



Parcel Division Application

ZP Fee \$ _____

Applicant Requirement Checklist
<input type="checkbox"/> Application fees (must be paid by cash or check when application is submitted). <i>Fee is non-refundable. Application will not be processed until payment is received</i>
<input type="checkbox"/> Completed Application Form
<input type="checkbox"/> A legal description of the parent parcel
<input type="checkbox"/> A legal description for each proposed new parcel
<input type="checkbox"/> A legal description of proposed new road, easement, or shared driveway

Property Information
(Please Print)
Street Number _____ Street Name _____
City _____ State _____ Zip _____
Parcel I.D. # 12 - ____ - ____ - ____ Zoning District: _____

Approval of a division of land is required before it is sold when a new parcel is less than 40 acres and not just a property line adjustment (Sec. 102(e) and (f)) This form is designed to comply with Section 108 and 109 of the Michigan Land Divisions Act, formerly the Subdivision Control Act PA. 288 of 1967.

Approval of a division is not a determination that the resulting parcels comply with Pittsfield Charter Township's ordinances or regulations or that the resulting parcels are, or will be, buildable or have adequate utility and/or sewage disposal facilities

Proposed Division(s)
Please include the following information:
Number of New Parcels: _____ Intended Use: <input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Other: _____
Each Proposed Parcel, if 10 acres or less, has a minimum depth-to-width ratio of 4 to 1: <input type="checkbox"/> Yes <input type="checkbox"/> No
Each parcel has a width of (not less than required by Ordinance): _____
Each parcel has an area of (not less than required by Ordinance): _____
The division of each parcel provides access as follows:
<input type="checkbox"/> Frontage on an existing public road (road name): _____
<input type="checkbox"/> A new public road (proposed name): _____
<input type="checkbox"/> A new private road (proposed name): _____

Future Division(s)
Future Divisions being transferred from the parent parcel to another parcel. Indicate number transferred: _____
(See Section 109(2) of the Statute. Make sure your deed includes both statements as required in 109(3 & 4) of the Statute)

Development Site Limits
Please check any conditions that exist on the parent parcel:
<input type="checkbox"/> Waterfront property (river, lake, pond, etc.) <input type="checkbox"/> Includes wetlands <input type="checkbox"/> Includes a beach <input type="checkbox"/> Is within a flood plain
<input type="checkbox"/> Existing Drainage Easement <input type="checkbox"/> Is on muck soils or soils known to have severe limitations for on site sewage system

Please Complete Reverse Side →

:: Office Use ::	Time Stamp
Received By: _____	
(Initials)	

Improvements

Check any existing improvements which are on the parent parcel:

 Buildings Well/Septic Other: _____**Required Information**

All of the following must be included:

- 1) A scaled drawing that complies with the requirements of PA 132 of 1970, as amended for the proposed division(s) of the parent parcel showing:
 - Current boundaries (as of March 31, 1997)
 - All previous divisions made after March 31, 1997 (indicate when division(s) were made)
 - The proposed division(s)
 - Dimensions of the proposed division(s)
 - Existing and proposed road/easement right-of-way(s)
 - Easements for public utilities from each parcel that is a development site to existing public utility facilities
 - Any existing improvements (buildings, well, septic system, driveways, etc.)
 - Any of the features checked in under Development Site Limits (see page 1 of this form)
- 2) Indication of approval, or permit from the Washtenaw County Road Commission, or the Township Zoning Administrator, that a proposed easement provides vehicular access to an existing road/street and meets applicable location standards.
- 3) A copy of any reserved division rights in the parent parcel. (Sec 109(4) of the Act)

Property Owner Information

(Please Print)

Property Owner's Name	(_____) _____ Contact Number
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Address	City	Zip	EMail
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Property Owner's Compliance Agreement

Agreement and permission for municipal, county and state officials to enter the property for inspections: I agree the statements made above are true, and if found not to be true, this application and my approval will be void. Further, I agree to comply with the conditions and the regulations provided with this parent parcel division. Further, I agree to give permission for officials of Pittsfield Charter Township, county and/or state, to enter the property where this parcel division is proposed for the purposes of inspection.

I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance and the State Land Division Act (formerly the Subdivision Control Act P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1966 and P.A. 87 of 1977), MCL 560.101 et, Seq., and does not include any representation of conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

Finally, even if this division is approved, I understand that local ordinances and state acts change from time to time, and if changed, the divisions made here must comply with the new requirements (and that I must apply for division approval again) unless deeds representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to the laws are made.

Property Owner's Signature	Property Owner's Name (Please Print)
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Date	
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Assessing Review**Planning and Zoning Administrator Review**

<input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature _____ Date _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Signature _____ Date _____
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