$ 2,137

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Sensitivity of the Net Other Postemployment Benefits Liability to Changes in the Healthcare Cost Trend Rates.* The following presents the net other postemployment benefits liability of the Township, calculated using the healthcare cost trend rate of 8.67%, as well as what the Township’s net other postemployment benefits liability would be if it were calculated using a healthcare cost trend rate that is 1% lower (7.67%) or 1% higher (9.67%) than the current rate:

	1% Decrease (7.67% graded down to 3.0%)	Current Healthcare Cost Trend Rate (8.67% graded down to 4.0%)	1% Increase (9.67% graded down to 5.0%)
Township's net other postemployment benefits liability (asset)	\$ (361,854)	\$ 1,482,011	\$ 3,851,962

*Other Postemployment Benefits Plan Fiduciary Net Position.* Detailed information about the other postemployment benefits plan’s fiduciary net position is available in the separately issued Plan financial statements.

*Other Postemployment Benefits Expense and Deferred Outflows of Resources Related to Other Postemployment Benefits.* For the year ended December 31, 2018, the Township recognized other postemployment benefits expense of \$523,059. The Township reported deferred outflows of resources related to other postemployment benefits as follows:

	Deferred Outflows of Resources
Net difference between projected and actual earnings on other postemployment benefits plan investments	\$ 812,851

Amounts reported as other postemployment benefits-related deferred outflows of resources will be recognized in other postemployment benefits expense as follows:

Year Ended December 31,	Amount
2019	\$ 203,213
2020	203,213
2021	203,213
2022	203,212
Total	\$ 812,851

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Notes To Financial Statements

*Payable to the Other Postemployment Benefits Plan.* At December 31, 2018, the Township reported no amount payable to the OPEB plan.

Governmental activities net other postemployment benefits liability is generally liquidated by the general fund.

## 15. NET INVESTMENT IN CAPITAL ASSETS

The composition of net investment in capital assets as of December 31, 2018, was as follows:

	Governmental activities	Business-type activities
Capital assets:		
Capital assets not being depreciated	\$ 24,225,468	\$ 676,227
Capital assets being depreciated, net	7,850,779	31,537,816
	<u>32,076,247</u>	<u>32,214,043</u>
Less related debt:		
Bonds payable	-	6,601,080
Unamortized deferred charge on refunding	-	(74,364)
	<u>-</u>	<u>6,526,716</u>
Net investment in capital assets	<u>\$ 32,076,247</u>	<u>\$ 25,687,327</u>

Long-term debt related to special assessments is not included in the calculation for net investment in capital assets since these assets do not belong to the Township.

## 16. RESTATEMENT

The Township adopted the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*, in the current year. As a result of this change, beginning net position of governmental activities and the water and sewer enterprise fund/business-type activities were decreased by \$1,300,385 and \$60,205, respectively.



## REQUIRED SUPPLEMENTARY INFORMATION

PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

Required Supplementary Information

MERS Agent Multiple-Employer Defined Benefit Pension Plan

Schedule of Changes in Net Pension Liability and Related Ratios

	Year Ended December 31,			
	2015	2016	2017	2018
<b>Total pension liability</b>				
Service cost	\$ 903,775	\$ 977,110	\$ 977,200	\$ 979,549
Interest	2,288,114	2,468,421	2,726,214	2,924,157
Differences between expected and actual experience	-	534,889	56,321	357,535
Changes of assumptions	-	1,505,883	-	-
Benefit payments, including refunds of employee contributions	(914,391)	(1,015,819)	(1,134,680)	(1,379,821)
Other changes	(77,905)	(253,685)	(29,374)	5,725
<b>Net change in total pension liability</b>	<b>2,199,593</b>	<b>4,216,799</b>	<b>2,595,681</b>	<b>2,887,145</b>
Total pension liability, beginning of year	27,740,022	29,939,615	34,156,414	36,752,095
Total pension liability, end of year	29,939,615	34,156,414	36,752,095	39,639,240
<b>Plan fiduciary net position</b>				
Employer contributions	992,974	1,226,767	1,475,913	1,487,963
Employee contributions	460,559	649,802	902,319	389,763
Net investment income (loss)	(313,982)	2,363,526	3,195,447	(1,126,793)
Benefit payments, including refunds of employee contributions	(914,391)	(1,015,819)	(1,134,680)	(1,379,821)
Administrative expense	(44,917)	(46,573)	(50,335)	(54,738)
<b>Net change in plan fiduciary net position</b>	<b>180,243</b>	<b>3,177,703</b>	<b>4,388,664</b>	<b>(683,626)</b>
Plan fiduciary net position, beginning of year	20,060,537	20,240,780	23,418,483	27,807,147
Plan fiduciary net position, end of year	20,240,780	23,418,483	27,807,147	27,123,521
<b>Township's net pension liability</b>	<b>\$ 9,698,835</b>	<b>\$ 10,737,931</b>	<b>\$ 8,944,948</b>	<b>\$ 12,515,719</b>
Plan fiduciary net position as a percentage of total pension liability	67.6%	68.6%	75.7%	68.4%
Covered payroll	\$ 7,708,416	\$ 8,476,189	\$ 8,424,988	\$ 8,632,459
Township's net pension liability as a percentage of covered payroll	125.8%	126.7%	106.2%	145.0%

Note: GASB 68 was implemented in fiscal year 2015. This schedule is being built prospectively. Ultimately, 10 years of data will be presented.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Required Supplementary Information

### MERS Agent Multiple-Employer Defined Benefit Pension Plan

#### Schedule of Contributions

Fiscal Year Ending December 31,	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution (Deficiency) Excess	Covered Payroll	Contributions as Percentage of Covered Payroll
2018	\$ 1,487,963	\$ 1,487,963	\$ -	\$ 8,632,459	17.2%
2017	1,475,913	1,475,913	-	8,424,988	17.5%
2016	1,226,767	1,226,767	-	8,476,189	14.5%
2015	992,974	992,974	-	7,708,416	12.9%

Note: GASB 68 was implemented in fiscal year 2015. This schedule is being built prospectively. Ultimately, 10 years of data will be presented.

#### Notes to Schedule of Contributions

Valuation Date December 31, 2017 (rolled forward to December 31, 2018)  
 Notes Actuarially determined contribution rates are calculated as of December 31, which is 12 months prior to the beginning of the fiscal year in which contributions are reported.

#### Methods and assumptions used to determine contribution rates:

Actuarial cost method Entry-age normal  
 Amortization method Level percent of payroll, closed  
 Remaining amortization period 23 years  
 Asset valuation method Open; 10-year smooth market  
 Inflation 2.5%  
 Salary increases 3.75% in the long-term  
 Investment rate of return 7.75%, net of investment and administrative expense, including inflation  
 Retirement age Age-based table of rates that are specific to the type of eligibility condition. The Normal Retirement rates were first used for the December 31, 2009 actuarial valuations. The Early Retirement rates were first used for the December 31, 2011 actuarial valuations.  
 Mortality 1994 Group Annuity Mortality Table of a 50% Male 50% Female blend. For disabled retirees, the regular mortality table is used with a 10-year set forward in ages to reflect the higher expected mortality rates of disabled members.  
 Other information Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Required Supplementary Information

### Other Postemployment Benefits Plan

#### Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios

	Year Ended December 31, 2018
Total other postemployment benefits liability	
Service cost	\$ 251,620
Interest	712,082
Benefit payments, including refunds of employee contributions	(149,747)
Net change in total other postemployment benefits liability	<u>813,955</u>
Total other postemployment benefits liability, beginning of year	<u>9,994,588</u>
Total other postemployment benefits liability, end of year	<u>10,808,543</u>
Plan fiduciary net position	
Employer contributions	467,310
Net investment loss	(349,245)
Benefit payments, including refunds of employee contributions	(149,747)
Administrative expense	(22,963)
Net change in plan fiduciary net position	<u>(54,645)</u>
Plan fiduciary net position, beginning of year	<u>9,381,177</u>
Plan fiduciary net position, end of year	<u>9,326,532</u>
Township's net other postemployment benefits liability	<u>\$ 1,482,011</u>
Plan fiduciary net position as a percentage of total other postemployment benefits liability	86.3%
Covered payroll	\$ 7,562,184
Township's net other postemployment benefits liability as a percentage of covered payroll	19.6%

Note: GASB 75 was implemented in fiscal year 2018. This schedule is being built prospectively.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Required Supplementary Information Other Postemployment Benefits Plan

### Schedule of Contributions

Fiscal Year Ending December 31,	Actuarially Determined Contribution	Contributions in Relation to the Actuarially Determined Contribution	Contribution (Deficiency) Excess	Covered Payroll	Contributions as Percentage of Covered Payroll
2018	\$ 534,079	\$ 467,310	\$ (66,769)	\$ 7,562,184	6.2%

Note: GASB 75 was implemented in fiscal year 2018. This schedule is being built prospectively. Ultimately, 10 years of data will be presented.

#### Notes to Schedule of Contributions

Valuation Date January 1, 2017  
 Notes Actuarially determined contribution rates are calculated as of December 31, which is 12 months prior to the beginning of the fiscal year in which contributions are reported.

#### Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry-age normal
Amortization method	Level percent of payroll, closed
Remaining amortization period	30 years
Asset valuation method	Market value
Inflation	2.5%
Salary increases	3.75%
Investment rate of return	7.0%
Healthcare cost trend	8.67% graded down to 4.0%
Retirement age	Rates of retirement are based on those that were adopted by the Municipal Employees' Retirement System of Michigan (MERS) Board for the December 31, 2015 valuation based upon the results of an actuarial experience study covering the period January 1, 2009 through December 31, 2013.
Mortality	RP-2014 Table of a 50% Male 50% Female blend

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**COMBINING AND INDIVIDUAL FUND  
FINANCIAL STATEMENTS AND SCHEDULES**

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Combining Balance Sheet Nonmajor Governmental Funds December 31, 2018

	Special Revenue	Debt Service	Capital Projects	Total
<b>Assets</b>				
Cash and cash equivalents	\$ 3,157,745	\$ 67,217	\$ -	\$ 3,224,962
Accounts receivable	425,046	-	250,000	675,046
Special assessments receivable	-	122,805	-	122,805
Due from other funds	5,041	-	-	5,041
Prepaid items	767	-	-	767
<b>Total assets</b>	<b>\$ 3,588,599</b>	<b>\$ 190,022</b>	<b>\$ 250,000</b>	<b>\$ 4,028,621</b>
<b>Liabilities</b>				
Negative equity in cash and cash equivalents	\$ -	\$ -	\$ 247,447	\$ 247,447
Accounts payable	158,583	-	148	158,731
Accrued liabilities	7,197	-	-	7,197
Due to other funds	29,755	-	-	29,755
Escrow payable	12,807	-	-	12,807
<b>Total liabilities</b>	<b>208,342</b>	<b>-</b>	<b>247,595</b>	<b>455,937</b>
<b>Deferred inflows of resources</b>				
Unavailable revenue - special assessments	-	122,805	-	122,805
<b>Fund balances</b>				
Nonspendable - prepaid items	767	-	-	767
Restricted:				
General government	464,208	-	-	464,208
Public safety	1,503,603	-	-	1,503,603
Public works	525,422	-	-	525,422
Culture and recreation	886,257	-	-	886,257
Debt service	-	67,217	-	67,217
Committed -				
Capital projects	-	-	2,405	2,405
<b>Total fund balances</b>	<b>3,380,257</b>	<b>67,217</b>	<b>2,405</b>	<b>3,449,879</b>
<b>Total liabilities, deferred inflows of resources and fund balances</b>	<b>\$ 3,588,599</b>	<b>\$ 190,022</b>	<b>\$ 250,000</b>	<b>\$ 4,028,621</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances - Nonmajor Governmental Funds For the Year Ended December 31, 2018

	Special Revenue	Debt Service	Capital Projects	Total
<b>Revenues</b>				
Taxes and special assessments	\$ 889,560	\$ 28,859	\$ -	\$ 918,419
Licenses and permits	1,235,978	-	-	1,235,978
Charges for services	1,706,628	-	279,050	1,985,678
Interest income	9,842	161	-	10,003
Other revenue	179,850	-	-	179,850
<b>Total revenues</b>	<b>4,021,858</b>	<b>29,020</b>	<b>279,050</b>	<b>4,329,928</b>
<b>Expenditures</b>				
<b>Current:</b>				
Public safety	977,844	-	-	977,844
Public works	1,592,104	-	-	1,592,104
Culture and recreation	676,806	-	-	676,806
<b>Debt service-</b>				
Interest and fiscal charges	-	21,996	-	21,996
Capital outlay	52,766	-	809,768	862,534
<b>Total expenditures</b>	<b>3,299,520</b>	<b>21,996</b>	<b>809,768</b>	<b>4,131,284</b>
Revenues over (under) expenditures	722,338	7,024	(530,718)	198,644
<b>Other financing sources (uses)</b>				
Transfers in	-	-	327,000	327,000
Transfers out	(120,613)	-	-	(120,613)
<b>Total other financing sources (uses)</b>	<b>(120,613)</b>	<b>-</b>	<b>327,000</b>	<b>206,387</b>
Net change in fund balances	601,725	7,024	(203,718)	405,031
Fund balances, beginning of year	2,778,532	60,193	206,123	3,044,848
Fund balances, end of year	\$ 3,380,257	\$ 67,217	\$ 2,405	\$ 3,449,879

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Combining Balance Sheet

Nonmajor Special Revenue Funds

December 31, 2018

	Refuse Collection	Tree Mitigation	Building Department	Parks & Recreation Millage
<b>Assets</b>				
Cash and cash equivalents	\$ 288,081	\$ 326,412	\$ 1,283,291	\$ 900,141
Accounts receivable	410,682	-	8,565	5,799
Due from other funds	63	-	-	4,978
Prepaid items	-	-	409	358
<b>Total assets</b>	<b>\$ 698,826</b>	<b>\$ 326,412</b>	<b>\$ 1,292,265</b>	<b>\$ 911,276</b>
<b>Liabilities</b>				
Accounts payable	\$ 138,395	\$ -	\$ 7,841	\$ 12,347
Accrued liabilities	-	-	1,735	4,796
Due to other funds	22,202	-	35	7,518
Escrow payable	12,807	-	-	-
<b>Total liabilities</b>	<b>173,404</b>	<b>-</b>	<b>9,611</b>	<b>24,661</b>
<b>Fund balances</b>				
Nonspendable - prepaid items	-	-	409	358
Restricted:				
General government	-	326,412	-	-
Public safety	-	-	1,282,245	-
Public works	525,422	-	-	-
Culture and recreation	-	-	-	886,257
<b>Total fund balances</b>	<b>525,422</b>	<b>326,412</b>	<b>1,282,654</b>	<b>886,615</b>
<b>Total liabilities and fund balances</b>	<b>\$ 698,826</b>	<b>\$ 326,412</b>	<b>\$ 1,292,265</b>	<b>\$ 911,276</b>



E 911 Service	Fire FEMA Grant Fund	800 MHz Consortium	Sidewalk Reserve	State Street Corridor-TIFA/CIA	Total
\$ 197,988	\$ -	\$ 24,036	\$ 74,467	\$ 63,329	\$ 3,157,745
-	-	-	-	-	425,046
-	-	-	-	-	5,041
-	-	-	-	-	767
<u>\$ 197,988</u>	<u>\$ -</u>	<u>\$ 24,036</u>	<u>\$ 74,467</u>	<u>\$ 63,329</u>	<u>\$ 3,588,599</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,583
-	-	666	-	-	7,197
-	-	-	-	-	29,755
-	-	-	-	-	12,807
-	-	666	-	-	208,342
-	-	-	-	-	767
-	-	-	74,467	63,329	464,208
197,988	-	23,370	-	-	1,503,603
-	-	-	-	-	525,422
-	-	-	-	-	886,257
<u>197,988</u>	<u>-</u>	<u>23,370</u>	<u>74,467</u>	<u>63,329</u>	<u>3,380,257</u>
<u>\$ 197,988</u>	<u>\$ -</u>	<u>\$ 24,036</u>	<u>\$ 74,467</u>	<u>\$ 63,329</u>	<u>\$ 3,588,599</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Combining Statement of Revenues, Expenditures and Changes in Fund Balances

Nonmajor Special Revenue Funds

For the Year Ended December 31, 2018

	Refuse Collection	Tree Mitigation	Building Department	Parks & Recreation Millage
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ 888,421
Licenses and permits	-	-	1,235,978	-
Charges for services	1,621,929	-	-	-
Interest income	848	701	3,549	3,725
Other revenue - contributions	-	133,450	-	-
<b>Total revenues</b>	<b>1,622,777</b>	<b>134,151</b>	<b>1,239,527</b>	<b>892,146</b>
<b>Expenditures</b>				
Current:				
Public safety	-	-	738,738	-
Public works	1,592,104	-	-	-
Culture and recreation	-	-	-	676,806
Capital outlay	-	-	-	52,766
<b>Total expenditures</b>	<b>1,592,104</b>	<b>-</b>	<b>738,738</b>	<b>729,572</b>
Revenues over (under) expenditures	30,673	134,151	500,789	162,574
<b>Other financing uses</b>				
Transfers out	-	-	(120,000)	-
<b>Net changes in fund balances</b>	<b>30,673</b>	<b>134,151</b>	<b>380,789</b>	<b>162,574</b>
Fund balances, beginning of year	494,749	192,261	901,865	724,041
<b>Fund balances, end of year</b>	<b>\$ 525,422</b>	<b>\$ 326,412</b>	<b>\$ 1,282,654</b>	<b>\$ 886,615</b>



E 911 Service	Fire FEMA Grant Fund	800 MHz Consortium	Sidewalk Reserve	State Street Corridor-TIFA/CIA	Total
\$ -	\$ -	\$ -	\$ -	\$ 1,139	\$ 889,560
-	-	-	-	-	1,235,978
2,705	-	81,994	-	-	1,706,628
698	-	75	114	132	9,842
-	-	-	46,400	-	179,850
<u>3,403</u>	<u>-</u>	<u>82,069</u>	<u>46,514</u>	<u>1,271</u>	<u>4,021,858</u>
145,000	-	94,106	-	-	977,844
-	-	-	-	-	1,592,104
-	-	-	-	-	676,806
-	-	-	-	-	52,766
<u>145,000</u>	<u>-</u>	<u>94,106</u>	<u>-</u>	<u>-</u>	<u>3,299,520</u>
(141,597)	-	(12,037)	46,514	1,271	722,338
-	(613)	-	-	-	(120,613)
(141,597)	(613)	(12,037)	46,514	1,271	601,725
<u>339,585</u>	<u>613</u>	<u>35,407</u>	<u>27,953</u>	<u>62,058</u>	<u>2,778,532</u>
<u>\$ 197,988</u>	<u>\$ -</u>	<u>\$ 23,370</u>	<u>\$ 74,467</u>	<u>\$ 63,329</u>	<u>\$ 3,380,257</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Refuse Collection

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Charges for services	1,621,130	1,621,130	1,621,929	799
Interest income	200	200	848	648
Other revenues	-	-	-	-
<b>Total revenues</b>	<b>1,621,330</b>	<b>1,621,330</b>	<b>1,622,777</b>	<b>1,447</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Public works	1,595,150	1,595,150	1,592,104	(3,046)
Culture and recreation	-	-	-	-
Capital outlay	-	-	-	-
<b>Total expenditures</b>	<b>1,595,150</b>	<b>1,595,150</b>	<b>1,592,104</b>	<b>(3,046)</b>
Revenues over (under) expenditures	26,180	26,180	30,673	4,493
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
Net change in fund balance	26,180	26,180	30,673	4,493
Fund balance, beginning of year	494,749	494,749	494,749	-
<b>Fund balance, end of year</b>	<b>\$ 520,929</b>	<b>\$ 520,929</b>	<b>\$ 525,422</b>	<b>\$ 4,493</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Tree Mitigation

