
**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION
REGULAR MEETING MINUTES**

February 5, 2020
Pittsfield Township Administration Building
6201 W. Michigan Avenue
Ann Arbor, MI 48108

MEMBERS PRESENT: Ferguson, LeClair, Paas, Richards, Wall

MEMBERS EXCUSED: Commissioners Harwood and Scribner

OTHERS PRESENT: None

1.0 Call Meeting to Order/Determination of a Quorum

Chair Wall called the meeting to order at 5:30 p.m. A quorum was present.

2.0 Pledge of Allegiance

Chair Wall led the Pledge of Allegiance.

3.0 Roll Call

All present except Commissioners Harwood and Scribner

4.0 Open Meetings Act/Public Comment

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

5.0 Approval of Agenda

Motion by Vice Chair Paas, supported by Commissioner Ferguson to approve the agenda as presented.

MOTION CARRIED

6.0 Approval of Minutes for November 6, 2019 and January 15, 2020

Motion by Commissioner Ferguson, supported by Vice Chair Paas to approve the minutes for November 6, 2019 as presented.

MOTION CARRIED

Motion by Commissioner Ferguson, supported by Commissioner LeClair to approve the minutes for January 15, 2020 as amended with a correction to **6.0** fourth paragraph, last sentence, striking out the words **that is** and inserting **and are**; thus, the sentence will read, *Properties that are currently on the list and are no longer significant...*

MOTION CARRIED

7.0 Scheduled Guests

None

8.0 Expenditures Reports

None

9.0 Officers Reports

Chair Wall reported on Ina Hanel-Gerdenich's revised proposal to update the 2008 Historic Resources Survey. The revised proposal has been submitted to Mr. Fink, Pittsfield Charter Township attorney. Mr. Fink has drawn up a Contract Addendum between Pittsfield Charter Township and Mirka Productions, LLC for survey and evaluation of potentially historic structures. Ina Hanel-Gerdenich and Mary Ellen Wall have signed the contract.

Chair Wall read a letter that she drafted for Ms. Hanel-Gerdenich to carry as she records observations and takes photographs of the buildings and other resources from the public right-of-way. The letter contains Chair Wall's and Treasurer Scribner's contact information for any questions that may arise.

Chair Wall shared with the Commission a map, created by Matt Catanzarite, Pittsfield Charter Township GIS manager, of properties in the Township that Ms. Hanel-Gerdenich has listed as potentially historically significant.

Chair Wall reported that there were 22 people in attendance at the Washtenaw County Historical Consortium meeting held on November 19, 2019 and it was one of the better attended meetings. Vice Chair Paas gave a presentation about the Sutherland-Wilson farm house.

Chair Wall sent a letter in December to Mr. Etter of Reading & Etter, PLC, on behalf of the Historic District Commission, requesting his assistance in determining the ownership of the iconic Lions of Gross Road. She has not received a response to the letter. She will follow up with Mr. Etter.

9.1 Washtenaw County Consortium Meeting at Pittsfield Township

The Washtenaw County Consortium meeting will be held at Pittsfield Township on February 18, 2020.

10.0 Member Reports

10.1 Archives

Chair Wall reported that Archivist, Anne Simpson, will be out of the office through the end of February. The library for whom she works is undergoing a renovation and her work schedule has changed temporarily.

10.2 Sutherland-Wilson Farm – Paas

Vice Chair Paas will set up a meeting with Kurt Weiland and Supervisor Grewal to discuss planning and funding of continued work on the Sutherland-Wilson farm house. The goal is to have the interior renovation and exterior paint completed by summer 2020.

11.0 Old Business

11.1 Celebrating 100 Years of Women’s Suffrage - Displays

Chair Wall reported that she has eleven panels completed and ready to be installed in the Pittsfield Charter Township display case for Celebrating 100 Years of Women’s Suffrage. The panels have been given to Jessica West, Pittsfield Charter Township Director of Community Development, for production. The exhibit will be displayed March 2 – March 31, 2020. Carol Rundle helped with research and photos for the display.

Eastern Michigan University will have an exhibit on display using the other half of the exhibit space at the Township.

11.2 Harvest Festival – September 27, 2020

There are no changes or updates to report since the discussion at the meeting on November 6, 2019.

12.0 New Business

12.1 Election of Officers 2020

Motion by Commissioner LeClair, supported by Vice Chair Paas to reelect current Chair, Mary Ellen Wall and Vice Chair, Al Paas and elect Commissioner Annette Ferguson as recording Secretary by acclamation.

MOTION CARRIED

Chair Wall discussed the term expirations of the Historic District Commissioners:

Janice Harwood – Term expires June 13, 2020
Betty LeClair – Term expires April 25, 2021
Al Paas – Term expires April 25, 2021
Mary Ellen Wall – Term expires April 25, 2021
Annette Ferguson – Term expires June 13, 2022
Helen Richards – Term expires June 13, 2022

12.2 Civil War Display for August 2020 and Harvest Festival

Chair Wall would like to have a Civil War Display in the exhibit case at the Township and hopes to have Carole Rundle's assistance.

13.0 Next Meeting

8 April 2020, 5:30 p.m.

14.0 Adjournment

Motion by Commissioner Ferguson, supported by Commissioner Richards to adjourn the meeting at 6:30 p.m.

MOTION CARRIED