

# IMPORTANT NOTICE

## Coronavirus Disease 2019 (COVID-19) Update Department of Public Safety Operations

### **The Public Safety Lobby has LIMITED ACCESS ONLY**

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**During regular business hours**, (Monday-Friday from 8:00 am to 5:00 pm) citizens will have access to non-contact services in the public safety lobby with the following restrictions:

- Please do not call for admittance if you have a fever, or if you (or anyone you've had contact with) have any flu-like symptoms.
- Face masks must be worn by anyone entering the lobby.
- If you need to conduct business with the Records Dept. or other non-contact functions coordinated by front desk personnel **during regular business hours**, please call **734-255-1653**.
- The outside callbox remains the best way to contact dispatch to speak with an officer or file a report, anytime day or night.
- Only one party will be allowed entrance into the lobby at a time.

**Thank you for your patience and cooperation during these unprecedented times to provide for the safety and well-being of every individual.**





## Pittsfield Charter Township

### Department of Public Safety

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## Coronavirus Disease 2019 (COVID-19) Update Department of Public Safety Operations

The Pittsfield Township Department of Public Safety continues to work closely with local and state health officials in response to the coronavirus, COVID-19.

Residents can expect that public safety (Police & Fire) first responders will maintain a consistently high level of quality service with a few additional precautions designed to safeguard citizens and first responders to the extent reasonably possible. Should you come into contact with a police officer or firefighter, they will be asking you three additional questions. These questions assist us in screening for individuals potentially infected with COVID-19.

1. Do you have a new cough or flu like symptoms?
2. Do you have a fever?
3. Have you come into contact with someone that has tested positive for COVID-19?

Stigma will not fight the coronavirus, but sharing accurate information will. You can do your part to keep our community and first responders safe by helping to prevent the spread of COVID-19 by truthfully answering these three simple questions.

### Standard Police & Fire Operations Update –

As a precaution, police officers and firefighters will attempt to maintain a distance of 6 to 8 feet from all persons they come in contact with. Additionally, police officers will also attempt to handle many non-emergency calls for service (reports) by telephone to decrease the risk of exposure with potentially infected persons.

The Department of Public safety lobby access remains limited, which still includes a temporary stoppage of court-ordered PBT's, civilian and court-ordered fingerprints, and other face-to-face contacts initiated in the public safety lobby. The following services remain available:

- **Crash Reports:** Visit [www.clemis.org](http://www.clemis.org) to obtain a crash report.
- **Gun Registrations:** Completed gun registrations can be mailed to the Pittsfield Police Department, 6227 W. Michigan Ave., Ann Arbor, MI 48108
- **Records:** Visit the Township website at [www.pittsfield-mi.gov](http://www.pittsfield-mi.gov) to request police/fire records via the online records request form. Records can also be reached at 734-822-4930, Monday through Friday from 8:00am to 5:00pm.
- **Property:** To make arrangements to pick up property held at the police department, contact the Property Officer at 734-822-6049.

- **Speak with an Officer:**
  - Request Police Response: 734-994-2911 (Metro Dispatch)
  - General Information: 734-822-4911 (Front Desk and Staff Directory)
  - Confidential TIP line: 734-822-4958 (Detective Bureau)
  - Yellow Call Box: Located outside of Public Safety building to request an officer to meet you at your vehicle to sign off on a fix-it ticket or file a police report.

### **Limited Public Safety Lobby Access**

Beginning June 15, 2020, during regular business hours, citizens will have access to the public safety lobby under the following restrictions:

- The outside callbox remains the best way to contact dispatch to speak with an officer or file a report.
- A phone number designated for front desk personnel and deliveries will be posted on the door during regular business hours for anyone needing to conduct business with the Records Dept. or other non-contact functions coordinated by front desk personnel.
- People with a fever, have had contact with anyone with a fever, or who have any flu-like symptoms will not be admitted into the lobby.
- Face masks must be worn by anyone entering the lobby.
- Only one party will be allowed entrance into the lobby at a time.

Updates will continue to be posted on our website and Facebook page, as well as issued through the township's Notify Me advisory system.

### **Coronavirus (COVID-19) Update –**

The Washtenaw County Health Department continues to work closely with state and federal health officials to appropriately monitor or test individuals locally who may have been exposed to or may have/carry the disease.

The health Department continues to recommend prevention strategies. Handwashing is critically important to reduce the spread of illness, as is staying away from others when sick and maintaining “social distancing.” Whenever possible in community settings or meetings, practice maintaining extra distance between people, up to 6 feet.

The situation locally may change quickly. The Health Department and your local Washtenaw County Officials are relying on our community to work together to slow the potential spread of illness and refer to official sources of reliable information.

### **Response Actions –**

Washtenaw County Health Department is working with health care providers to test individuals as needed. Individuals with concerns or symptoms should call their health care provider first with questions. Symptoms of COVID-19 include fever, cough, or difficulty breathing. Remember that these symptoms may also be caused by other viruses, such as flu. Additionally, an individual without symptoms is very unlikely to test positive, even with possible exposure.

The Health Department continues to coordinate with federal, state, and local officials, as well as institutions, schools, and community organizations, to be ready for additional actions as necessary.

The Health Department has expanded its phone lines. Callers may dial 734-544-6700 (option 3) to hear a recorded update and to have the option to speak to a staff member or leave a message. Current hours are weekdays 8:30 am - 5:00 pm.

### **Prevention –**

There is currently no vaccine to prevent COVID-19. The Washtenaw County Health Department advises that the best way to prevent illness is to avoid being exposed to the virus and maintaining good hygiene practices.

- **Clean your hands often**
  - Wash your hands often with soap and water for **at least 20 seconds** especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
  - If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.
  - **Avoid touching your eyes, nose, and mouth** with unwashed hands.
- **Avoid close contact with people who are sick.**
- **Stay home when you are sick**, except to get medical care. Call ahead before going to your healthcare provider.
- **Cover your cough or sneeze** with a tissue, then throw the tissue in the trash. Or sneeze into the crook of your elbow or arm, if a tissue is not available. Immediately wash your hands.
- **Clean and disinfect**
  - Clean and disinfect frequently touched objects and surfaces daily. This includes tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets, faucets, and sinks.
  - If surfaces are dirty, clean them. Use detergent or soap and water prior to disinfection.
- **Follow CDC's recommendations for using a facemask.**
  - **If you are sick:** You should wear a facemask when you are around other people (e.g., sharing a room or vehicle) and before you enter a healthcare provider's office. If you are not able to wear a facemask (for example, because it causes trouble breathing), then you should do your best to cover your coughs and sneezes, and people who are caring for you should wear a facemask if they enter your room.
  - **If you are NOT sick:** You do not need to wear a facemask unless you are caring for someone who is sick (and they are not able to wear a facemask). Facemasks may be in short supply and they should be saved for caregivers.

**Older adults and people who have severe underlying chronic medical conditions** like heart or lung disease or diabetes seem to be at higher risk for developing more serious complications from COVID-19 illness. Visit [www.CDC.gov/coronavirus](http://www.CDC.gov/coronavirus) to learn more preventative measures or consult with your health care provider for more steps you may be able to take to protect yourself.

**The Michigan Department of Health and Human Services (MDHHS) recommends additional community mitigation strategies.** Recommendations for individuals, facilities, schools, workplaces, community organizations, and other mass events can be found at [www.michigan.gov/coronavirus](http://www.michigan.gov/coronavirus).

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