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Charges for services	-	-	-	-
Interest income	500	500	701	201
Other revenues	200,000	200,000	133,450	(66,550)
<b>Total revenues</b>	<b>200,500</b>	<b>200,500</b>	<b>134,151</b>	<b>(66,349)</b>
<b>Expenditures</b>				
Current:				
General government	250,000	250,000	-	(250,000)
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	-	-	-	-
<b>Total expenditures</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>(250,000)</b>
Revenues over (under) expenditures	(49,500)	(49,500)	134,151	183,651
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
Net change in fund balance	(49,500)	(49,500)	134,151	183,651
Fund balance, beginning of year	192,261	192,261	192,261	-
<b>Fund balance, end of year</b>	<b>\$ 142,761</b>	<b>\$ 142,761</b>	<b>\$ 326,412</b>	<b>\$ 183,651</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Building Department

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	865,000	865,000	1,235,978	370,978
Charges for services	-	-	-	-
Interest income	1,200	1,200	3,549	2,349
Other revenues	2,000	122,000	-	(122,000)
<b>Total revenues</b>	<b>868,200</b>	<b>988,200</b>	<b>1,239,527</b>	<b>251,327</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	871,500	881,000	738,738	(142,262)
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	30,000	20,500	-	(20,500)
<b>Total expenditures</b>	<b>901,500</b>	<b>901,500</b>	<b>738,738</b>	<b>(162,762)</b>
Revenues over (under) expenditures	(33,300)	86,700	500,789	414,089
<b>Other financing sources (uses)</b>				
Transfers out	-	(120,000)	(120,000)	-
Net change in fund balance	(33,300)	(33,300)	380,789	414,089
Fund balance, beginning of year	901,865	901,865	901,865	-
<b>Fund balance, end of year</b>	<b>\$ 868,565</b>	<b>\$ 868,565</b>	<b>\$ 1,282,654</b>	<b>\$ 414,089</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Parks and Recreation Millage

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ 886,892	\$ 886,892	\$ 888,421	\$ 1,529
Licenses and permits	-	-	-	-
Charges for services	-	-	-	-
Interest income	1,000	1,000	3,725	2,725
Other revenues	-	-	-	-
<b>Total revenues</b>	<b>887,892</b>	<b>887,892</b>	<b>892,146</b>	<b>4,254</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	758,100	774,525	676,806	(97,719)
Capital outlay	129,000	112,575	52,766	(59,809)
<b>Total expenditures</b>	<b>887,100</b>	<b>887,100</b>	<b>729,572</b>	<b>(157,528)</b>
Revenues over (under) expenditures	792	792	162,574	161,782
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
Net change in fund balance	792	792	162,574	161,782
Fund balance, beginning of year	724,041	724,041	724,041	-
<b>Fund balance, end of year</b>	<b>\$ 724,833</b>	<b>\$ 724,833</b>	<b>\$ 886,615</b>	<b>\$ 161,782</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - E 911 Service For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Charges for services	-	-	2,705	2,705
Interest income	100	100	698	598
Other revenues	-	-	-	-
<b>Total revenues</b>	<b>100</b>	<b>100</b>	<b>3,403</b>	<b>3,303</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	145,000	145,000	145,000	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	-	-	-	-
<b>Total expenditures</b>	<b>145,000</b>	<b>145,000</b>	<b>145,000</b>	<b>-</b>
Revenues over (under) expenditures	(144,900)	(144,900)	(141,597)	3,303
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
<b>Net change in fund balance</b>	<b>(144,900)</b>	<b>(144,900)</b>	<b>(141,597)</b>	<b>3,303</b>
Fund balance, beginning of year	339,585	339,585	339,585	-
<b>Fund balance, end of year</b>	<b>\$ 194,685</b>	<b>\$ 194,685</b>	<b>\$ 197,988</b>	<b>\$ 3,303</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual - Fire FEMA Grant Fund For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Charges for services	-	-	-	-
Interest income	-	-	-	-
Other revenues	-	-	-	-
<b>Total revenues</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	-	-	-	-
<b>Total expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Revenues over (under) expenditures	-	-	-	-
<b>Other financing sources (uses)</b>				
Transfers out	-	-	(613)	613
<b>Net change in fund balance</b>	<b>-</b>	<b>-</b>	<b>(613)</b>	<b>613</b>
Fund balance, beginning of year	613	613	613	-
<b>Fund balance, end of year</b>	<b>\$ 613</b>	<b>\$ 613</b>	<b>\$ -</b>	<b>\$ 613</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - 800 MHz Consortium

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Charges for services	150,000	150,000	81,994	(68,006)
Interest income	100	100	75	(25)
Other revenues	-	-	-	-
<b>Total revenues</b>	<b>150,100</b>	<b>150,100</b>	<b>82,069</b>	<b>(68,031)</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	150,450	150,450	94,106	(56,344)
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	-	-	-	-
<b>Total expenditures</b>	<b>150,450</b>	<b>150,450</b>	<b>94,106</b>	<b>(56,344)</b>
Revenues over (under) expenditures	(350)	(350)	(12,037)	(11,687)
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
<b>Net change in fund balance</b>	<b>(350)</b>	<b>(350)</b>	<b>(12,037)</b>	<b>(11,687)</b>
Fund balance, beginning of year	35,407	35,407	35,407	-
<b>Fund balance, end of year</b>	<b>\$ 35,057</b>	<b>\$ 35,057</b>	<b>\$ 23,370</b>	<b>\$ (11,687)</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - Sidewalk Reserve

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ -	\$ -	\$ -	\$ -
Licenses and permits	-	-	-	-
Charges for services	-	-	-	-
Interest income	25	25	114	89
Other revenues	30,000	30,000	46,400	16,400
<b>Total revenues</b>	<b>30,025</b>	<b>30,025</b>	<b>46,514</b>	<b>16,489</b>
<b>Expenditures</b>				
Current:				
General government	-	-	-	-
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	30,000	30,000	-	(30,000)
<b>Total expenditures</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>	<b>(30,000)</b>
Revenues over (under) expenditures	25	25	46,514	46,489
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
Net change in fund balance	25	25	46,514	46,489
Fund balance, beginning of year	27,953	27,953	27,953	-
<b>Fund balance, end of year</b>	<b>\$ 27,978</b>	<b>\$ 27,978</b>	<b>\$ 74,467</b>	<b>\$ 46,489</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Schedule of Revenues, Expenditures and Changes in Fund Balances

Budget and Actual - State Street Corridor-TIFA/CIA

For the Year Ended December 31, 2018

	Original Budget	Final Budget	Actual	Actual Over (Under) Final Budget
<b>Revenues</b>				
Taxes and special assessments	\$ 50,000	\$ 50,000	\$ 1,139	\$ (48,861)
Licenses and permits	-	-	-	-
Charges for services	-	-	-	-
Interest income	30	30	132	102
Other revenues	-	-	-	-
<b>Total revenues</b>	<b>50,030</b>	<b>50,030</b>	<b>1,271</b>	<b>(48,759)</b>
<b>Expenditures</b>				
Current:				
General government	15,000	15,000	-	(15,000)
Public safety	-	-	-	-
Public works	-	-	-	-
Culture and recreation	-	-	-	-
Capital outlay	-	-	-	-
<b>Total expenditures</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>(15,000)</b>
Revenues over (under) expenditures	35,030	35,030	1,271	(33,759)
<b>Other financing sources (uses)</b>				
Transfers out	-	-	-	-
Net change in fund balance	35,030	35,030	1,271	(33,759)
Fund balance, beginning of year	62,058	62,058	62,058	-
<b>Fund balance, end of year</b>	<b>\$ 97,088</b>	<b>\$ 97,088</b>	<b>\$ 63,329</b>	<b>\$ (33,759)</b>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Balance Sheet

Nonmajor Debt Service Fund

December 31, 2018

	Mallets Creek
Assets	
Cash and cash equivalents	\$ 67,217
Special assessments receivable	<u>122,805</u>
Total assets	<u>\$ 190,022</u>
Deferred inflows of resources	
Unavailable revenue - special assessments	\$ 122,805
Fund balances	
Restricted for debt service	<u>67,217</u>
Total deferred inflows of resources and fund balances	<u>\$ 190,022</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Changes in Fund Balance

Nonmajor Debt Service Fund

For the Year Ended December 31, 2018

	Mallets Creek
Revenues	
Taxes and special assessments	\$ 28,859
Interest income	<u>161</u>
Total revenues	29,020
Expenditures	
Debt service-	
Interest and fiscal charges	<u>21,996</u>
Net change in fund balance	7,024
Fund balance, beginning of year	<u>60,193</u>
Fund balance, end of year	<u><u>\$ 67,217</u></u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Balance Sheet

Nonmajor Capital Projects Fund

December 31, 2018

	Township Greenways
Assets	
Accounts receivable	\$ 250,000
Liabilities	
Negative equity in cash and cash equivalents	\$ 247,447
Accounts payable	148
Total liabilities	247,595
Fund balance	
Committed	2,405
Total liabilities and fund balance	\$ 250,000

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# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Change in Fund Balance

Nonmajor Capital Projects Fund

For the Year Ended December 31, 2018

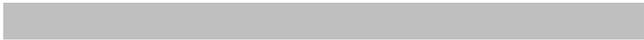
	Township Greenways
Revenues	
Charges for services	\$ 279,050
Expenditures	
Capital outlay	<u>809,768</u>
Revenues under expenditures	(530,718)
Other financing sources	
Transfers in	<u>327,000</u>
Net change in fund balance	(203,718)
Fund balance, beginning of year	<u>206,123</u>
Fund balance, end of year	<u><u>\$ 2,405</u></u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Combining Statement of Fiduciary Assets and Liabilities

Agency Funds  
December 31, 2018

	Tax Collection Fund	Performance Bonds Fund	Imprest Payroll Fund
<b>Assets</b>			
Cash and cash equivalents	\$ 10,905,638	\$ 637,306	\$ 70,900
<b>Liabilities</b>			
Undistributed receipts	\$ 10,905,638	\$ 637,306	\$ 70,900



Trust and Agency Fund	World Services Fund	Total
<u>\$ 25,905</u>	<u>\$ 4,272</u>	<u>\$ 11,644,021</u>
<u>\$ 25,905</u>	<u>\$ 4,272</u>	<u>\$ 11,644,021</u>

PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

Combining Statement of Changes in Fiduciary Assets and Liabilities

Agency Funds

For the Year Ended December 31, 2018

	Balance January 1, 2018	Additions	Deletions	Balance December 31, 2018
<i>Tax Collection Fund</i>				
Assets				
Cash and cash equivalents	\$ 12,810,703	\$ 83,739,426	\$ 85,644,491	\$ 10,905,638
Liabilities				
Undistributed receipts	\$ 12,810,703	\$ 83,739,426	\$ 85,644,491	\$ 10,905,638
<i>Performance Bonds Fund</i>				
Assets				
Cash and cash equivalents	\$ 896,565	\$ 970,210	\$ 1,229,469	\$ 637,306
Liabilities				
Undistributed receipts	\$ 896,565	\$ 970,210	\$ 1,229,469	\$ 637,306
<i>Imprest Payroll Fund</i>				
Assets				
Cash and cash equivalents	\$ 29,329	\$ 71,233	\$ 29,662	\$ 70,900
Liabilities				
Undistributed receipts	\$ 29,329	\$ 71,233	\$ 29,662	\$ 70,900
<i>Trust and Agency Fund</i>				
Assets				
Cash and cash equivalents	\$ 13,698	\$ 131,153	\$ 118,946	\$ 25,905
Due from other governments	335	-	335	-
Total assets	\$ 14,033	\$ 131,153	\$ 119,281	\$ 25,905
Liabilities				
Undistributed receipts	\$ 14,033	\$ 131,153	\$ 119,281	\$ 25,905
<i>World Services Fund</i>				
Assets				
Cash and cash equivalents	\$ 5,193	\$ -	\$ 921	\$ 4,272
Liabilities				
Undistributed receipts	\$ 5,193	\$ -	\$ 921	\$ 4,272
<i>Totals</i>				
Assets				
Cash and cash equivalents	\$ 13,755,488	\$ 84,912,022	\$ 87,023,489	\$ 11,644,021
Due from other governments	335	-	335	-
Total assets	\$ 13,755,823	\$ 84,912,022	\$ 87,023,824	\$ 11,644,021
Liabilities				
Undistributed receipts	\$ 13,755,823	\$ 84,912,022	\$ 87,023,824	\$ 11,644,021

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Balance Sheet / Statement of Net Position

Economic Development Corporation Component Unit

December 31, 2018

	Economic Development Authority	Adjustments	Statement of Net Position
<b>Assets</b>			
Cash and cash equivalents	\$ 8,939	\$ -	\$ 8,939
<b>Liabilities</b>			
Accounts payable	7,935	-	7,935
<b>Fund balance</b>			
Unassigned	1,004	(1,004)	-
<b>Total liabilities and fund balance</b>	<u>\$ 8,939</u>		
<b>Net position - unrestricted</b>		<u>\$ 1,004</u>	<u>\$ 1,004</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statement of Revenues, Expenditures and Changes in Fund Balance / Statement of Activities Economic Development Corporation Component Unit For the Year Ended December 31, 2018

	Economic Development Authority	Adjustments	Statement of Activities
Expenditures/Expenses	\$ 1,599	\$ -	\$ 1,599
Fund balance / net position, beginning of year	<u>2,603</u>	<u>-</u>	<u>2,603</u>
Fund balance / net position, end of year	<u>\$ 1,004</u>	<u>\$ -</u>	<u>\$ 1,004</u>

## STATISTICAL SECTION

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# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Statistical Section Table of Contents

This part of the Pittsfield Charter Township's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the Township's overall financial health.

		<u>Page</u>
Financial Trends	These schedules contain trend information to help the reader understand how the Township's financial performance and well-being have changed over time.	108-119
Revenue Capacity	These schedules contain information to help the reader assess the Township's most significant local revenue source, the property tax.	120-125
Debt Capacity	These schedules present information to help the reader assess the affordability of the Township's current levels of outstanding debt and the Township's ability to issue additional debt in the future.	126-130
Demographic and Economic Information	These schedules offer demographic and economic indicators to help the reader understand the environment within which the Township's financial activities take place.	131-139

Sources: Unless otherwise noted, the information in these schedules is derived from the Comprehensive Annual Financial Report for the relevant year.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Net Position by Component

Last Ten Years  
(Accrual Basis of Accounting)

	2009	2010	2011	2012	2013
<b>Governmental activities</b>					
Net investment in capital assets	\$ 21,660,473	\$ 25,132,342	\$ 26,397,690	\$ 27,933,571	\$ 28,568,888
Restricted	1,111,309	1,032,121	8,693,577	6,458,014	5,228,038
Unrestricted (deficit)	<u>15,309,961</u>	<u>12,253,510</u>	<u>4,136,827</u>	<u>4,385,932</u>	<u>4,955,360</u>
<b>Total net position</b>	<u>\$ 38,081,743</u>	<u>\$ 38,417,973</u>	<u>\$ 39,228,094</u>	<u>\$ 38,777,517</u>	<u>\$ 38,752,286</u>
<b>Business-type activities</b>					
Net investment in capital assets	\$ 23,372,211	\$ 25,643,948	\$ 26,018,663	\$ 25,980,446	\$ 25,944,485
Unrestricted	<u>9,889,282</u>	<u>10,460,246</u>	<u>9,337,710</u>	<u>8,530,740</u>	<u>9,899,374</u>
<b>Total net position</b>	<u>\$ 33,261,493</u>	<u>\$ 36,104,194</u>	<u>\$ 35,356,373</u>	<u>\$ 34,511,186</u>	<u>\$ 35,843,859</u>
<b>Total primary government</b>					
Net investment in capital assets	\$ 45,032,684	\$ 50,776,290	\$ 52,416,353	\$ 53,914,017	\$ 54,513,373
Restricted	1,111,309	1,032,121	1,008,374	1,228,596	1,303,303
Unrestricted	<u>25,199,243</u>	<u>22,713,756</u>	<u>21,159,740</u>	<u>18,146,090</u>	<u>18,779,469</u>
<b>Total net position</b>	<u>\$ 71,343,236</u>	<u>\$ 74,522,167</u>	<u>\$ 74,584,467</u>	<u>\$ 73,288,703</u>	<u>\$ 74,596,145</u>

[1] GASB Statement No. 68 adopted; prior years are not restated.

[2] GASB Statement No. 75 adopted; prior years are not restated.

Source: Pittsfield Charter Township Finance Department

Schedule 1  
Unaudited

2014	[1] 2015	2016	2017	[2] 2018
\$ 28,591,948	\$ 29,339,544	\$ 31,723,059	\$ 32,160,625	\$ 32,076,247
5,483,842	5,522,883	4,493,097	4,237,293	5,859,102
5,249,141	(2,428,164)	(2,515,412)	(2,064,337)	(5,016,417)
<u>\$ 39,324,931</u>	<u>\$ 32,434,263</u>	<u>\$ 33,700,744</u>	<u>\$ 34,333,581</u>	<u>\$ 32,918,932</u>
\$ 25,681,148	\$ 25,287,945	\$ 26,246,868	\$ 26,089,810	\$ 25,687,327
10,473,159	10,723,528	10,470,598	11,438,231	12,318,632
<u>\$ 36,154,307</u>	<u>\$ 36,011,473</u>	<u>\$ 36,717,466</u>	<u>\$ 37,528,041</u>	<u>\$ 38,005,959</u>
\$ 54,273,096	\$ 54,627,489	\$ 57,969,927	\$ 58,250,435	\$ 57,763,574
5,483,842	5,522,883	4,493,097	4,237,293	5,859,102
15,722,300	8,295,364	7,955,186	9,373,894	7,302,215
<u>\$ 75,479,238</u>	<u>\$ 68,445,736</u>	<u>\$ 70,418,210</u>	<u>\$ 71,861,622</u>	<u>\$ 70,924,891</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Changes in Net Position

Last Ten Years

(Accrual Basis of Accounting)

	2009	2010	2011	2012
<b>Expenses</b>				
Governmental activities:				
General government	\$ 2,332,030	\$ 4,078,120	\$ 3,812,930	\$ 3,062,073
Public safety	8,110,750	8,551,293	9,067,580	9,539,187
Public works	1,934,371	2,007,627	2,130,785	2,704,712
Planning and zoning	366,557	290,955	278,881	450,033
Culture and recreation	2,887,250	1,169,157	1,505,128	1,539,044
Interest on long-term debt	544,989	311,110	201,180	23,829
Subtotal governmental activities	16,175,947	16,408,262	16,996,484	17,318,878
Business-type activities -				
Water and sewer	9,253,922	9,793,912	10,577,971	12,301,239
Total expenses	25,429,869	26,202,174	27,574,455	29,620,117
<b>Program revenues</b>				
Governmental activities:				
Charges for services:				
General government	2,709,575	2,968,165	3,901,421	2,847,185
Public safety	650,619	900,443	863,627	1,152,975
Public works	256,560	288,061	361,037	476,125
Planning and zoning	-	-	-	19,755
Culture and recreation	180,560	235,157	249,137	263,295
Operating grants and contributions	336,912	612,133	486,388	576,870
Capital grants and contributions	430,468	369,128	369,859	295,353
Subtotal governmental activities	4,564,694	5,373,087	6,231,469	5,631,558
Business-type activities:				
Charges for services	8,552,060	9,334,315	9,653,203	11,446,602
Capital grants and contributions	110,088	3,290,454	160,703	74,840
Subtotal business-type activities	8,662,148	12,624,769	9,813,906	11,521,442
Total program revenues	13,226,842	17,997,856	16,045,375	17,153,000
<b>Net (expense)/revenue</b>				
Governmental activities	(11,611,253)	(11,035,175)	(10,765,015)	(11,687,320)
Business-type activities	(591,774)	2,830,857	(764,065)	(779,797)
Total net expense	(12,203,027)	(8,204,318)	(11,529,080)	(12,467,117)

