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**PITTSFIELD CHARTER TOWNSHIP HISTORIC DISTRICT COMMISSION  
REGULAR VIRTUAL MEETING MINUTES**

February 3, 2021

Pittsfield Township Administration Building  
6201 W. Michigan Avenue  
Ann Arbor, MI 48108

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**MEMBERS PRESENT:** Ferguson, LeClair, Paas, Scribner, Wall

**MEMBERS EXCUSED:** Commissioners Harwood and Richards

**OTHERS PRESENT:** Kimberley Johnson

**1.0 Call Meeting to Order/Determination of a Quorum**

Chair Wall called the meeting to order at 5:34 p.m. A quorum was present.

**2.0** Chair Wall led the Commission in a moment of silence for those who have lost their lives to Covid-19.

**3.0 Roll Call**

**Members Present:** Ferguson (Meeting Remotely at Pittsfield Township)  
LeClair (Meeting Remotely at Pittsfield Township)  
Paas (Meeting Remotely at Pittsfield Township)  
Scribner (Meeting Remotely at Pittsfield Township)  
Wall (Meeting Remotely at Pittsfield Township)

**Members Absent:** Commissioners Harwood and Richards

**4.0 Open Meetings Act/Public Comment**

Under the Open Meetings Act, any person may come forward at this time to address the Commission. Anyone who wishes to speak is requested but not required to state his/her name and address for the record.

**5.0 Approval of Agenda**

Motion by Vice Chair Paas, supported by Commissioner Scribner to approve the agenda as presented.

**MOTION CARRIED**

**6.0 Approval of Minutes for November 4, 2020**

Motion by Commissioner Scribner, supported by Vice Chair Paas to approve the minutes as presented.

**MOTION CARRIED**

**7.0 Scheduled Guests**

None

**8.0 Expenditures Reports**

Commissioner Scribner presented the expenditures report. The renewal membership to MHPN for 2021, in the amount of \$150.00, was processed but is not reflected on the 2020 expenditures report. Commissioner Scribner will contact the Finance Department to have the membership renewal reflected on the 2020 expenditures report.

**9.0 Officer Report**

Chair Wall reported that archivist, Anne Simpson, has not been able to work in the archives in 2020 due to COVID-19. She is still interested in working and will go through the files in the archives for the David R. Byrd Center Historic District Study Committee.

**10.0 Old Business**

No report at this time

**11.0 New Business**

**11.1 Sutherland-Wilson Laser Study – Al Paas**

Vice Chair Paas reported on the Laser Study that he would like to have conducted for the Sutherland Wilson Farmhouse. He shared that Danny Bonenberger is an Associate Professor of Historic Preservation at Eastern Michigan University. He specializes in Digital and Virtual Heritage and would like to scan all three floors of the farmhouse to create a three-dimensional, virtual walk through of the house.

**11.2 Resolution for David R. Byrd Center Historic District Study Committee**

Chair Wall discussed Resolution #21-03, the Resolution to establish the Byrd Center Historic District Study Committee and to Appoint Members.

Chair Wall shared that Kip Lightfoot, son of Letitia Byrd, owns the house and sent a letter to Pittsfield Township. The African American Museum would like to purchase the house and make it a Historic District. Commissioner Scribner will look into the legislation that was recently passed impacting property taxes on historic districts.

Motion by Vice Chair Paas, supported by Commissioner LeClair to recognize and receive the Resolution to establish the Byrd Center Historic District Study Committee.

**MOTION CARRIED**

**11.3 Election of Officers for PCTHDC 2021**

Motion by Vice Chair Paas, supported by Commissioner LeClair to reelect current officers by acclamation.

Mary Ellen Wall – Chair  
Al Paas – Vice Chair  
Annette Ferguson – Recording Secretary

**MOTION CARRIED**

**12.0 Next Meeting**

7 April 2021, 5:30 p.m. (Virtual)

**13.0 Adjournment**

Motion by Vice Chair Paas, supported by Commissioner LeClair to adjourn the meeting at 6:10 p.m.

**MOTION CARRIED**