Schedule 2  
Unaudited

2013	2014	2015	2016	2017	2018
\$ 3,354,770	\$ 4,436,503	\$ 4,991,228	\$ 1,866,037	\$ 3,873,204	\$ 5,128,492
10,648,372	10,142,446	10,827,667	11,105,474	11,100,671	11,661,957
2,345,450	2,897,197	2,935,584	3,682,229	3,669,446	3,286,464
496,898	571,306	580,313	679,520	545,261	531,653
1,013,722	1,020,879	1,040,377	1,215,857	1,315,306	1,579,556
173,350	137,072	113,348	121,904	41,477	43,823
18,032,562	19,205,403	20,488,517	18,671,021	20,545,365	22,231,945
10,668,630	11,322,705	11,714,090	12,979,953	13,302,595	13,952,869
28,701,192	30,528,108	32,202,607	31,650,974	33,847,960	36,184,814
3,395,348	3,598,373	3,555,319	3,544,774	4,429,619	5,227,334
1,175,576	1,195,130	1,226,894	1,437,775	804,053	611,259
350,302	351,817	345,507	323,379	410,965	388,227
22,350	42,243	36,380	65,437	60,478	78,188
280,129	244,734	292,818	273,469	284,423	290,573
594,970	943,292	159,059	166,295	354,501	229,733
257,855	178,659	1,001,700	27,601	78,878	194,667
6,076,530	6,554,248	6,617,677	5,838,730	6,422,917	7,019,981
10,712,639	10,897,820	11,639,920	13,257,931	13,478,573	13,705,805
611,530	413,541	125,076	169,968	577,346	647,034
11,324,169	11,311,361	11,764,996	13,427,899	14,055,919	14,352,839
17,400,699	17,865,609	18,382,673	19,266,629	20,478,836	21,372,820
(11,956,032)	(12,651,155)	(13,870,840)	(12,832,291)	(14,122,448)	(15,211,964)
655,539	(11,344)	50,906	447,946	753,324	399,970
(11,300,493)	(12,662,499)	(13,819,934)	(12,384,345)	(13,369,124)	(14,811,994)

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# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Changes in Net Position

Last Ten Years

(Accrual Basis of Accounting)

	2009	2010	2011	2012
<b>General revenues</b>				
Governmental activities:				
Property taxes	\$ 8,991,812	\$ 9,452,278	\$ 8,999,710	\$ 8,764,881
State shared revenues	1,863,410	1,893,059	2,553,734	2,511,761
Unrestricted investment earnings	79,205	26,068	21,692	11,948
Gain on sale of capital assets	-	-	-	-
Transfers	-	-	-	21,561
Subtotal governmental activities	<u>10,934,427</u>	<u>11,371,405</u>	<u>11,575,136</u>	<u>11,310,151</u>
Business-type activities:				
Unrestricted investment earnings	19,051	11,844	10,037	6,226
Gain on sale of capital assets	-	-	6,207	1,245
Transfers	-	-	-	(21,561)
Subtotal business-type activities	<u>19,051</u>	<u>11,844</u>	<u>16,244</u>	<u>(14,090)</u>
<b>Total general revenues</b>	<u>10,953,478</u>	<u>11,383,249</u>	<u>11,591,380</u>	<u>11,296,061</u>
<b>Change in net position</b>				
Governmental activities	(676,826)	336,230	810,121	(377,169)
Business-type activities	<u>(572,723)</u>	<u>2,842,701</u>	<u>(747,821)</u>	<u>(793,887)</u>
<b>Total change in net position</b>	<u>\$ (1,249,549)</u>	<u>\$ 3,178,931</u>	<u>\$ 62,300</u>	<u>\$ (1,171,056)</u>

Source: Pittsfield Charter Township Finance Department

Schedule 2  
Unaudited

2013	2014	2015	2016	2017	2018
\$ 9,987,401	\$ 10,806,241	\$ 10,920,470	\$ 11,516,766	\$ 11,722,320	\$ 11,981,580
2,581,031	2,661,470	2,707,778	2,739,040	2,963,638	3,042,482
25,035	51,585	52,729	61,348	64,915	73,638
-	-	21,100	11,618	-	-
(662,666)	(295,496)	(230,000)	(230,000)	4,412	-
<u>11,930,801</u>	<u>13,223,800</u>	<u>13,472,077</u>	<u>14,098,772</u>	<u>14,755,285</u>	<u>15,097,700</u>
14,468	26,296	27,997	28,047	29,479	46,120
-	-	17,120	-	32,184	92,033
662,666	295,496	230,000	230,000	(4,412)	-
<u>677,134</u>	<u>321,792</u>	<u>275,117</u>	<u>258,047</u>	<u>57,251</u>	<u>138,153</u>
<u>12,607,935</u>	<u>13,545,592</u>	<u>13,747,194</u>	<u>14,356,819</u>	<u>14,812,536</u>	<u>15,235,853</u>
(25,231)	572,645	(398,763)	1,266,481	632,837	(114,264)
<u>1,332,673</u>	<u>310,448</u>	<u>326,023</u>	<u>705,993</u>	<u>810,575</u>	<u>538,123</u>
<u>\$ 1,307,442</u>	<u>\$ 883,093</u>	<u>\$ (72,740)</u>	<u>\$ 1,972,474</u>	<u>\$ 1,443,412</u>	<u>\$ 423,859</u>

concluded.

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Fund Balances - Governmental Funds

Last Ten Years  
(Modified Accrual Basis of Accounting)

	2009	2010	[1] 2011	2012
<b>General Fund</b>				
Nonspendable			\$ 6,591	\$ 54,243
Restricted			1,076,932	1,080,154
Committed			245,000	300,000
Unassigned			4,957,687	5,138,749
Reserved	\$ 34,159	\$ 9,853	-	-
Unreserved	4,243,052	4,340,077	-	-
<b>Total general fund</b>	<b>\$ 4,277,211</b>	<b>\$ 4,349,930</b>	<b>\$ 6,286,210</b>	<b>\$ 6,573,146</b>
<b>All Other Governmental Funds</b>				
Nonspendable			\$ 479	\$ 92,676
Restricted			7,598,645	5,377,860
Committed			19,839	-
Reserved	\$ 373,239	\$ 4,752	-	-
Unreserved, reported in:				
Special revenue funds	9,091,852	8,737,370	-	-
Debt service funds	1,062,490	995,102	-	-
Capital project funds	41,714	37,019	-	-
<b>Total all other governmental funds</b>	<b>\$ 10,569,295</b>	<b>\$ 9,774,243</b>	<b>\$ 7,618,963</b>	<b>\$ 5,470,536</b>

[1] GASB No. 54 adopted in 2011.

Source: Pittsfield Charter Township Finance Department

Schedule 3  
Unaudited

2013	2014	2015	2016	2017	2018
\$ 22,288	\$ 63,572	\$ 8,244	\$ 16,446	\$ 15,853	\$ 14,241
1,047,218	1,060,350	1,071,963	127,432	140,492	160,338
985,000	950,000	-	650,000	1,615,000	1,165,000
5,245,990	5,267,352	5,107,325	3,841,454	3,532,873	3,892,531
-	-	-	-	-	-
-	-	-	-	-	-
<u>\$ 7,300,496</u>	<u>\$ 7,341,274</u>	<u>\$ 6,187,532</u>	<u>\$ 4,635,332</u>	<u>\$ 5,304,218</u>	<u>\$ 5,232,110</u>
\$ 8,569	\$ 100,119	\$ 20,027	\$ 15,441	\$ 31,517	\$ 12,867
4,180,820	4,423,492	4,450,920	4,365,665	4,096,801	4,701,629
28,190	184,887	619,316	427,187	206,123	502,405
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
<u>\$ 4,217,579</u>	<u>\$ 4,708,498</u>	<u>\$ 5,090,263</u>	<u>\$ 4,808,293</u>	<u>\$ 4,334,441</u>	<u>\$ 5,216,901</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Changes in Fund Balances - Governmental Funds

Last Ten Years

(Modified Accrual Basis of Accounting)

	2009	2010	2011	2012
<b>Revenues</b>				
Taxes and special assessments	\$ 9,955,367	\$ 10,109,464	\$ 9,838,106	\$ 9,407,420
Licenses and permits	400,372	426,274	639,248	550,757
Intergovernmental	1,955,297	2,364,884	2,929,228	2,925,226
Charges for services	2,472,761	2,773,534	3,499,837	2,840,862
Fines and forfeitures	91,569	100,299	107,786	115,501
Franchise fees	442,812	483,740	499,731	514,309
Interest income	79,205	26,068	12,049	9,828
Donations	152,500	1,000	-	24,351
Other revenues	379,706	611,307	633,799	836,267
<b>Total revenues</b>	<b>15,929,589</b>	<b>16,896,570</b>	<b>18,159,784</b>	<b>17,224,521</b>
<b>Expenditures</b>				
General government	2,106,033	2,434,215	2,198,339	2,657,052
Public safety	7,325,475	8,449,082	8,802,945	9,073,259
Public works	1,588,487	1,588,022	1,771,989	2,463,230
Planning and zoning	361,169	287,868	277,006	433,127
Culture and recreation	2,820,554	1,127,171	1,069,192	1,074,929
Other unallocated	-	1,178,893	1,182,084	670,459
Debt service:				
Principal	1,323,801	1,127,534	752,531	867,532
Interest and other charges	337,025	346,477	194,838	213,773
Capital outlay	801,983	1,167,780	2,129,860	1,654,212
<b>Total expenditures</b>	<b>16,664,527</b>	<b>17,707,042</b>	<b>18,378,784</b>	<b>19,107,573</b>
<b>Revenues over (under) expenditures</b>	<b>(734,938)</b>	<b>(810,472)</b>	<b>(219,000)</b>	<b>(1,883,052)</b>
<b>Other financing sources (uses)</b>				
Issuance of debt	-	3,735,000	-	-
Premium on debt	-	15,192	-	-
Payments to escrow agent	-	(3,662,053)	-	-
Transfers in	56,108	221,545	1,336,315	5,171,859
Transfers out	(56,108)	(221,545)	(1,336,315)	(5,150,298)
<b>Total other financing sources (uses)</b>	<b>-</b>	<b>88,139</b>	<b>-</b>	<b>21,561</b>
<b>Net change in fund balance</b>	<b>\$ (734,938)</b>	<b>\$ (722,333)</b>	<b>\$ (219,000)</b>	<b>\$ (1,861,491)</b>
<b>Debt services as a percentage of noncapital expenditures</b>	<b>10.60%</b>	<b>8.88%</b>	<b>5.49%</b>	<b>6.33%</b>

Source: Pittsfield Charter Township Finance Department

Schedule 4  
Unaudited

2013	2014	2015	2016	2017	2018
\$ 10,732,225	\$ 11,190,558	\$ 11,372,476	\$ 11,753,664	\$ 11,993,003	\$ 12,182,823
867,021	1,001,339	842,851	767,172	980,767	1,445,987
3,000,110	3,066,993	2,818,791	2,816,250	3,301,141	3,089,363
2,963,635	3,002,764	3,148,082	3,359,736	3,486,167	3,585,616
160,140	160,253	131,057	119,656	130,842	136,457
519,593	544,575	570,869	581,539	566,779	538,167
22,146	51,585	52,729	61,348	64,915	73,638
29,666	19,822	6,400	9,707	17,000	7,736
824,558	1,220,209	799,694	876,446	119,372	295,661
<u>19,119,094</u>	<u>20,258,098</u>	<u>19,742,949</u>	<u>20,345,518</u>	<u>20,659,986</u>	<u>21,355,448</u>
2,859,147	2,795,747	3,129,331	3,207,498	2,813,457	3,065,677
9,437,128	9,583,519	10,020,995	10,291,358	10,723,699	10,237,872
2,123,037	2,676,387	2,768,533	3,560,605	3,527,891	3,195,688
475,587	544,518	543,822	649,780	540,489	499,504
949,886	932,448	988,230	1,111,672	1,339,345	1,437,046
598,028	446,142	333,469	319,491	420,093	328,930
877,532	804,878	714,878	675,824	702,822	85,000
172,605	134,648	105,930	82,960	37,169	46,347
1,489,085	1,512,618	1,679,738	1,085,500	1,329,399	1,649,032
<u>18,982,035</u>	<u>19,430,905</u>	<u>20,284,926</u>	<u>20,984,688</u>	<u>21,434,364</u>	<u>20,545,096</u>
<u>137,059</u>	<u>827,193</u>	<u>(541,977)</u>	<u>(639,170)</u>	<u>(774,378)</u>	<u>810,352</u>
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
4,983,013	5,500,498	6,941,019	5,668,781	5,966,544	6,502,288
(5,645,679)	(5,795,994)	(7,171,019)	(5,898,781)	(5,962,132)	(6,502,288)
<u>(662,666)</u>	<u>(295,496)</u>	<u>(230,000)</u>	<u>(230,000)</u>	<u>4,412</u>	<u>-</u>
<u>\$ (525,607)</u>	<u>\$ 531,697</u>	<u>\$ (771,977)</u>	<u>\$ (869,170)</u>	<u>\$ (769,966)</u>	<u>\$ 810,352</u>
<u>5.92%</u>	<u>4.94%</u>	<u>4.28%</u>	<u>4.20%</u>	<u>3.59%</u>	<u>0.66%</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Changes in Fund Balances - General Fund

Last Ten Years

(Modified Accrual Basis of Accounting)

	2009	2010	2011	2012
<b>Revenues</b>				
Property taxes	\$ 6,825,336	\$ 7,052,399	\$ 6,847,597	\$ 6,556,789
Licenses and permits	112,332	66,448	135,084	86,145
Intergovernmental	1,913,937	2,258,849	2,783,910	2,673,668
Charges for services	1,195,715	1,406,216	1,961,966	1,435,782
Fines and forfeitures	91,569	100,299	107,786	1,200
Franchise fees	442,812	483,740	490,088	512,189
Investment earnings	59,774	13,333	12,049	7,100
Donations	152,500	1,000	-	24,106
Other revenues	290,457	488,343	487,648	506,132
<b>Total revenues</b>	<b>11,084,432</b>	<b>11,870,627</b>	<b>12,826,128</b>	<b>11,803,111</b>
<b>Expenditures</b>				
General government	2,079,990	2,403,165	2,182,209	2,650,810
Public safety	5,570,177	5,786,344	4,984,788	138,685
Public works	550,855	551,552	647,308	1,243,107
Planning and zoning	361,169	287,868	277,006	433,127
Culture and recreation	843,704	971,112	1,003,494	1,017,255
Other unallocated	1,416,852	1,178,893	1,182,084	670,459
Capital outlay	500,074	412,429	247,594	436,786
<b>Total expenditures</b>	<b>11,322,821</b>	<b>11,591,363</b>	<b>10,524,483</b>	<b>6,590,229</b>
<b>Revenues over (under) expenditures</b>	<b>(238,389)</b>	<b>279,264</b>	<b>2,301,645</b>	<b>5,212,882</b>
<b>Other financing sources (uses)</b>				
Transfers in	305	-	-	112,176
Transfers out	(55,803)	(206,545)	(1,330,365)	(5,038,122)
<b>Total other financing sources (uses)</b>	<b>(55,498)</b>	<b>(206,545)</b>	<b>(1,330,365)</b>	<b>(4,925,946)</b>
<b>Net change in fund balance</b>	<b>\$ (293,887)</b>	<b>\$ 72,719</b>	<b>\$ 971,280</b>	<b>\$ 286,936</b>

Source: Pittsfield Charter Township Finance Department

2013	2014	2015	2016	2017	2018
\$ 6,413,007	\$ 6,914,364	\$ 7,045,243	\$ 7,358,916	\$ 7,494,824	\$ 7,638,208
117,006	89,365	108,740	132,753	154,779	172,602
2,725,466	2,735,937	2,733,084	2,775,551	3,259,512	3,055,699
1,332,844	1,320,181	1,374,995	1,395,045	1,550,701	1,575,317
2,350	3,300	1,550	1,800	1,960	3,600
516,704	544,575	570,869	581,539	566,779	538,167
17,060	38,080	41,022	48,916	52,975	49,676
29,666	6,850	6,400	5,000	15,500	5,625
517,542	492,917	602,488	614,102	58,009	56,636
<u>11,671,645</u>	<u>12,145,569</u>	<u>12,484,391</u>	<u>12,913,622</u>	<u>13,155,039</u>	<u>13,095,530</u>
2,846,263	2,795,747	3,061,592	3,195,798	2,810,817	3,065,677
108,353	116,585	165,884	112,145	130,450	136,608
849,836	1,336,487	1,336,654	2,105,004	1,993,867	1,603,584
475,587	544,518	543,822	649,780	540,489	499,504
939,392	891,966	951,687	1,053,287	1,298,955	760,240
598,028	446,142	333,469	319,491	369,314	328,930
426,598	345,845	151,727	177,625	515,123	511,420
<u>6,244,057</u>	<u>6,477,290</u>	<u>6,544,835</u>	<u>7,613,130</u>	<u>7,659,015</u>	<u>6,905,963</u>
<u>5,427,588</u>	<u>5,668,279</u>	<u>5,939,556</u>	<u>5,300,492</u>	<u>5,496,024</u>	<u>6,189,567</u>
193,651	61,824	-	3,595	87,203	120,000
<u>(4,893,889)</u>	<u>(5,689,325)</u>	<u>(7,093,298)</u>	<u>(5,891,287)</u>	<u>(5,879,341)</u>	<u>(6,381,675)</u>
<u>(4,700,238)</u>	<u>(5,627,501)</u>	<u>(7,093,298)</u>	<u>(5,887,692)</u>	<u>(5,792,138)</u>	<u>(6,261,675)</u>
<u>\$ 727,350</u>	<u>\$ 40,778</u>	<u>\$ (1,153,742)</u>	<u>\$ (587,200)</u>	<u>\$ (296,114)</u>	<u>\$ (72,108)</u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Taxable and Estimated Actual Value of Property

Last Ten Years

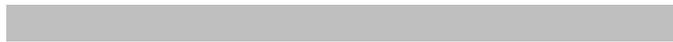
As of Dec. 31,	FYE Dec. 31,	Real Property (1)		Personal Property (1)	
		Taxable Value	Estimated Actual Value	Taxable Value	Estimated Actual Value
2017	2018	\$ 1,731,565,944	\$ 3,463,131,888	\$ 117,308,500	\$ 234,617,000
2016	2017	1,685,245,245	3,370,490,490	115,649,500	231,299,000
2015	2016	1,630,269,442	3,260,538,884	119,400,002	238,800,004
2014	2015	1,574,701,371	3,149,402,742	116,147,300	232,294,600
2013	2014	1,534,854,820	3,069,709,640	122,153,900	244,307,800
2012	2013	1,529,357,932	3,058,715,864	122,398,500	244,797,000
2011	2012	1,558,976,815	3,117,953,630	123,020,600	246,041,200
2010	2011	1,604,821,156	3,209,642,312	122,029,200	244,058,400
2009	2010	1,653,147,342	3,306,294,684	127,555,000	255,110,000
2008	2009	1,694,059,053	3,388,118,106	127,730,900	255,461,800

(1) Does not include properties subject to Industrial Facility Tax exemptions.

(2) Per \$1,000 of taxable value.

Source: Pittsfield Charter Township Assessing Department

Schedule 6  
Unaudited



Total		(2) Total
Taxable Value	Estimated Actual Value	Direct Tax Rate
\$ 1,848,874,444	\$ 3,697,748,888	6.4887
1,800,894,745	3,601,789,490	6.5479
1,749,669,444	3,499,338,888	6.5916
1,690,848,671	3,381,697,342	6.5916
1,657,008,720	3,314,017,440	6.5916
1,651,756,432	3,303,512,864	6.3113
1,681,997,415	3,363,994,830	5.3554
1,726,850,356	3,453,700,712	5.3554
1,780,702,342	3,561,404,684	5.3554
1,821,789,953	3,643,579,906	5.1500

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Direct and Overlapping Property Tax Rates

Last Ten Years

(rate per \$1,000 of taxable value)

Fiscal Year Ended December 31,	Township Total Direct Rate	Ann Arbor Public Schools	Milan Public Schools	Saline Public Schools	State Education Tax	Washtenaw Community College
2018	6.4887	26.9021	30.9694	26.8406	6.0000	3.4268
2017	6.5479	25.5406	30.9694	26.8452	6.0000	3.4360
2016	6.5916	21.4168	30.9748	25.8500	6.0000	3.4576
2015	6.5916	21.4500	27.3148	25.8500	6.0000	3.4576
2014	6.5916	21.4500	26.0148	25.8500	6.0000	3.4576
2013	6.3113	21.4500	26.9148	25.8500	6.0000	3.6376
2012	5.3554	21.1497	26.0148	25.8500	6.0000	3.7176
2011	5.3554	21.1226	26.0148	25.8500	6.0000	3.6856
2010	5.3554	20.9880	26.0148	25.8500	6.0000	3.6856
2009	5.1500	21.2295	26.0148	25.8311	6.0000	3.6856

### Components of Total Direct Rate

	Special Voted			Total
	Operating	Public Safety	Parks	
2018	4.0914	1.9195	0.4778	6.4887
2017	4.1286	1.9371	0.4822	6.5479
2016	4.1561	1.9500	0.4855	6.5916
2015	4.1561	1.9500	0.4855	6.5916
2014	4.1561	1.9500	0.4855	6.5916
2013	3.8758	1.9500	0.4855	6.3113
2012	3.8758	0.9941	0.4855	5.3554
2011	3.8758	0.9941	0.4855	5.3554
2010	3.8758	0.9941	0.4855	5.3554
2009	3.6704	0.9941	0.4855	5.1500

Source: Pittsfield Charter Township Treasurer's Department



Washtenaw County	Washtenaw Intermediate School District	Ann Arbor District Library	Saline District Library	Total Homestead	Total Non-Homestead
5.9982	5.4109	1.8913	1.1740	97.1020	115.1020
6.0286	5.4509	1.9000	1.3753	96.0939	114.0939
6.3058	3.9745	1.6500	1.1830	89.4041	112.9225
6.2838	3.9745	1.5500	1.1830	85.6553	103.6553
5.7801	3.9745	1.5500	1.1830	83.8516	101.8516
5.7654	3.9745	1.5500	1.1830	84.6366	102.6366
5.7518	3.9745	1.5500	1.3164	82.6802	100.6802
5.7448	3.9745	1.5500	1.3095	82.6072	100.6072
5.7418	3.9745	1.5500	1.3066	82.4667	100.4667
5.7018	3.9745	1.9214	1.3011	82.8098	100.8098

**Principal Property Taxpayers**  
Current Year and Nine Years Ago

Taxpayer	2018			2009		
	[1] Taxable Valuation	Rank	% of Total Twp Taxable Value	[1] Taxable Valuation	Rank	% of Total Twp Taxable Value
LSG Spicetree Apartments	\$ 18,855,700	1	0.97%	\$ -	-	-
Thomson Reuters	16,254,400	2	0.84%	-	-	-
Tilden Valley Ranch Apartments	16,179,681	3	0.83%	-	-	-
Pines of Cloverlane	15,903,720	4	0.82%	15,809,600	4	0.88%
Hamptons of Cloverlane	14,817,949	5	0.76%	-	-	-
Meijer Inc	14,486,513	6	0.74%	-	-	-
DTE Electric	13,898,400	7	0.71%	12,913,152	5	0.72%
Glencoe Hills LLC	13,558,168	8	0.70%	12,779,492	7	0.71%
Oak Valley Center LLC	12,233,009	9	0.63%	-	-	-
Wolverine Pipeline	12,121,900	10	0.62%	-	-	-
CitiMortgage	-	-	-	25,651,400	1	1.43%
McMullen Properties	-	-	-	22,339,052	2	1.24%
Highland Industrial Dev Co	-	-	-	19,641,400	3	1.09%
Hunt Club Apartments	-	-	-	12,864,000	6	0.72%
Ann Arbor Offset	-	-	-	11,983,467	8	0.67%
EPT Nineteen Inc	-	-	-	11,453,945	9	0.64%
Airport Boulevard Associates	-	-	-	10,119,521	10	0.56%
	<u>\$ 148,309,440</u>		<u>7.63%</u>	<u>\$ 155,555,029</u>		<u>8.67%</u>

[1] Includes ad valorem and Industrial Facilities Tax properties.

Source: Pittsfield Charter Township Treasurer's Department

**Property Tax Levies and Collections**  
Last Ten Years

(1) Fiscal Year Ended December 31,	(2) Taxies Levied for the Fiscal Year	Collected Within the Fiscal Year of the Levy		(3) Delinquent Collections	Total Collections to Date	
		Amount	% of Levy		Amount	% of Levy
2009	\$ 9,400,448	\$ 8,895,990	94.63%	\$ 470,126	\$ 9,366,116	99.63%
2010	9,261,746	8,745,901	94.43%	482,575	9,228,476	99.64%
2011	8,985,189	8,594,157	95.65%	358,994	8,953,151	99.64%
2012	10,360,713	10,010,053	96.62%	320,524	10,330,577	99.71%
2013	10,889,827	10,485,003	96.28%	338,926	10,823,929	99.39%
2014	11,097,413	10,741,137	96.79%	317,544	11,058,681	99.65%
2015	11,553,223	11,240,899	97.30%	290,799	11,531,698	99.81%
2016	11,774,835	11,427,074	97.05%	324,602	11,751,676	99.80%
2017	11,985,168	11,629,610	97.03%	331,299	11,960,909	99.80%
2018	12,211,853	11,916,562	97.58%	250,619	12,167,181	99.63%

(1) Property taxes are levied July 1 of the current fiscal year based on taxable property values as of the preceding December 31. Unpaid property taxes become delinquent as of March 1 of the current fiscal year. The Township's delinquent real property taxes are purchased by Washtenaw County. Uncollected personal property taxes must be collected by the Township Treasurer.

(2) Includes Industrial Facility Tax.

(3) Includes settlement payment from Washtenaw County Treasurer's department for purchase of delinquent real property tax roll.

Source: Pittsfield Charter Township Treasurer's Department

## PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

### Ratios of Outstanding Debt by Type Last Ten Years

	2009	2010	2011	2012
Governmental activities				
General obligation bonds	\$ 5,345,000	\$ 4,540,000	\$ 3,950,000	\$ 3,255,852
Special assessment debt	2,566,051	2,408,517	2,245,986	2,083,454
	<u>7,911,051</u>	<u>6,948,517</u>	<u>6,195,986</u>	<u>5,339,306</u>
Business-type activities				
General obligation bonds	<u>7,285,000</u>	<u>10,865,611</u>	<u>10,483,466</u>	<u>10,217,580</u>
Total outstanding debt	<u>\$ 15,196,051</u>	<u>\$ 17,814,128</u>	<u>\$ 16,679,452</u>	<u>\$ 15,556,886</u>
Total taxable value	\$1,821,789,953	\$1,780,702,342	\$1,726,850,356	\$1,681,997,415
Ratio of total debt to taxable value	0.85%	1.03%	0.99%	0.95%
Total population	34,509	34,663	35,288	35,821
Total debt per capita	\$ 440	\$ 514	\$ 473	\$ 436
% of personal income	1.16%	1.36%	1.22%	1.06%

Source: Pittsfield Charter Township Finance Department

Details regarding the Township's debt can be found in the notes to the financial statements.

Schedule 10  
Unaudited

2013	2014	2015	2016	2017	2018
\$ 2,543,682	\$ 1,821,512	\$ 1,189,342	\$ 602,172	\$ -	\$ -
1,915,922	1,698,144	1,613,266	1,546,579	1,441,516	1,354,275
4,459,604	3,519,656	2,802,608	2,148,751	1,441,516	1,354,275
9,717,080	9,281,080	8,825,080	7,811,080	7,211,080	6,601,080
<u>\$ 14,176,684</u>	<u>\$ 12,800,736</u>	<u>\$ 11,627,688</u>	<u>\$ 9,959,831</u>	<u>\$ 8,652,596</u>	<u>\$ 7,955,355</u>
\$1,651,756,432	\$1,657,008,720	\$1,690,848,671	\$1,749,669,444	\$1,800,894,745	\$1,848,874,444
0.86%	0.77%	0.69%	0.57%	0.48%	0.43%
36,068	37,588	38,309	38,435	39,730	40,721
\$ 393	\$ 341	\$ 304	\$ 259	\$ 218	\$ 195
0.91%	0.78%	0.63%	0.50%	0.41%	0.35%

**Ratios of Net General Bonded Debt Outstanding  
Last Ten Years**

Year	Governmental Activities	Business-type Activities	Amounts Available in Debt Service Funds	Total	% of Total Personal Income	% of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	General Obligation Bonds					
2018	\$ -	\$ 6,601,080	\$ (218,746)	\$ 6,382,334	0.28%	0.35%	\$ 156.73
2017	-	7,211,080	(60,193)	7,150,887	0.34%	0.40%	179.99
2016	602,172	7,811,080	(106,824)	8,306,428	0.03%	0.03%	12.89
2015	1,189,342	8,825,080	(104,445)	9,909,977	0.06%	0.06%	28.32
2014	1,821,512	9,281,080	(153,919)	10,948,673	0.10%	0.10%	42.77
2013	2,543,682	9,717,080	(232,547)	12,028,215	0.13%	0.12%	54.06
2012	3,255,852	10,217,580	(928,596)	12,544,836	0.13%	0.12%	54.06
2011	3,950,000	10,483,466	(988,535)	13,444,931	0.18%	0.14%	68.62
2010	4,540,000	10,865,611	(995,097)	14,410,514	0.21%	0.16%	79.04
2009	5,345,000	7,285,000	(1,062,490)	11,567,510	0.25%	0.18%	92.95

Source: Pittsfield Charter Township Finance Department

Details regarding the Township's debt can be found in the notes to the financial statements.

**Computation of Net Direct and Overlapping Debt**

As of December 31, 2018

	Gross Amount Outstanding	Self-Supporting or Paid by Benefited Entity	Net Amount Outstanding
Direct debt			
Special assessment bonds	\$ 1,354,275	\$ 1,354,275	\$ -
Overlapping debt			
School districts:			
Saline			46,466,569
Ann Arbor			22,646,870
Milan			8,399,976
Washtenaw County			3,182,397
Washtenaw Community College			1,096,457
Net overlapping debt			81,792,269
Net direct and overlapping debt			\$ 81,792,269

Source: Municipal Advisory Council of Michigan

*Overlapping Debt* - The issuer's proportionate share of the debt of other local governmental units that either overlap it (the issuer is located either wholly or partly within the geographic limits of the other units) or underlie it (the other units are located within the geographic limits of the issuer). The debt is generally apportioned based upon relative Assessed Values.

The Assessed Values is the appraised worth of a property as set by a taxing authority for purposes of ad valorem taxation. The method of establishing assessed valuation varies from state to state. For example, in certain jurisdictions the assessed valuation is equal to the full or market value of the property; in other jurisdictions the assessed valuation is equal to a set percentage of full or market value.

**Legal Debt Margin**  
Last Ten Years

Legal debt margin calculation for fiscal 2018

Assessed value (excluding IFT values)	<u>\$ 1,848,874,444</u>
Debt limit (10% of assessed value)	\$ 184,887,444
Less: net debt applicable to limit	<u>(6,601,080)</u>
Legal debt margin	<u>\$ 178,286,364</u>

Year	Debt Limit	Total Net Debt Applicable to Limit	Legal Debt Margin	Total Net Debt Applicable to Limit as a Percentage of Debt Limit
2018	\$ 184,887,444	\$ 6,601,080	\$ 178,286,364	3.57%
2017	180,089,475	7,211,080	172,878,395	4.00%
2016	174,966,944	8,411,080	166,555,864	4.81%
2015	169,084,867	10,066,080	159,018,787	5.95%
2014	165,700,872	11,096,080	154,604,792	6.70%
2013	165,175,643	12,096,080	153,079,563	7.32%
2012	168,199,742	13,151,080	155,048,662	7.82%
2011	172,685,036	13,893,466	158,791,570	8.05%
2010	178,070,234	14,600,611	163,469,623	8.20%
2009	182,178,995	11,555,000	170,623,995	6.34%

Source: Pittsfield Charter Township Finance Department & Assessing Department

**Demographic and Economic Statistics**  
Last Ten Years

Year	Population	(1) Total Personal Income (in thousands)	Per Capita Personal Income	Unemployment Rate
2018	40,721	\$ 2,294,546	\$ 56,348	2.90%
2017	39,730	2,098,300	52,814	3.10%
2016	38,435	1,975,559	51,400	3.00%
2015	38,309	1,852,815	48,365	3.30%
2014	37,588	1,651,128	43,927	4.50%
2013	36,068	1,558,210	43,202	5.40%
2012	35,821	1,462,249	40,821	5.30%
2011	35,288	1,370,057	38,825	6.10%
2010	34,663	1,312,307	37,859	7.60%
2009	34,509	1,306,476	37,859	7.80%

(1) Data specific for the Township is not available; accordingly, amount shown is calculated based on Township's population and per capita personal income for Washtenaw County.

Sources: Regional Economic Information System, Bureau of Economic Analysis,  
U.S. Department of Commerce, Bureau of Economic Analysis

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**Principal Employers**  
Current Year and Nine Years Ago

Employer	Category	2018			2009		
		Employees	Rank	% of Total Township Employment	Employees	Rank	% of Total Township Employment
Thomson Reuters	Software/IT	1000+	1	6%	N/A	-	-
Huron Valley Correctional	Correctional Institutions	250-499	2	3%	250-499	3	3%
Extang Corp	Recreational Vehicle Dealers	250-499	2	2%	N/A	-	-
Meijer	Supermarket and other grocery stores	250-499	2	2%	500-999	1	4%
St. Joseph Mercy Saline Urger	Emergency Services	250-499	2	1%	N/A	-	-
Saline High School	Elementary and secondary schools	250-499	2	1%	250-499	3	3%
Walmart Superstore	Department stores, except discounts	100-249	7	1%	N/A	-	-
A&D Technology	Testing apparatus manufacturers	100-249	7	1%	100-249	9	1%
Ann Arbor Hospice Residence	Nursing care facilities	100-249	7	1%	N/A	-	-
Arotech Corp	Miscellaneous electrical Equipment Mfg.	100-249	7	1%	N/A	-	-
AV Fuels	Aviation	100-249	7	1%	N/A	-	-
Costco	Warehouse clubs and supercenters	100-249	7	1%	N/A	-	-
FAAC Inc.	Engineering services	100-249	7	1%	N/A	-	-
Kroger	Supermarket and other grocery stores	100-249	7	1%	250-499	3	3%
Pittsfield Care LLC	Senior Community Living	100-249	7	1%	N/A	-	-
Target	Department stores, except discounts	100-249	7	1%	250-499	3	2%
Tecumseh Products	Other Electrical Components Mfg.	100-249	7	1%	100-249	9	1%
Infra Source	Site preparation contractors	N/A	-	-	500-999	1	4%
ANS Communications	Data Processing and related services	N/A	-	-	250-499	3	2%
Mobility Transportation	Special needs transportation	N/A	-	-	250-499	3	2%

Source: Michigan Department of Energy, Labor and Economic Growth, Labor Market  
Ann Arbor USA

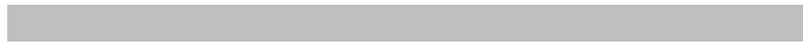
# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Full-Time Equivalent Governmental Employees by Function/Program Last Ten Years

Function/Program	2009	2010	2011	2012	2013
General Government					
Supervisor	2	2	2	2	2
Clerk/Elections	5	6	5	5	4
Treasurer	4	4	4	4	5
Assessing	4	5	5	5	4
Finance	2	1	2	2	2
Administrative Services	2	2	1	1	1
Human Resources	-	-	1	1	2
Information Technology	1	1	1	1	1
Community Development	6	5	5	5	8
Building Safety	5	5	5	5	5
Public Safety					
Police	38	39	40	42	41
Fire	21	24	24	24	24
Dispatch/Clerical	13	11	12	10	11
Public Works					
Department of Public Works	11	9	9	8	10
Grounds Maintenance	-	-	-	-	-
Parks and recreation	10	10	10	10	10
Total	124	124	126	125	130

Source: Pittsfield Charter Township Finance Department

Schedule 16  
Unaudited



2014	2015	2016	2017	2018
2	2	2	2	1
5	5	5	5	5
5	5	5	5	5
4	4	4	4	5
2	3	3	3	3
1	2	2	3	3
2	2	2	2	2
1	1	1	2	2
7	7	7	5	5
5	7	5	5	6
36	38	39	39	41
25	25	26	26	26
11	14	10	12	1
10	10	12	13	13
3	3	3	3	-
<u>8</u>	<u>9</u>	<u>8</u>	<u>9</u>	<u>12</u>
<u><u>127</u></u>	<u><u>137</u></u>	<u><u>134</u></u>	<u><u>138</u></u>	<u><u>130</u></u>

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Operating Indicators by Function/Program Last Ten Years

Function/Program	2009	2010	2011	2012	2013
<b>Election data</b>					
Registered voters	20,973	22,049	22,673	23,878	24,878
Voters (at the polls or absentee)	3,684	14,561	6,190	16,367	1,939
Percentage voting	17.60%	66.04%	27.30%	68.54%	7.79%
<b>Police</b>					
Traffic citations	3,364	2,975	2,564	3,181	3,730
Arrests	1,325	1,280	1,417	1,737	1,599
Calls for service	13,161	13,407	13,827	14,469	15,660
<b>Fire</b>					
Medical runs	1,342	1,383	1,426	1,487	1,474
Accident runs	520	482	523	479	564
Fire runs	360	352	130	133	373
Other calls for service	257	312	498	557	359

Source: Pittsfield Charter Township Clerk's Department  
Pittsfield Charter Township Public Safety Department

Schedule 17  
Unaudited



2014	2015	2016	2017	2018
23,151	23,211	25,535	25,118	26,218
9,921	4,974	19,590	4,001	16,727
42.85%	21.43%	76.72%	15.93%	63.80%
2,890	2,506	2,116	2,951	3,238
1,551	1,282	1,206	1,593	1,766
16,147	14,948	16,411	17,491	17,670
1,509	1,448	1,498	1,552	1,662
628	496	495	530	611
144	208	500	592	410
534	556	220	347	404

# PITTSFIELD CHARTER TOWNSHIP, MICHIGAN

## Capital Asset Statistics by Function/Program Last Ten Years

Function/Program	2009	2010	2011	2012	2013
<b>Police</b>					
Police department building	1	1	1	1	1
Vehicle patrol units	26	26	26	27	27
<b>Fire</b>					
Number of stations	3	3	3	3	3
Fire units:					
Fire engines	3	4	4	3	4
Ladder trucks	2	2	2	2	2
Tanker trucks	1	1	1	1	1
Rescue vehicles	1	1	1	1	1
Brush trucks	1	1	1	1	1
Adm/Utility trucks	4	4	4	3	3
<b>Public Works</b>					
Sewer:					
Feet of sanitary mains	712,646	712,861	712,861	712,861	713,356
Water:					
Feet of water mains	969,827	970,230	972,442	974,554	978,570
Number of fire hydrants	2,240	2,244	2,249	2,255	2,274
<b>Parks and Recreation</b>					
Parks	14	14	16	16	16
Park acreage	1,004	1,004	1,032	1,036	1,036
Fishing docks	2	2	2	2	2
Play structures	10	10	11	12	11
Historical Farm	1	1	1	1	1
Community center	1	1	1	1	1
Tennis courts	4	4	4	4	4
Pavilions	7	7	7	8	8

Source: Pittsfield Charter Township

Schedule 18  
Unaudited



2014	2015	2016	2017	2018
1	1	1	1	1
31	31	27	25	29
3	3	3	3	3
5	5	3	3	3
2	2	2	2	2
1	1	1	1	1
1	1	-	-	-
1	1	1	1	1
3	3	5	5	5
728,230	731,962	756,916	766,867	773,641
981,524	988,943	1,015,771	1,027,796	1,037,001
2,290	2,313	2,328	2,361	2,391
16	16	16	17	17
1,036	1,066	1,070	1,070	1,070
2	2	2	2	2
11	13	14	14	14
1	1	1	1	1
1	1	1	1	1
2	2	2	2	2
8	9	9	9	9

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